



Section 603 Certificate Application Form

Administration Centre
 86 Avoca Road, Wakeley
 Telephone: (02) 9725 0222
 Mail: PO Box 21 Fairfield NSW 1860
 www.fairfieldcity.nsw.gov.au

Applicant	
Company or Family Name:	
Given Names:	
Address:	Postcode:
Postal Address:	Postcode:
Contact Numbers (office hours) : Home/ Work:	
Mobile:	
Collection details: (tick one only)	<input type="checkbox"/> Certificate/s to be mailed to the postal address <input type="checkbox"/> Will pick up from Council's Wakeley Administration Centre, 86 Avoca Road, Wakeley
Applicant Signature:	Date:

Property description			
Owner:			
House / unit no.	Lot:	Section:	DP / SP:
Street:			
Suburb:			
Parcel number/s (office use only):			

Certificate Type Please Tick	Fee 2024/2025	
	Rates Certificate <input type="checkbox"/> Section 603 Local Government Act 1993 - Information as to outstanding rates and charges that are payable at the time the Certificate is issued by the Council. Processed within 3 to 5 working days <input type="checkbox"/> Copy of a Section 603 Certificate <input type="checkbox"/> Urgent request Note: An additional \$45.00 is required for an urgent request. Urgent requests will be processed within two (2) working days of receipt of application.	<input type="checkbox"/> \$100.00 <input type="checkbox"/> \$19.00 <input type="checkbox"/> \$45.00

Fairfield City Council Use Only

Receipting information

Property No.	<input type="text"/>	Customer Service Officer	<input type="text"/>
Assessment No.	<input type="text"/>	Date	<input type="text"/>
Receipt No.	<input type="text"/>	Time	<input type="text"/>
Total Fees \$	<input type="text"/>		

Processing information

Certificate Number	<input type="text"/>		
Processing Officer	<input type="text"/>	Date	<input type="text"/>
Reviewing Officer	<input type="text"/>	Date	<input type="text"/>
Signed copy	<input type="text"/>	Date	<input type="text"/>
Posted by	<input type="text"/>	Date	<input type="text"/>
Pick up call by	<input type="text"/>	Date	<input type="text"/>