

2025 FAIRFIELD CITY COUNCIL AUSTRALIA DAY COMMUNITY AWARDS

NOMINATION GUIDELINES

Pay tribute to someone who makes you proud to be an Australian, be it a friend, family member, workmate or someone you have met while serving the community, and nominate them for a Fairfield City Australia Day Community Award.

The awards recognise outstanding achievements during the past year and/or contribution to the local community over a number of years.

Award categories are:

Citizen of the Year – 25 years and over

Young Citizen of the Year – 12 to 24 years

Volunteer of the Year – 12 years and over

Sports Achiever of the Year – 12 years and over

Nomination process

- Nominations open on **Monday 12 August 2024**.
- All nominations must be submitted by **Monday 4 November 2024**.
- All nominations will be processed and reviewed across the eligibility criteria.
- We ask that you provide as much detail as possible about your nominee. The more information and examples you provide the better. Information can be provided about a person's background, achievements and reasons for nomination.
- An individual need only to be nominated once per year to be considered. The number of nominations received per nominee bears no weight in their selection.
- If a person has previously won a Fairfield City Council Australia Day Community Award they cannot be nominated for the same award category, but they can be nominated under a different category. Previous medallion and certificate recipients can be nominated in the same category again.
- You may be asked to provide further information about your nominee. Please ensure you provide a valid contact phone number and email address for us to contact you.
- Winners will be announced at a special Australia Day ceremony in January 2025.
- Nominations must address the criteria under the category and ensure that eligibility is met.
- Nominations must include details of two referees who may be contacted by the Australia Day Awards Committee, one referee must not be a direct relative of the nominee.
- All eligible nominees will be considered and winners will be decided by the Fairfield City Community Awards Committee in accordance with the published criteria.

Eligibility

Individuals who are Australian citizens who live, work or study in the Fairfield City Local Government Area and have made significant contributions or achievements in the Fairfield City community are eligible to be nominated for an Australia Day Community Award. An individual can be nominated in more than one category.

You are not eligible if you are:

- A previous winner of a Fairfield City Council Australia Day Community Award for the same award category
- A member of the Australia Day Community Awards Committee
- Self-nominated

Special conditions regarding Fairfield City Council employees, Councillors, contractors of Fairfield City Council and their immediate family:

- Fairfield City Council staff may nominate a person for an award
- Where a Fairfield City Council employee, Councillor, contractor or their immediate families are nominated for an award, they must be nominated for their unpaid work contributions to the community. Extensive reference checks and verification of eligibility will be undertaken in order to avoid public perception of bias and conflicts of interest. Nominators may be requested to provide additional information to support the nomination.

Criteria

All nominations will be assessed on the following criteria:

In choosing Award winners in each category, regard is given to the nominee's achievements in the year immediately before receiving the award, as well as any past achievements and ongoing contribution to the Fairfield City community.

Citizen of the Year

This award recognises a citizen 25 years and over who has demonstrated outstanding achievement for the Fairfield City community.

Young Citizen of the Year

This award recognises a young citizen aged between 12 and 24 years who has demonstrated an outstanding achievement for the Fairfield City community.

Volunteer of the Year

This award recognises a volunteer 12 years and over who has had significant involvement in a voluntary capacity in the Fairfield City community.

Sports Achiever of the Year

This award recognises a committed sportsperson (athlete, coach, manager, mentor, volunteer or official) 12 years and over who have demonstrated outstanding sports achievement in the Fairfield City community.

Conditions of entry

1. Individuals must be Australian citizens who live, work or study in the Fairfield City local government area and have made significant contributions or achievements in the community to be eligible to be nominated for an Australia Day Community Award.
2. Nominations should include the name and contact details of the nominator and two referees.
3. At least one referee on the nomination must not be a direct relative of the nominee.
4. Nominations must be attached to the Fairfield City Australia Day Awards nomination form (online, mailed or emailed copies accepted).
5. The nomination form **must be** completed in full, otherwise the nomination will be ineligible.
6. The nomination should directly relate to the criteria listed above.
7. An individual need only be nominated once to be considered. The number of nominations received per nominee bears no weight in their selection. An individual can be nominated in more than one award category.
8. Group nominations will be considered.
9. Those selected as finalists should be available to attend the Fairfield City Australia Day Ceremony in January 2025 (inability to attend does not disqualify entry). Winners may be asked to make themselves available without cost to attend engagements throughout 2025 (subject to their availability).
10. Winners may be asked to make themselves available without cost for publicity purposes as required before, during and after the awards presentation. This may include engagements throughout 2025.
11. Nomination information in relation to winners may be used for publicity purposes.
12. The judging panel reserves the right to determine if a nomination is more suitable under a different category to that nominated.
13. The decision of the Australia Day Community Awards sub-committee of Fairfield City Council is final and no correspondence will be entered into.
14. Nominations open Monday 12 August 2024 and close on Monday 4 November 2024.

Submitting your nomination

Visit www.fairfieldcity.nsw.gov.au/australiadayawards to nominate online or download the form and please return by Monday 4 November 2024.

Email: mail@fairfieldcity.nsw.gov.au

Mail:

Australia Day Community Awards
Communications and Marketing Division
Fairfield City Council
PO Box 21
Fairfield NSW 1860

For more information, please contact Council's Communications and Marketing Division on 9725 0166.