

# QUARTERLY REPORT FOR JANUARY TO MARCH 2021

Outlining progress on the 2020-2021 Operational Plan and  
2017/18 -2020/21 Delivery Program



July to September Quarter



October to December Quarter



January to March Quarter

April to June Quarter

## THE INTEGRATED PLANNING AND REPORTING FRAMEWORK

The Local Government Integrated Planning and Reporting (IPR) Framework aims to ensure a more sustainable Local Government sector. All NSW Councils are required to develop a Community Strategic Plan (10 years) along with a Delivery Program (4 years) and Operational Plan (1 year). These documents are informed by a Resourcing Strategy (10 years) that is made up of a Long Term Financial Plan (Money), Asset Management Strategy (Assets) and Workforce Management Plan (People).



Figure 1: IPR Framework

In order to achieve the integration envisaged by the IPR framework, there is an alignment between the Fairfield City Plan (Community Strategic Plan), Resourcing Strategy, Delivery Program and the Operational Plan. This alignment is formed through the five Themes identified by the community in the Fairfield City Plan:

- **Theme 1: Community Wellbeing**
- **Theme 2: Places and Infrastructure**
- **Theme 3: Environmental Sustainability**
- **Theme 4: Local Economy and Employment**
- **Theme 5: Good Governance and Leadership**

The Delivery Program details the projects, programs and services Council will undertake during its term-of-office to help achieve the community outcomes identified in the Fairfield City Plan.

The Operational Plan is a sub plan of the Delivery Program, which outlines the projects, major programs and services that will be undertaken during the financial year. It also includes the budget details for the year. This report will be publicly available on Council's website.

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## **SECTION 1**

### **PURPOSE OF THIS REPORT**

Fairfield City Council's January to March 2021 - Quarterly Report focuses on detailing a summary of Council's performance on the implementation of the 2017/18-2020/21 Delivery Program and the 2020-2021 Operational Plan.










The report is structured to provide concise information on the outcomes, which have been achieved for the community as well as any items that require attention that have occurred during the quarter of the financial year, from January to March 2021. This report has been developed around the five Theme areas to identify how Council is progressing towards achieving the community's goals and outcomes in each Theme area.

The report contains three elements:

- **Element 1** Focuses on how Council is tracking with implementing projects and programs along with the performance of the indicators identified in the 2017/18-2020/21 Delivery Program.
- **Element 2** Focuses on the implementation of the 2020-2021 Operational Plan including the status of the projects and programs by exception. Exception refers to projects and programs that have been completed are required to be changed, or added for Council's consideration. All projects that are identified to be delivered using Special Rate Variation (SRV) funds are highlighted throughout the report in **BLUE**.
- **Element 3** Details Council's financial position for the quarter against the 2020-2021 Operational Plan. This explains the status of Council's budget and identifies any adjustments required.

### **How to Read the Report**

Throughout the document each project is given a status, below are descriptions for each of these statuses.

	Completed:	Project has been completed.
	Progressing:	Project is progressing as planned for completion within the agreed timeframe.
	Delayed:	Project is delayed due to an issue and is currently impacting on the delivery timeframe.
	Discontinued:	Project is recommended / resolved not to proceed.
	Budget Adjustment:	Budget adjustment for a project is recommended.
	Scope Adjustment:	Project is recommended / resolved to be amended.
	New Project:	New project is being introduced into the Operational Plan.
	Postponed:	Project is recommended / resolved to be postponed to a future Operational Plan.
	Carry Forward: <i>(Quarter 4 only)</i>	Project has not been completed within the agreed timeframe and is recommended to be included into the next Operational Plan.



## **SECTION 2**

### **EXECUTIVE SUMMARY**

The Quarterly Report has been developed around each of the five Themes, as identified in the 2017/18-2020/21 Delivery Program and the 2020-2021 Operational Plan. It reports on the performance measures, status of projects, highlights, service achievements and the advocacy undertaken within each of the Themes during the January to March 2021 quarter.

At the end of the period, Council has a net operating surplus (before capital grants and contributions) of \$1.592m compared to a predicted budget deficit of \$5.148m. Whilst the result is above budget, it is \$1.972m less than the corresponding period for the prior year. This shortfall is due to the impact of COVID-19 on Council's revenues and an increase in depreciation following the revaluation of infrastructure assets, albeit that the negative impacts of COVID-19 have been partially mitigated by expenditure savings.

It was initially anticipated that the COVID-19 Pandemic would see Council services remain closed for several months, and that rental concessions to tenants and the short-term impact of the economic downturn on Council's revenues would be greater. However, the impact of COVID-19 was mitigated by some restrictions being eased sooner than expected and tight cost control over employee costs and operating expenses. Year to date employee costs are \$2.981m less than the prior year and \$2.656m below budget due to proactive management of leave, casual wages and overtime. Revenue (before capital grants and contributions) is \$5.424m less than the corresponding period in the prior year due to the negative impacts of COVID-19, but it should be noted that this includes a reduction of \$1.140m arising from the suspension of the Stormwater Levy in 2020/21 to assist ratepayers during these difficult times.

Council is slowly emerging from the pandemic, as evidenced by the fact that it posted an improved operating performance this quarter compared to the prior year, which is the first quarter this has occurred for 12 months. Revenue recovery in some operational areas combined with on-going cost containment resulted in Council generating a small surplus for the quarter ended 31 March 2021. This is a slightly better bottom line result than for the same quarter last year, although total revenue was still down marginally on the prior year (\$0.188m) with the bottom line improvement driven by good cost control.

## Key Highlights during the Quarter

During the quarter January to March 2021 some of the key highlights included:

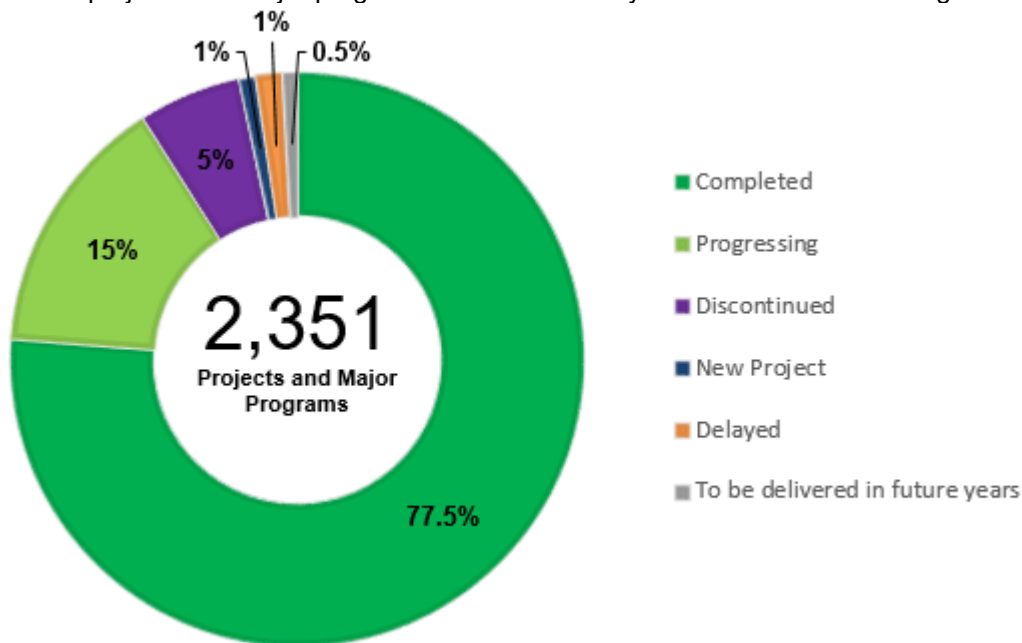
- Launched the New Fairfield Library, which included a children's area, games room with latest technology, soundproof central meeting spaces and on-site café.
- Held a Lunar New Year event in Cabramatta, with 2,500 members of the community enjoying Year of the Ox/Buffalo with entertainers handing out fortune cookies and lucky candy. A Snap+Win photo competition was also held encouraging participants to support local businesses in Cabramatta.
- Held Australia Day events across Fairfield City, including the Australia Day Awards event at Fairfield Showground recognising the Citizen of the Year, Tom Murphy; Young Citizen of the Year, Emily Khochaba; Volunteer of the Year, Horsley Park Rural Fire Brigade; and Sports Achiever of the Year, Aleks Duricic.
- Adopted the Reconciliation Action Plan 2021-2022, which will support reconciliation and inclusion between Aboriginal and Torres Strait Islander peoples and other groups in the Australia.
- Adopted the Community Safety and Crime Prevention Strategy and 2021-2022 Drug Action Strategy, which sets out priority area and strategies to address community safety concerns and prevent crime.
- Held the Stop Sneak Theft event at Fairfield Showground, with 131 resident's vehicles fitted with anti-theft number plates as well as handed out car safety educational materials.
- Constructed circuit walking paths and outdoor gym equipment at Prospect View Park.
- Upgraded security access systems at all of Council's Community Centres and Halls.
- Renewed Cabravale Senior Citizens Centre, which included the accessible toilets, kitchen, flooring and painting of the facility.
- Constructed circuit walking paths at Allambie Reserve.
- Installed defibrillators at 10 parks in Fairfield City, including Bosnjak Park, King Park and Lalich Park.
- Propagated a total of 19,390 native plants at the Community Nursey, with 208 planted throughout Fairfield City.
- Collected over 2,800 tonnes of material from Council's Kerbside Clean-up Service for local residents.
- Completed 1,978 kilometres of street sweeping by Council's street cleaning trucks throughout Fairfield City.
- Removed over 52 cubic metres of litter and grass cuttings as part of the Main Roads Beautification.
- Held Wonderful Wednesdays in Fairfield Town Centre, encouraging shoppers with free entertainment such as mariachi bands and stilt walkers, as well as free canvas shopping bags.
- Presented Fabulous Fairfield awards to eight residents of Fairfield City, recognising their efforts to maintain their gardens and improve the overall look and environmental quality of our City.
- Promoted local business forums including Generation STEM and International Women's Day events.
- Awarded Nadia Vella-Taranto with the 2021 Fairfield City Women's Day Award for her efforts in raising funds as the dance director for Cancer Council's Stars of Sydney Southwest Dance for Cancer.
- Launched #SupportLocal online campaign, which promoted Fairfield City's directory for over 600 local businesses through COVID-19 restrictions.
- Welcomed 159 new citizenship recipients at Council Meetings.
- Launched the Capture Fairfield competition to Fairfield City residents, with the theme 'Love Where You Live'.
- Renewed 19 CCTV cameras at identified hotspot locations across Fairfield City.
- Distributed 89,224 tonnes of construction material for internal and external customers through the Sustainable Resource Centre.
- Reached a total of 20,883 social media followers across three platforms (14,497 followers on Facebook, 2,911 followers on Instagram and 3,475 from LinkedIn).
- Saved 3,447 tonnes of greenhouse emissions through recycling 172,359 tonnes of waste.

## Measuring Our Progress - 2017/18-2020/21 Delivery Program

The Delivery Program is a four-year plan that tells the community what Council will be doing in response to the community’s vision, priorities and goals identified in the Fairfield City Plan. Council measures its performance against the 2017/18-2020/21 Delivery Program as a whole through its indicator measures for services, and delivery of its projects and major programs to ensure that Council is achieving what was identified to be delivered.

The projects, major programs and services that are identified to be delivered during the four-year Delivery Program, are detailed each financial year in the Operational Plan and any scope or budget changes are requested and approved through the Quarterly Reports.

Currently Council is implementing the fourth year of the 2017/18-2020/21 Delivery Program with Council’s performance on its projects and major programs to date since July 2017 demonstrated in Figure 1.



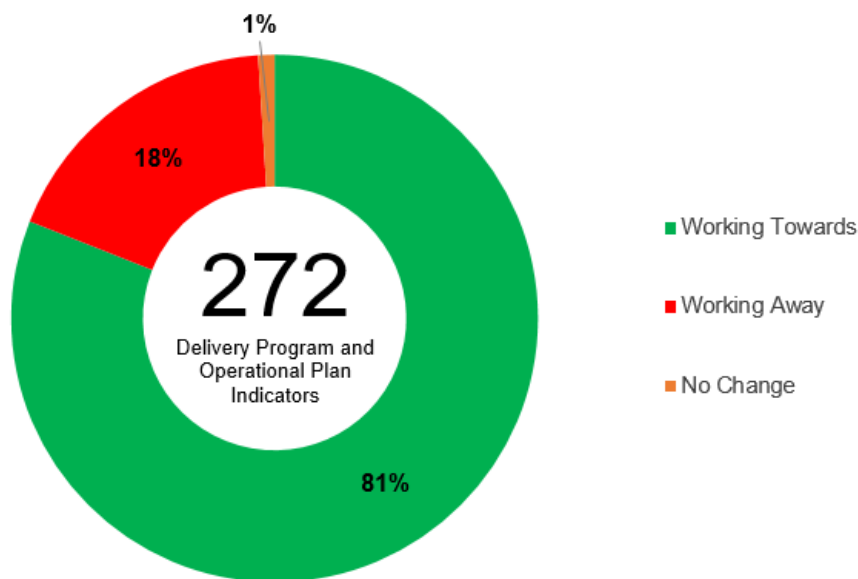
**Figure 1: Overall status of projects and major programs identified in the 2017/18-2020/21 Delivery Program and subsequent Operational Plans**

Of the 2,351 projects identified in the 2017/18-2020/21 Delivery Program, 77.5% completed, 15% progressing, 5% discontinued, 1% introduced, 1% delayed, with 0.5% of projects planned to be delivered in future years. Overall, Council is progressing well with the implementation of its projects and major programs.

## Indicator Measures

Indicator measures are methods of assessment used to review how Council is progressing towards achieving the vision, priorities and goals of the community as identified in the 2016-2026 Fairfield City Plan. They are applied to the services outlined in the Delivery Program and in more detail the Operational Plan.

The trend in the performance of these Indicators is reviewed each quarter with the overall performance for January to March 2021 provided below in **Figure 2**. As can be seen during this quarter Council is in a positive position with 81% of its indicators demonstrating that Council is working towards the Community's vision. The 18% of indicators working away from achieving the community's vision is due to NSW Health restrictions relating to COVID-19 and the social distancing restrictions in place at different times during the reporting period. As a result, a number of public facilities and amenities, events, and activities relating to social gathering were closed or postponed to ensure community and staff safety, which affected these indicators measuring overall performance.

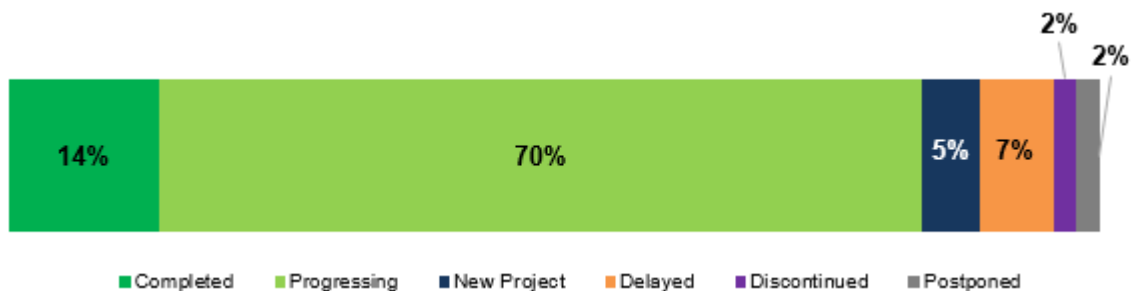


**Figure 2: Overall performance of Council's indicators for the Quarter**

## Measuring Our Progress - 2020-2021 Operational Plan

Council reports to the community each quarter on projects and major programs identified in the 2020-2021 Operational Plan by exception, which means this report identifies projects that have been completed, discontinued, postponed, delayed or had a budget and/or scope change.

Over the 3 months from January to March 2021, 72 projects and major programs have already been completed, with 364 projects progressing, 28 projects to be introduced, 36 projects delayed, 9 projects to be discontinued, and 11 projects to be postponed. **Figure 3** graphically demonstrates the percentage of the projects and major programs as at the end of the quarter for each status.



**Figure 3: Status of all projects and major programs identified in the 2020-2021 Operational Plan**



## **SECTION 3**

### **EXCEPTION COMMENTS BY THEME – PROJECTS AND MAJOR PROGRAMS**

The projects component of this Quarterly Report identifies the projects, major programs and services listed in the 2020-2021 Operational Plan by exception, which means this report identifies projects that are completed, discontinued, postponed, delayed or had a budget and / or scope change that has been identified. Budget changed refers to increases or decreases on project spending due to unanticipated costs, changes to project scope or additional grant funding received during the financial year.

Council received a Special Rate Variation (SRV) in 2014 to ensure that Council can meet the growing needs of the community and significantly improve current assets. All projects that are identified to be delivered using SRV funds are highlighted throughout the report in **BLUE**.

Also included in this report are the indicators that measure Council's performance on the Community's goals as identified in the Fairfield City Plan. The Delivery Program indicators track the trend towards or away from the Community goals and the Operational Plan indicators show the quantitative result delivered for the quarter.

### **THEME 1: COMMUNITY WELLBEING**

Community Wellbeing relates to the quality of life the community enjoys living, working, playing, shopping or visiting Fairfield City. It's about a good relationship with our neighbours, the opportunities the community has to meet their daily needs and achieve their ambitions, a sense of belonging, respect for the things the community values, the support that's available when it is required, and the pride experienced by the diverse community and neighbourhoods.

#### **Key Highlights**

- Launched the New Fairfield Library, which included a children's area, games room with latest technology, soundproof central meeting spaces and on-site café.
- Adopted the Reconciliation Action Plan 2021-2022, which will support reconciliation and inclusion between Aboriginal and Torres Strait Islander peoples and other groups in the Australia.
- Adopted the Community Safety and Crime Prevention Strategy and 2021-2022 Drug Action Strategy, which sets out priority area and strategies to address community safety concerns and prevent crime.
- Held the Stop Sneak Theft event at Fairfield Showground, with 131 resident's vehicles fitted with anti-theft number plates as well as handed out car safety educational materials.
- Adopted the 2021-2022 Strategy on Ageing and demonstrates Council's commitment to embrace opportunities and set priorities to address the challenges faces by Fairfield City's ageing population.
- Adopted the 2021-2022 Strategy for Young People in Fairfield City, which outlines Council's priorities for supporting young people aged 12-24 years.
- Continued to facilitate COVID-19 Testing Clinics at a number of Council properties.
- Hosted five exhibitions at the Fairfield City Museum and Gallery, which included *Miras: Celebrating Uyghur Culture*, *Travelling Sounds: Music & Migration*, and *Here;After*.
- Welcomed a total of 328,788 visitors to Council's Leisure Centres.
- Provided a total of \$90,837 worth of subsidies at Council's Leisure Centres, which included 5,866 free senior's entries and 8,113 free entries for residents who presented a Disability Support Pension Card.
- Delivered the Youth Drop In program, delivered in partnership with Community First Step, STARTTS and Youth With Love, which provided a collective total of 215 free youth hours at the Fairfield Youth and Community Centre.
- Received 99 used bicycles, of which 72 were recycled and 39 bicycles were loaned out to the community and local schools.

## Projects and Major Programs Report by Exception

ID No.	Name	Responsible Officer	20/21 Budget	Status	Comments
IN21838	<b>Australia Day 2021 Events</b> Delivery Australia Day 2021 events in a COVID Safe environment	Manager Communications and Marketing	\$ -	✓	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$10,397 from Grant funds offered by the Australia Day COVID Safe Grant Program (\$9,397) and National Australia Day Council (\$1,000). Project was completed with Australia Day events held with COVID measures in place.
IN21759-1	<b>Quality Learning Environments - Janice Crosio Early Learning Centre</b> Install a mud kitchen and outdoor art studio, remove soft fall and replace with wood, and contract an Aboriginal artist to create a mural.	Manager Children and Family Services	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$12,993.30 from Grant funds offered by the NSW Department of Education.
IN21759-2	<b>Quality Learning Environments - Bonnyrigg Heights Early Learning Centre</b> Refurbish sandpit structure and install bike path.	Manager Children and Family Services	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$15,000 from Grant funds offered by the NSW Department of Education.
IN21759-3	<b>Quality Learning Environments - Tasman Parade Early Learning Centre</b> Construct awning from the carpark and push down taps for children.	Manager Children and Family Services	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$15,000 from Grant funds offered by the NSW Department of Education.
IN21759-4	<b>Quality Learning Environments - Cabramatta Early Learning Centre</b> Renew flooring and cupboards.	Manager Children and Family Services	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$15,000 from Grant funds offered by the NSW Department of Education.
IN21759-5	<b>Quality Learning Environments - Canley Vale Early Learning Centre</b> Install shade sail and blinds over the sandpit, artificial turf, and play equipment.	Manager Children and Family Services	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$14,969.85 from Grant funds offered by the NSW Department of Education.

✓	Completed	○	On-going Service Delivery	✘	Discontinued	▲	Scope Change	📄	Postponed
➔	Progressing	!	Delayed	\$	Budget Change	+	New Project	↻	Carry Forward

ID No.	Name	Responsible Officer	20/21 Budget	Status	Comments
IN21759-6	<b>Quality Learning Environments - Wetherill Park Learning Centre</b> Install shed and perimeter fencing.	Manager Children and Family Services	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$13,964.83 from Grant funds offered by the NSW Department of Education.
IN21759-7	<b>Quality Learning Environments - Bossley Park Preschool</b> Install shed and shade sail.	Manager Children and Family Services	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$14,772.73 from Grant funds offered by the NSW Department of Education.
IN21759-8	<b>Quality Learning Environments - Fairfield Preschool</b> Install sliding door, blinds, and outdoor resources.	Manager Children and Family Services	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$14,898.04 from Grant funds offered by the NSW Department of Education.
IN21759-9	<b>Quality Learning Environments - St Johns Park Early Learning Centre</b> Install bathroom taps, hand dryers, play equipment, and sand pit cover.	Manager Children and Family Services	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$14,474.51 from Grant funds offered by the NSW Department of Education.
IN21759-10	<b>Quality Learning Environments - Smithfield West Preschool</b> Install incursions and equipment.	Manager Children and Family Services	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$14,292 from Grant funds offered by the NSW Department of Education.
IN21759-11	<b>Quality Learning Environments - Wakeley Early Learning Centre</b> Install new sand for sandpit, cafe blinds for verandah and equipment.	Manager Children and Family Services	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$14,973.21 from Grant funds offered by the NSW Department of Education.
IN21759-12	<b>Quality Learning Environments - Mobile 2 Preschool</b> Install bamboo fencing, incursions and mud kitchen.	Manager Children and Family Services	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$14,277.18 from Grant funds offered by the NSW Department of Education.
IN21759-13	<b>Quality Learning Environments - Bonnyrigg Early Learning Centre</b> Install new sliding doors and internal doors, push down taps, and outdoor resources.	Manager Children and Family Services	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$14,720.91 from Grant funds offered by the NSW Department of Education.

✓	Completed	○	On-going Service Delivery	✘	Discontinued	▲	Scope Change	📄	Postponed
➔	Progressing	!	Delayed	\$	Budget Change	+	New Project	↻	Carry Forward

ID No.	Name	Responsible Officer	20/21 Budget	Status	Comments
IN21759-14	<b>Quality Learning Environments - Marlborough Street Preschool</b> Install new taps, replace doors and handles, and refurbish sand pit.	Manager Children and Family Services	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$15,000 from Grant funds offered by the NSW Department of Education.
IN21834	<b>Behind the Lens Program</b> Curate a series of audience engagement programs which will showcase multi-disciplinary and visual collaborations between Western Sydney musicians and artists.	Manager Library, Museum and Customer Service	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$10,000 from Grant funds offered by Museum and Gallery NSW.
IN21836	<b>Living the Past Program</b> Develop video documentation of the Living the Past Program which will be available to local and regional schools.	Manager Library, Museum and Customer Service	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$3,000 from Grant funds offered by Museum and Gallery NSW.
IN21835	<b>Extra-Ordinary Exhibition</b> Curate an exhibition that explores the Museum's collection and engages with Fairfield City artists and Western Sydney Aboriginal artists to produce new works that respond to the themes and objects in the exhibition.	Manager Library, Museum and Customer Service	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$30,000 from Grant funds offered by Create NSW.
IN21904	<b>Fairstart Early Intervention - Office Refurbishment</b> Refurbish the Fairstart Early Intervention office to increase desk accommodation, including upgrades to desk, power, and carpet renewal.	Manager Children and Family Services	\$ -	+	It is proposed to introduce a new project and allocate \$22,500 from Grant funds to increase the desk accommodation at Fairstart Early Intervention.
MPLPER2105	<b>Fairfield Leisure Centre - Refurbishment and Plant Upgrade</b> Works to include demolition, replacement of concourse, gutter upgrade to wet deck, pool inlet and return pipe replacement, pool tiling, levelling of raised ends, general pool fittings and connection of waste water to sewer. Year 2 of a 2 year program	Manager Showground, Leisure Centres and Golf Course	\$ 2,000,000	!	Due to the higher than anticipated tender responses, a feasibility and scope review is required. Therefore it is proposed to split the project for temporary repairs in 2020-2021 Operational Plan and to reallocate the associated budget of \$1,700,000 from General funds for consideration in the Draft 2021-2022 Operational Plan for refurbishment and upgrade of plant.

✓	Completed	○	On-going Service Delivery	✘	Discontinued	▲	Scope Change	📄	Postponed
➡	Progressing	!	Delayed	\$	Budget Change	+	New Project	↻	Carry Forward

ID No.	Name	Responsible Officer	20/21 Budget	Status	Comments
MPCI2101	<b>Community and Infrastructure Priorities - Youth Mentoring</b> Support initiatives and programs to develop skills and opportunities available for young people, particularly at the Fairfield Youth and Community Centre. This will include responding to initiatives from young people, job readiness programs and development of future leaders.	Manager Social Planning and Community Development	\$ 50,000	!	Project delayed due to COVID-19 restrictions and it is anticipated that a portion of the budget will not be expended by the end of the financial year. Therefore, it is proposed to return \$20,000 to the Infrastructure and Car Parks Reserve.
MPLS2102	<b>Bonnyrigg Newleaf Communities</b> Develop and deliver educational programs and the setting up of a lab. LX facility (virtual and augmented reality programs) within the Bonnyrigg Library. Year 2 of a 2 year program	Manager Library, Museum and Customer Services	\$ 225,000	!	Project delivery delayed due to COVID-19 restrictions and it is anticipated that a portion of the budget will not be expended by the end of the financial year. Therefore it is proposed to split this project and reallocate the associated budget of \$100,000 from Voluntary Planning Agreement into a new project MPLS2202 (Bonnyrigg Newleaf Communities) for consideration in the Draft 2021-2022 Operational Plan and \$100,000 from Voluntary Planning Agreement for consideration in a future Delivery Program.
IN21665	<b>Cabravale Leisure Centre 24-hour Gym</b> Fit out of Cabravale Leisure Centre to a 24-hour gym, including CCTV, door, DA, and security.	Manager Showground, Leisure Centres and Golf Course	\$ 30,000	📄	Project delayed due to competing priorities and resourcing constraints. Therefore it is proposed to postpone this project and its budget of \$30,000 from Development Contributions for consideration in the Draft 2021-2022 Operational Plan.

✓	Completed	○	On-going Service Delivery	✘	Discontinued	▲	Scope Change	📄	Postponed
➔	Progressing	!	Delayed	\$	Budget Change	+	New Project	↻	Carry Forward



## 2017/18-2020/21 Delivery Program Indicators

Services	Indicators	Trend
<b>Children and Family Services</b>	% Residents satisfied with children and family service survey	↑
	% Early Learning Centres whose overall quality rating meet or exceed the national quality standards	↑
	% Parents who report that service provided good educational outcomes for their child (annual survey)	↑
<b>Community Compliance</b>	# Community compliance matters investigated	↑
	# Traffic related matters within school zones investigated	↓
<b>Community Facilities</b>	% Utilisation of community centres	↑
	% Regular hire satisfied with Council's facilities (Annual survey)	↑
	% Casual hire satisfied with Council's facilities (Annual survey)	↑
	# Subsidies provided for the use of community services and facilities for lifelong learning and educational support	↑
<b>Leisure Centres</b>	\$ Leisure centres subsidies provided to the community	↑
	Leisure centres customer satisfaction survey (annual survey)	↑
<b>Library Services</b>	% Customer satisfaction with Council's Libraries survey (including educational programs)	↑
<b>Museum and Gallery</b>	% Community satisfaction with the Museum and Gallery (annual survey)	↑
<b>Property</b>	% New property records created and addresses issued within 15 days	↑
<b>Showground and Golf Course</b>	Fairfield Showground markets customer satisfaction survey (Bi-annual survey rating quality/value of markets)	↑
	# Events and activities hired / hosted at the showground	↑
<b>Social Planning and Community Development</b>	% Cultural and community events or activities that makes residents feel part of their community (annual survey)	↑
	# Programs and services delivered through grant funding	↓
	% of residents that feel Council supports the health and wellbeing of our communities	↑
	# Community safety education and awareness raising programs delivered	↑
	% Annual satisfaction survey with partners	↑
	\$ Financial support provided to community and social groups	↑
	# Advocacy to support community issues	↑
	% Satisfied with services in Council's youth facilities (annual survey)	↑
	% Satisfied with Council's services for the elderly	↑
	# Public art delivered throughout the City	↑
% Organisations who attend interagency networks that feel supported by Council (annual survey)	↑	

Key for trends:

↑ or ↓ is working towards the community's goals	↔ Is no change	↑ or ↓ is working away from the community's goals
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## 2020-2021 Operational Plan Indicators

Services	Indicators	Result
<b>Children and Family Services</b>	% Utilisation rate for childcare service	92.5%
	# Clients supported through the Fairstart program	114
	# Family Day Care registered educators	133
	# Compliance visits undertaken for Family Day Care	49
<b>Community Compliance</b>	# Cats and dogs impounded	113
	# Cats and dogs returned/rehoused	78
	# Community compliance education programs	1
<b>Community Facilities</b>	% Community buses booked	Nil
	% Community Centres/Halls booked	65%
	% Sportsfields booked	90%
	% Utilisation of tennis courts currently managed by Council	60%
<b>Leisure Centres</b>	# Average number of reportable safety incidents at each leisure centre	6
	# Visits at aquatic and dry recreation at leisure centres	328,788
	% Water quality compliance with health regulations	100%
<b>Library Services</b>	# Customer visits to Council's libraries	80,457
	Lending turnover rate for the Library's collection (Calculated annual)	0.3%
	# Library programs provided	359
<b>Museum and Gallery</b>	# Visitors to the Museum	3,163
	# Exhibitions held	5
<b>Showground and Golf Course</b>	# Visitors to the Showground	171,500
	# Reportable safety incidents at the Fairfield Showground.	1
	% Occupancy at Fairfield Markets	67%
<b>Social and Cultural Development</b>	# Cultural and community events or activities delivered and supported by Council	14
	# Grant funds received to deliver services and programs	8
	# People accessing Community Profile website	1,630
	# Free health programs and activities provided	50
	# Safety audits of Council and public facilities	3
	# Meetings with stakeholders to promote community safety	2
	# Professional development and training opportunities for community organisations	9
	# Capacity building programs or opportunities delivered	5
	# Youth programs and events delivered	17
	# Hours youth services delivered	215
# Senior programs and events delivered	Nil*	

Note: \* this Service was suspended due to COVID-19

## THEME 2: PLACES AND INFRASTRUCTURE

Places and Infrastructure are the buildings, facilities, open space, town centres, roads, footpaths, public transport and all other built structures that the community use to meet their day to day and future needs. The availability of places and infrastructure in the community enables services to be provided and therefore contributes to the wellbeing of the community. The quality of places and infrastructure create a first impression for visitors to the City and helps shape the pride the community takes in their area.

### Key Highlights

- Constructed circuit walking paths and outdoor gym equipment at Prospect View Park.
- Upgraded security access systems at all of Council's Community Centres and Halls.
- Renewed Cabravale Senior Citizens Centre, which included the accessible toilets, kitchen, flooring and painting of the facility.
- Constructed circuit walking paths at Allambie Reserve.
- Installed defibrillators at 10 parks in Fairfield City, including Bosnjak Park, King Park and Lalich Park.
- Installed CCTV cameras at 11 open space locations in Fairfield City, including Cherrybrook Park, Ireland Bridge Reserve, and Bradbury Wharf.
- Undertook 31 instances of graffiti removal on Council properties.
- Renewed over 1.6 kilometres of footpaths throughout the City.
- Renewed over 3.8 kilometres of roads, kerbs and gutters throughout the City.

### Projects and Major Programs Report by Exception

ID No.	Name	Responsible Officer	20/21 Budget	Status	Comments
MPLRR2006	<b>Landscaping Road Reserves</b> – Canley Vale Road Rain Gardens and Swales Link Road Adams Park.	Operations Manager City Services	\$ 2,128	✘	A review was undertaken which identified that the site is no longer required. Therefore it is proposed to discontinue the project and return \$2,128 to General funds.
MPLRR2007	<b>Landscaping Road Reserves</b> – Churchill Street Roundabouts and Gardens Garden in front of house number 2, 5A, 13, 24, 25, 36, 37, 47, 48, 55 and 62.	Operations Manager City Services	\$ 23,404	✘	A review was undertaken which identified that the site is no longer required. Therefore it is proposed to discontinue the project and allocate a portion of the budget of \$4,745 from General funds to MPLRR2016 (Moonlight Road) and return the balance of \$18,659 to General funds.
MPLRR2008	<b>Landscaping Road Reserves</b> – Cumberland Highway Roundabouts and Gardens Brenan Park footpath along retaining wall.	Operations Manager City Services	\$ 2,128	✘	A review was undertaken which identified that the site is no longer required. Therefore it is proposed to discontinue the project and return \$2,128 to General funds.
MPLRR2015	<b>Landscaping Road Reserves</b> – Mistral Street Roundabouts and Gardens 9, 16, 31, opposite 31, garden Bed in road and on edge of speed hump.	Operations Manager City Services	\$ 10,637	✘	A review was undertaken which identified that the site is no longer required. Therefore it is proposed to discontinue the project and return \$10,637 to General funds.

✓	Completed	○	On-going Service Delivery	✘	Discontinued	▲	Scope Change	📄	Postponed
➔	Progressing	!	Delayed	\$	Budget Change	+	New Project	↻	Carry Forward

ID No.	Name	Responsible Officer	20/21 Budget	Status	Comments
MPLRR2017	<b>Landscaping Road Reserves</b> – Restwell Road Roundabouts and Gardens 20, opposite 28, 46, 40 and opposite 59, garden on road.	Operations Manager City Services	\$ 10,637	✘	A review was undertaken which identified that the site is no longer required. Therefore it is proposed to discontinue the project and return \$10,637 to General funds.
MPLRR2018	<b>Landscaping Road Reserves</b> – St Johns Road Roundabouts and Gardens 258 St Johns Road.	Operations Manager City Services	\$ 2,128	✘	A review was undertaken which identified that the site is no longer required. Therefore it is proposed to discontinue the project and return \$2,128 to General funds.
MPOSLAE2104	<b>Open Space Land Acquisition and Embellishment</b> Purchase of property for future open space in Fairfield.	Manager Property Strategy and Services	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 7, to introduce a new project and allocate a budget of \$1,104,000 from Development Contributions.
MPOSLAE2103	<b>Open Space Land Acquisition and Embellishment</b> Purchase of property for future open space in Villawood.	Manager Property Strategy and Services	\$ -	+	It was adopted at the February 2021 Council Meeting, Services Committee, Item 7, to introduce a new project and allocate a budget of \$745,357.50 from Development Contributions.
MPOSLAE2105	<b>Open Space Land Acquisition and Embellishment</b> Purchase of property for future open space in Villawood.	Manager Property Strategy and Services	\$ -	+	It was adopted at the March 2021 Council Meeting, Services Supplementary Report, Item 35, to introduce a new project and allocate a budget of \$750,000 from Development Contributions.
MPPAM1901	<b>Pedestrian Access and Mobility Plan Program</b> Carramar Avenue, Raised Pedestrian Crossing.	Manager Built Systems	\$ 49,551	!	This project has been delayed due to complexity surrounding the design and relocation of light poles. It is proposed to split the project with design in the first year with a budget of \$23,000 from General funds and, and the remaining funds of \$26,551 from General funds be considered in the Draft 2021-2022 Operational Plan for construction.
IN20533	<b>Car Park - Canley Heights Town Centre</b> Proposed car park in Canley Heights Town Centre in the Southern Laneways at Derby Streets.	Manager Major Projects and Planning	\$ 309,488	✘	It is proposed to discontinue this project and return \$297,917 (\$263,947 from Development Contributions and \$34,420 from General funds) due to design exceeding budget with a limited community benefit to parking spaces.
MPRG2106	<b>Roads and Transport Program</b> Prospect Road, from Senior Street to Ada Street Base replacement and asphalt overlay (339m)	Manager City Assets	\$ 531,410	!	Project is delayed due to resourcing constraints. It is proposed to increase the budget by \$168,590 from General funds as design estimates exceed the available budget.

✓	Completed	○	On-going Service Delivery	✘	Discontinued	▲	Scope Change	📄	Postponed
➔	Progressing	!	Delayed	\$	Budget Change	+	New Project	↻	Carry Forward

ID No.	Name	Responsible Officer	20/21 Budget	Status	Comments
MPSRVRKG2127	<b>Roads and Transport Program</b> Pritchard Street Right side from Anderson Avenue to house number 12 (150m)	Manager City Assets	\$ 34,500		Project delayed due to site constraints within the detailed design. Therefore it is proposed to postpone this project and its budget of \$32,970 from SRV Reserve for consideration in the Draft 2021-2022 Operational Plan.
MPRKG2138	<b>Roads and Transport Program</b> Whitaker Street Both sides from Access to Junction Street (130m)	Manager City Assets	\$ 29,900		Project completed as part of an existing project (MPSRVRKG2061) therefore it is proposed that the project be discontinued and the associated budget of \$29,900 from General funds be reallocated to MPRR2169 (Montague Street).
MPSRVSG2103	<b>Building and Facilities Renewal Program</b> Endeavour Park The Boulevard Amenity Building (fitout / structure / electrical / hydraulics) - Renew disabled toilet and storeroom.	Manager City Assets	\$ 255,000		It is proposed to increase the budget by \$40,000 from SRV Reserve as the tender responses were higher than anticipated.
MPNFC2138	<b>New Footpath Construction Program</b> Lang Street - Left side from Marlborough Street to Granville Street (242m)	Manager City Assets	\$ 37,540		Project budget to be increased by \$8,000 from General funds which is being reallocated from MPNFC2147 (New Footpath Connection Program). Works have since been completed.
MPNFC2133	<b>New Footpath Construction Program</b> Lawrence Street - Left side from The Horsley Drive to Bernadette Place (176m)	Manager City Assets	\$ 84,600		Project budget to be increased by \$10,000 from General funds which is being reallocated from MPNFC2147 (New Footpath Connection Program). Works have since been completed.
MPNFC2145	<b>New Footpath Construction Program</b> Market Street - Right side from Neville St to The Horsley Drive (180m)	Manager City Assets	\$ 41,750		Project budget to be increased by \$10,000 from General funds which is being reallocated from MPNFC2147 (New Footpath Connection Program). Works have since been completed.
MPBRP2107	<b>Roads and Transport Program</b> Avonlea Street Foot Bridge approach To stabilise the vertical movement of approach.	Manager City Assets	\$ 5,000		Project delayed due to resourcing constraints. It is proposed to increase the budget by \$7,000 from General funds as design estimates identified that this would exceed the budget.
MPRKG2139	<b>Roads and Transport Program</b> Harrington Street, from John Street to St Johns Road Repair of pavement failures, mill off and resurface with hot mix asphalt (540m)	Manager City Assets	\$ 372,000		Project is delayed as it is dependent on the completion of other projects at the same site. Therefore. it is proposed to be postpone this project and its associated budget of \$372,000 from General funds for consideration in the Draft 2021-2022 Operational Plan.

	Completed		On-going Service Delivery		Discontinued		Scope Change		Postponed
	Progressing		Delayed		Budget Change		New Project		Carry Forward



ID No.	Name	Responsible Officer	20/21 Budget	Status	Comments
MPBAR2116	<b>Building and Facilities Renewal Program</b> Fairfield Showground Parklands Car Park Renewal - Renewal of car park area under existing awning. <i>Year 1 of a 2 year program</i>	Manager City Assets	\$ 20,000		It is proposed to postpone this project and its budget of \$20,000 from General funds into MPBAR2216 (Fairfield Showground Parklands Car Park) for consideration in the Draft 2021-2022 Operational Plan to achieve procurement efficiencies.
MPPRR2166	<b>Roads and Transport Program</b> Prairie Vale Road, from Aberdeen Street to Mimosa Road - Repair of pavement failures and resurfacing with hot mix asphalt (350m)	Manager City Assets	\$ 250,000		It is proposed to increase the budget by \$32,092 from General funds due to latent conditions experienced. Works have since been completed.
MPPRR2167	<b>Roads and Transport Program</b> Nelson Street, from Sackville Street to Hardy Street Replacement of kerb and gutter and driveway crossing, provide new drainage pits, adjustment of property stormwater connections and associated asphalt works from house number 47 to house Number 65 as per design drawing (132m) and replacement of kerb and gutters where required on both sides (140m). Repair of pavement failures, mill off and resurface hot mix asphalt from Sackville Street to Hardy Street (355m)	Manager City Assets	\$ 340,000		It is proposed to postpone this project and its associated budget of \$250,000 from General funds for consideration in the Draft 2021-2022 Operational Plan due to a delay in the development of the detailed design as well as further extensive stakeholder consultation is required.
MPPRR2169	<b>Roads and Transport Program</b> Montague Street, from Bodalla Street to cul-de-sac Repair of pavement failures and resurfacing with hot mix asphalt (51m)	Manager City Assets	\$ 42,617		Project delayed due to the complexity and site conditions relating to the detailed design. Therefore it is proposed to increase the budget by \$37,383 (\$29,900 from MPRKG2138) from General funds due to scope change and design estimates exceeding the original budget.
MPPRG2161	<b>Roads and Transport Program</b> Cecil Road, From Lincoln Road to Washington Way To provide sealed table drain to improve drainage where required and resurfacing with hot mix asphalt (1400m)	Manager City Assets	\$ -		It is proposed to introduce a new project and allocate a budget of \$600,000 from Grant funds to complete road renewal as identified.

	Completed		On-going Service Delivery		Discontinued		Scope Change		Postponed
	Progressing		Delayed		Budget Change		New Project		Carry Forward

ID No.	Name	Responsible Officer	20/21 Budget	Status	Comments
MPRG2162	<b>Roads and Transport Program</b> Lincoln Road, From Cecil Road to Garfield Road To provide interlayer seal if required and resurfacing with hot mix asphalt (1000m)	Manager City Assets	\$ -	+	It is proposed to introduce a new project and allocate a budget of \$293,177 from Grant funds to complete road renewal as identified.
MPFRP21115	<b>Footpath Renewal Program</b> The Horsley Drive Cycleway replacement at 1184 The Horsley Drive, Wetherill Park (30sqm)	Manager City Assets	\$ -	+	It is proposed to introduce a new project and allocate a budget of \$7,500 from General funds to complete urgent footpath renewal.
MPFRP21116	<b>Footpath Renewal Program</b> Merri Place Right side from Glenroy Cr to Cul-De-Sac(20m)	Manager City Assets	\$ -	+	It is proposed to introduce a new project and allocate a budget of \$9,000 from General funds to complete urgent footpath renewal.
IN21895	<b>Canley Heights Town Centre Laneways</b> Remediation at the Southern Laneways at Derby Street.	Manager Major Projects and Planning	\$ -	+	It is proposed to introduce this as a new project and allocate a budget of \$30,000 from General funds to complete identified remediation works at the Southern Laneways at Derby Street.

✓	Completed	○	On-going Service Delivery	✘	Discontinued	▲	Scope Change	📄	Postponed
➔	Progressing	!	Delayed	\$	Budget Change	+	New Project	↻	Carry Forward

## 2017/18-2020/21 Delivery Program Indicators

Services	Indicators	Trend
Asset Management – Civil and Built	% Asset maintenance/ renewal backlog across all Council Asset Management Plans	↓
	% Roads in satisfactory condition and above (annual survey)	↑
	% Community facilities in satisfactory condition and above (annual survey)	↑
Asset Management – Open Space	% Regular hire are satisfied with sportsfields (annual survey)	↑
	Residents satisfied with parks and play/fitness equipment (annual survey)	↑
	% Landscape sites have been replanted / cared for	↑
	% Tree permit applications on private land determined within the agreed timeframe	↑
Building Control and Compliance	# Dwellings approved	↑
	# Annual fire safety statements submitted	↑
	% Swimming pool fencing complying with the legislative requirements after 3 inspections	↓
	# Secondary dwelling approved	↑
	# Other ancillary residential developments approved	↑
City Connect Bus	# People using City Connect bus	↓
Design and Surveying	% Civil, Urban and Landscaping designs completed within 40 working days	↓
Development Planning	# Development approvals (industrial, residential and commercial)	↑
Infrastructure Construction and Maintenance	% Renewal Program completed within agreed timeframe	↑
	% New capital work completed within agreed timeframe	↑
Major Projects	% Major projects on schedule	↓
	% Major programs on schedule	↓
	% Major projects and contracts completed with less than 10% cost variation	↓
	% Major programs completed with less than 10% cost variation	↑
Parks and Gardens Operations	% Community satisfied with maintenance of sportsfields, reserves and open spaces	↑
Strategic Land Use Planning	% Planning Certificate Section 149 and 149(2) applications received are issued within service level agreement	↑
	# Development Control Plan reviews	↑
	# Planning proposals reviewed	↑
	# Community engagement activities delivered for major planning projects	↑
	# Heritage items that are retained	↑
Traffic and Transport	% Heritage items receiving rate relief	↑
	# Road safety initiatives delivered (speed humps, speed radars, etc)	↓
	% Initiatives with demonstrable improvement in local traffic conditions	↓
	# New car spaces developed in town centres / village / neighbourhood shopping centres	↔

Key for trends:

↑ or ↓ is working towards the community's goals	↔ Is no change	↑ or ↓ is working away from the community's goals
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## 2020-2021 Operational Plan Indicators

Services	Indicators	Result
<b>Asset Management – Civil and Built</b>	% Asset handover completed every 12 months	10%
<b>Asset Management – Open Space</b>	# Graffiti removals undertaken	31
	# Customer requests for grass mowing in open spaces	607
	% Trees requests pruned / removed on Council land undertaken within the agreed timeframe	90%
	# Landscaping and beautification projects completed to offset private tree removal	Nil
	# Private trees approved for removal	134
	# Private tree applications for removal rejected	1
	# Customer request for open space asset maintenance	717
<b>Building Control and Compliance</b>	% Development applications determined within 40 days	90%
	# Construction Certificates determined	10
	% Complying Development Certificates determined within agreed timeframe	100%
	# Inspections undertaken for compliance of swimming pool fencing	59
<b>City Connect Bus</b>	% City Connect bus service running on time	N/A*
<b>Design and Surveying</b>	% Surveying projects completed within the quoted timeframes	100%
<b>Development Planning</b>	% Development applications determined within 40 days	64%
	% Construction Certificates determined within 40 days	71%
<b>Infrastructure Construction and Maintenance</b>	% Road and Transport Asset maintenance undertaken within service level	97%
	% Stormwater Drainage Asset maintenance undertaken within service level	98%
	% Building and Facility Asset maintenance undertaken within service level	87%
<b>Major Projects</b>	# Request for Tender Contracts awarded	Nil
	# Request for Quotation Contracts awarded	1
<b>Parks and Gardens Operations</b>	% Mowing, landscaping, sportsfield maintenance completed to the required service levels	95%
	% Landscaping sites and gardens maintained to the service levels	97%
<b>Property</b>	% Occupancy rate of Council's commercially leased or licensed properties.	97%
	# New property records created and addresses issued	123
	# Internal mapping requests completed.	5
<b>Strategic Land Use Planning</b>	% Planning Proposals reported to Council within 3 months of lodgement or 6 months of Council initiated proposals	Nil
	% Emerging Development Control Plan issues reported to Council within 6 months of being identified	100%
	# Zoning Certificates (Section 149 and 149(2)) not issued within 5 working days	Nil
	# Heritage programs completed each year	Nil
	# Strategies, plans and policies reviewed and updated	3
	# Affordable housing stock in Fairfield City	Nil
	# Meetings participated in as part of State Government working groups	5
	# Community feedback on the quality of new developments	Nil
	# New technology and initiatives considered in regards to Fairfield LEP and DCP updates	1
# Feedback provided in Council's City Life quarterly publication	Nil	

Services	Indicators	Result
Traffic and Transport	# Road safety education programs	2
	# Community engagement provided on traffic improvements	11
	# Public transport advocacy initiatives	1
	# Traffic flow improvements projects delivered	11
	# Integrated traffic signal initiatives on regional and arterial roads	Nil

Note: \* this Service was suspended due to COVID-19





## THEME 3: ENVIRONMENTAL SUSTAINABILITY











The local environment and natural resources define the City and contribute to the community's wellbeing. In turn the activities undertaken throughout the city impact the quality and viability of many species and finite resources. Increasing awareness of environmental challenges such as climate change and water shortages has increased the pressure for protection and management of our bushland, local wildlife and waterways as well as improved design and operation of the built environment. Environmental sustainability is important at the local and global level, and for the health and wellbeing of future generations.

### Key Highlights

- Propagated a total of 19,390 native plants at the Community Nursey, with 208 planted throughout Fairfield City.
- Collected over 2,800 tonnes of material from Council's Kerbside Clean-up Service for local residents.
- Completed 1,978 kilometres of street sweeping by Council's street cleaning trucks throughout Fairfield City.
- Removed over 52 cubic metres of litter and grass cuttings as part of the Main Roads Beautification.
- Recycled 45 tonnes of tree much at the Recycling Drop Off Centre.
- Maintained over 100 bush regeneration sites in Fairfield City.
- Removed 0.8 tonnes of legacy asbestos at 15 properties and safely disposed of by Council's licenced contractor.
- Collected over 76 tonnes of material from gross pollutant traps and creek cleaning activities.
- Generated 102,487 kilowatt hours of solar power across Council's buildings to ensure that Council continues to be sustainable into the future.
- Saved over 116 tonnes of CO2 (equivalent) emissions due to continued improved cost efficiencies by reducing electricity consumption at Council's buildings and facilities.

### Projects and Major Programs Report by Exception

ID No.	Name	Responsible Officer	20/21 Budget	Status	Comments
MYFMP2003	<b>Smithfield West Catchment Floodplain Risk Management Study and Plan</b> A Floodplain Risk Management Study and Plan to identify, assess and recommend measures to reduce flood risk. <i>Year 4 of a 4 year program</i>	Manager Strategic Land Use and Catchment Planning	\$ 40,000		Project delayed due to ongoing negotiations with the NSW Department of Planning, Industry and Environment. Therefore it is proposed to postpone this project and its budget of \$13,333 from Grant funds and \$26,667 from General funds for consideration in the Draft 2021-2022 Operational Plan.
MYFMP2004	<b>Cabravale Catchment Overland Flood Study</b> A flood study to determine the nature and extent of overland flooding within the catchment. <i>Year 4 of a 4 year program</i>	Manager Strategic Land Use and Catchment Planning	\$ 30,000		Project delayed due to ongoing negotiations with the NSW Department of Planning, Industry and Environment. Therefore it is proposed to postpone this project and its budget of \$7,000 from Grant funds and \$23,000 from General funds for consideration in the Draft 2021-2022 Operational Plan.

	Completed		On-going Service Delivery		Discontinued		Scope Change		Postponed
	Progressing		Delayed		Budget Change		New Project		Carry Forward

ID No.	Name	Responsible Officer	20/21 Budget	Status	Comments
MPFMP2101	<b>Central Catchment Floodplain Risk Management Study and Plan</b> A Floodplain Risk Management Study and Plan to identify, assess and recommend measures to reduce flood risk. <i>Year 1 of a 4 year program</i>	Manager Strategic Land Use and Catchment Planning	\$ 15,000	✘	It is proposed to discontinue this project due to unsuccessful grant funding application. Therefore it is proposed that the budget of \$5,000 be returned to General funds, and the budget of \$10,000 from Grant funds be removed.
MPFMP2105	<b>Prospect Creek and Georges River Flood Study</b> A flood study to determine the nature and extent of overland flooding within the catchment including Hassall Street and Rosford Park Detention Basin dam break assessment. <i>Year 3 of a 3 year program</i>	Manager Strategic Land Use and Catchment Planning	\$ 93,000	!	Project delayed due to additional time needed to determine the model parameters, which required approval from the Department of Planning, Industry and Environment. Therefore it is proposed to split this project and to reallocate the associated budget of \$7,850 from General funds and \$48,000 from Grant funds for consideration in the Draft 2021-2022 Operational Plan.
MPFMP2125	<b>Georges River Catchment Regional Scoping Study</b> A scoping study to identify, assess and recommend measures to reduce flood risk. <i>Year 2 of a 2 year program</i>	Manager Strategic Land Use and Catchment Planning	\$ 195,000	!	Project delayed due to the late receipt of data from the other councils. Therefore it is proposed to split this project and to reallocate the associated budget of \$130,000 from Grant funds for consideration in the Draft 2021-2022 Operational Plan. It is also proposed to increase the income to \$65,000 from General funds to reflect payment from regional councils.
MPFMP2127	<b>Voluntary House Raising – 67 Waterside Crescent, Carramar.</b>	Manager Strategic Land Use and Catchment Planning	\$ 91,000	📅	It is proposed to postpone this project and its associated budget of \$91,000 from Voluntary House Raising Reserve for consideration as part of the Draft 2021-2022 Operational Plan, as the house will not be completed this financial year.
MPFMP2129	<b>Voluntary House Raising – 144 Hollywood Drive, Lansvale</b>	Manager Strategic Land Use and Catchment Planning	\$ 81,000	📅	It is proposed to postpone this project and its associated budget of \$81,000 from Voluntary House Raising Reserve for consideration as part of the Draft 2021-2022 Operational Plan, as the house will not be completed this financial year.
MPICT2109	<b>Environmental Management Asset Replacement</b> Replace equipment for the Environmental Management team.	Manager Building Control and Compliance	\$ -	+	It is proposed to introduce a new project and allocate a budget of \$6,450 from General funds to renew equipment to assist with environmental public health investigations.

✓	Completed	○	On-going Service Delivery	✘	Discontinued	▲	Scope Change	📅	Postponed
➡	Progressing	!	Delayed	\$	Budget Change	+	New Project	↻	Carry Forward

ID No.	Name	Responsible Officer	20/21 Budget	Status	Comments
MPSLP1808	<b>Green Valley Creek Rehabilitation - Design</b> Investigate and design of Green Valley Creek rehabilitation works at reaches 1 and 2. <i>Year 2 of a 2 year program</i>	Manager Strategic Land Use and Catchment Planning	\$ 89,310	✓	Detailed design complete and the Review of Environmental Factors has been approved. Therefore it is proposed to reallocate remaining \$21,634 from Stormwater Levy Reserve to MPSLP2210 (Green Valley Creek Rehabilitation - Construction) for consideration in the Draft 2021-2022 Operational Plan.
MPFMP2112	<b>Flood detention basin upgrade, Stockdale Reserve - Investigation and Design</b> Investigation and detailed design of basin upgrade works. <i>Year 3 of a 4 year program</i>	Manager Strategic Land Use and Catchment Planning	\$ 132,277	!	Project delayed as preliminary testing on-site found contamination in the embankment resulting in the project being redesigned. Therefore it is proposed to reallocate the associated budget of \$65,500 from Grant funds to MPFMP2212 (Flood detention basin upgrade, Stockdale Reserve) for consideration in the Draft 2021-2022 Operational Plan.

✓	Completed	○	On-going Service Delivery	✕	Discontinued	▲	Scope Change	📄	Postponed
➔	Progressing	!	Delayed	\$	Budget Change	+	New Project	↻	Carry Forward

## 2017/18-2020/21 Delivery Program Indicators

Services	Indicators	Trend
<b>Catchment Planning</b>	% Floodplain risk management initiatives completed	↓
	% Monitored waterways with acceptable aesthetic quality	↑
	% Stormwater management initiatives completed	↓
<b>Emergency Management</b>	# Emergency events support provided on request	↓
<b>Environmental and Public Health</b>	% Food premises inspected that met compliance	↑
	% Environmental and public health investigations initiated within the agreed timeframe	↑
<b>Street and Public Amenities Cleaning</b>	# km swept by street sweeping trucks	↑
	# cubic metre collected from litter picking on main streets	↑
	# Requests for litter removal	↓
<b>Waste Education and Environmental Sustainability</b>	# Water consumption per household	↓
	# Community partner strengthened	↑
	% Satisfied with environmental and sustainability education programs (annual survey)	↑
	% Implementing environmental practices as a result of the education program (annual survey)	↑
	# Successful prosecutions on littering and illegal dumping	↑
	# Mobile CCTV monitored hotspots	↑
	# Rubbish collected from gross pollutant traps and creek cleaning activities	↓
	# Hours worked on Bush Regenerations Program	↑
	# Bush regeneration sites maintained	↑
<b>Waste Management</b>	# Tonnes of material collected from Council clean-ups	↑
	# Tree mulch recycled	↑
	% Recycling recovery rate	↑

Key for trends:

↑ or ↓ is working towards the community's goals	↔ Is no change	↑ or ↓ is working away from the community's goals
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## 2020-2021 Operational Indicators

Services	Indicators	Result
<b>Catchment Planning</b>	# Education programs concerning stormwater quality and floodplain risk	Nil
	# Flood Studies completed	Nil
	# Floodplain Risk Management Studies and Plans completed	Nil
	# Projects implemented as part of Council's stormwater programs	15
<b>Emergency Management</b>	# Actions undertaken as part of the Fairfield Local Emergency Management Plan	4
<b>Environmental and Public Health</b>	# Food premises inspected	313
	# Other public health regulated premises/activities inspected	25
	# Environmental audits undertaken at industrial and commercial premises	Nil
	# Investigations undertaken by Environmental Management for pollution matters	68
	# Development applications reviewed regarding environmental impacts	113
	# Investigations undertaken by Community Health for environmental and public health related matters	130
<b>Street and Public Amenities Cleaning</b>	# Requests on street and public amenities cleaning	652
	% Street and public amenities cleaning requests attending to within agreed timeframe	96%
<b>Waste Education and Environmental Sustainability</b>	# Educational environmental sustainability activities undertaken	6
	# People attending educational activities	76
	# People participating in environmental events	250
	# kWh (electricity) saved from all Council facilities	102,487 kWh
	# CO2 (emissions) saved from all Council Assets	116 tonnes
	# GJ (water) saved from all Council facilities	N/A*
	# Hours patrolling for illegal dumping incidents	N/A*
	# Reported illegal dumping incidents identified	652
	# Litter prevention educational programs delivered	Nil
	# Volunteer hours participating at community nursery	756
	# Volunteer hours maintaining bushland and creeks	132
	# Native plants propagated at the Community Nursery	19,390
# Native plants comprising of trees, grass, shrub planted	208	
<b>Waste Management</b>	% Complaints on waste management resolved within Service Level Agreement	97%

\*Note: N/A refers to data not available.



## THEME 4: LOCAL ECONOMY AND EMPLOYMENT

The businesses and industries in Fairfield City and the surrounding areas provide goods and services as well as local employment opportunities. The shopping centres provide a range of products, services and meeting places, and represent the identity of their suburb. The Smithfield-Wetherill Park industrial area is one of the largest industrial estates in Australia and therefore a major employer, traffic generator and economic powerhouse. Higher than average levels of unemployment, especially youth unemployment, place increased importance on access to education and training.

### Key Highlights

- Held a Lunar New Year event in Cabramatta, with 2,500 members of the community enjoying Year of the Ox/Buffalo with entertainers handing out fortune cookies and lucky candy. A Snap+Win photo competition was also held encouraging participants to support local businesses in Cabramatta.
- Held Wonderful Wednesdays in Fairfield Town Centre, encouraging shoppers with free entertainment such as mariachi bands and stilt walkers, as well as free canvas shopping bags.
- Presented Fabulous Fairfield awards to eight residents of Fairfield City, recognising their efforts to maintain their gardens and improve the overall look and environmental quality of our City.
- Promoted local business forums including Generation STEM and International Women’s Day events.
- Held a number of place activation events in Canley Heights, including an Australia Day fireworks display, and Easter Bunny visits.
- Strengthened a total of 71 partnerships which included meetings with State Government agencies such as NSW Health, NSW Police, and Transport for NSW, as well as local advocacy groups such as the Chamber of Commerce and Western Sydney Health Alliance.

### Projects and Major Programs Report by Exception

ID No.	Name	Responsible Officer	20/21 Budget	Status	Comments
No exceptions to report for this theme during this quarter.					

✓	Completed	○	On-going Service Delivery	✘	Discontinued	▲	Scope Change	📄	Postponed
➡	Progressing	!	Delayed	\$	Budget Change	+	New Project	↻	Carry Forward

## 2017/18-2020/21 Delivery Program Indicators

Services	Indicators	Trend
<b>Economic Development</b>	# Businesses and employment centres promoted and/or marketed	↑
	# Advocacy to encourage variety of employment and people participating in affordable educational training through business communication initiatives	↑
	# Business Forums delivered/promoted	↑
	# Key strategic economic development partnerships are sustained and/or strengthened	↓
<b>Major Events</b>	% Satisfied with major events (annual survey)	↔
	# Place activations delivered	↑
<b>Place Management</b>	# Contributions to public domain improvements	↑
	# Key strategic Place partnerships are sustained and/or strengthened	↑
	# Fabulous Fairfield Awards	↑

Key for trends:

↑ or ↓ is working towards the community's goals	↔ Is no change	↑ or ↓ is working away from the community's goals
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## 2020-2021 Operational Plan Indicators

Services	Indicators	Result
<b>Economic Development</b>	# Businesses provided with assistance	360
	# Business communication initiatives	8
<b>Major Events</b>	# Major events delivered	Nil*
	# Community members attending major events	2,500
	# Engagements conducted at major events	Nil*
<b>Place Management</b>	% Nominated plans, strategies, policies and procedures completed	100%
	# Promotional place management activities delivered each year	44

Note: \* Major events cancelled due to COVID-19



## THEME 5: GOOD GOVERNANCE AND LEADERSHIP











In a democracy, the community wants their leaders to listen to them, represent their views with integrity and strive to achieve for the good of the community. Decision making, especially in the public sector, must be transparent, objective and accountable. Good governance and leadership ensures the community has access to information and is able to participate in the development of policies and decisions that affect them. The Fairfield community expects a high standard of ethics, justice and honesty to be reflected in the actions and behaviour of individuals, organisations, businesses and governments.

### Key Highlights

- Held Australia Day events across Fairfield City, including the Australia Day Awards event at Fairfield Showground recognising the Citizen of the Year, Tom Murphy; Young Citizen of the Year, Emily Khochaba; Volunteer of the Year, Horsley Park Rural Fire Brigade; and Sports Achiever of the Year, Aleks Duricic.
- Awarded Nadia Vella-Taranto with the 2021 Fairfield City Women’s Day Award for her efforts in raising funds as the dance director for Cancer Council’s Stars of Sydney Southwest Dance for Cancer.
- Launched #SupportLocal online campaign, which promoted Fairfield City’s directory for over 600 local businesses through COVID-19 restrictions.
- Welcomed 159 new citizenship recipients at Council Meetings.
- Launched the Capture Fairfield competition to Fairfield City residents, with the theme ‘Love Where You Live’.
- Renewed 19 CCTV cameras at identified hotspot locations across Fairfield City.
- Distributed 89,224 tonnes of construction material for internal and external customers through the Sustainable Resource Centre.
- Reached a total of 20,883 social media followers across three platforms (14,497 followers on Facebook, 2,911 followers on Instagram and 3,475 from LinkedIn).
- Saved 3,447 tonnes of greenhouse emissions through recycling 172,359 tonnes of waste.

### Projects and Major Programs Report by Exception

ID No.	Name	Responsible Officer	20/21 Budget	Status	Comments
MPICT2103	<b>Major Systems Upgrades</b> Upgrade of major systems (such as PeopleSoft, Authority, Objective, Chris21, Enlighten) to improve process efficiencies and the delivery of services to the community.	Chief Information Officer	\$ 127,771		Project delayed due to extensive design requirements. Therefore it is proposed to postpone this project and its budget of \$88,958 from IT Core Systems Reserve for consideration in the Draft 2021-2022 Operational Plan.
IN20337	<b>Sustainable Resource Centre Expansion – Stage 2</b> Seek development approval to expand the boundary to the east to accommodate stockpiled material and increase capacity.	Operations Manager City Services	\$ 192,375		It is proposed to increase the budget by \$200,000 from General Funds due to additional studies required by the Department of Planning, Industry and Environment.

	Completed		On-going Service Delivery		Discontinued		Scope Change		Postponed
	Progressing		Delayed		Budget Change		New Project		Carry Forward

## 2017/18-2020/21 Delivery Program Indicators

Services	Indicators	Trend
<b>Communications and Marketing</b>	# Community engagement promotions	↑
	% Media releases which result in positive news stories	↑
	# Information items translated into community languages	↑
	% Community feels Council communicates well with residents (annual survey)	↑
<b>Corporate Planning and Improvements</b>	# External stakeholders engaged about the community's priorities	↑
	\$ Indirect and direct saving from service efficiency reviews	↓
	% Services utilising quality management system at level 3 or above	↑
	# Plans and reports developed for the community	↑
<b>Customer Service Administration Centre</b>	# Submissions received during exhibition on Council's Corporate plans	↑
	% Customers satisfied with service received at front counter and Call Centre	↑
<b>Enterprise Risk Management</b>	# Public liability claims settled	↑
	% Enterprise risk actions implemented within the agreed timeframe	↑
<b>Financial Sustainability</b>	% Long Term Financial Plan indicators are on target	↑
	\$ Real operating expenditure per capita	↓
	# Ranking of rates charges compared to other Councils	↓
	% The amount of cost shifting by other levels of government to the Council as a percentage of total revenue (before capital contribution)	↑
<b>Governance</b>	% Codes, Plans and policies that affect the community have been placed on public exhibition prior to adoption	↑
	# Code of Conduct breaches	↑
	# Documents impacting the community translated into other languages	↑
	# Public forum questions presented at Council meetings and responded to by Council	↑
<b>Human Resources</b>	# Work experience opportunities provided to the community at Council	↑
	% Workforce Management Plan's actions completed on time	↑
	% Staff assessed as capable and above in the annual performance review	↑
<b>Information and Communication Technology</b>	% Service levels met for helpdesk/desktop support	↑
	# CCTV Requests received from NSW Police	↑
<b>Internal Audit</b>	% Completed audits as determined by the Audit and Risk Committee	↑
<b>Procurement</b>	% Purchasing and tendering compliance with policy and legislative requirements	↑
<b>Property Development Fund</b>	% Property Development projects meeting agreed milestones	↑
<b>Records and Information Management</b>	% of requests for information (Government Information Public Access Act) processed within the specified timeframe for both informal and formal applications	↑
	% Electronic Document and Records Management System requests for support completed within 5 working days	↑
<b>Sustainable Resource Centre</b>	# Tonnes internal and external materials diverted from landfill	↓
	# Tonnes internal and external materials distributed	↑

Key for trends:

↑ or ↓ is working towards the community's goals	↔ Is no change	↑ or ↓ is working away from the community's goals
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## 2020-2021 Operational Plan Indicators

Services	Indicators	Result
<b>Communications and Marketing</b>	# New citizenship recipients	159
	# Publications produced	12
	# Graphic design and printing jobs completed within the agreed timeframe	516
	# Total social media followers	20,883
	# Unique visits to website	367,910
<b>Corporate Planning and Improvements</b>	# Flyers/Summary Plans and Reports developed	1
	# Continuous Improvement Reviews undertaken	Nil
	# Internal reviews of quality management system undertaken	5
	# Documents managed under the quality management system	3,510
	# Internal stakeholders engaged	93
	# Proposed recommendations adopted by Council based on public submissions received during public exhibition	Nil
<b>Customer Service Administration Centre</b>	% Call abandonment rate	6.60%
	% Customer Service Centre enquiries managed at the first point of contact	91.1%
<b>Enterprise Risk Management</b>	# Public liability claims made	63
	# Enterprise risk management strategy - major program implemented	3
<b>Financial Sustainability</b>	# Average employee leave entitlements per capita	253.87
	# Breaches on the overdraft limits	Nil
	% Variance to budgeted Investment earning rate	-0.45%
	Achieving unqualified external audit opinion (annually)	N/A
	% Rates not collected on time	4.54%
	% Rates notices issued electronically	8.30%
<b>Fleet Management</b>	\$ Saved in fleet management.	Nil
<b>Governance</b>	% Governance projects completed within time	100%
	# Governance policies reviewed annually	Nil
	# Statutory reports developed and submitted	1
	# Training sessions on Code of Conduct delivered to Council Officials	2
	# Formal access requests received under Government Information (Public Access) Act	26
<b>Human Resources</b>	% WHS compliance audits completed	100%
	% Continuous WHS Improvement Inspections completed	100%
	% Satisfaction rating with service delivery of training courses	91%
	% Lost Time Injury Frequency rate	7.99%
	% Employee duration rate	2.16%
<b>Information and Communication Technology</b>	# Requests for CCTV advice for internal and external stakeholders	3
	# CCTV inspection carried out	6
	# Hours the Infrastructure and core systems are not available during business hours	Nil
	# Issues requested through helpdesk	1,518
	# Technology solutions implemented	2
<b>Internal Audit</b>	% Audit recommendations implemented within agreed timeframes	71%
<b>Procurement</b>	% Tender process completed and entered to contract within 12 weeks	100%



Services	Indicators	Result
<b>Property Development Fund</b>	% Property Development projects including contracts completed with less than 10% cost variation	100%
<b>Records and Information Management</b>	# Informal information (GIPA) requests received	339
	% Documents processed within 3 days of receipt	99%
	# Electronic Document and Records Management System training sessions	15
	# Electronic Document and Records Management System requests for support	1,899
<b>Sustainable Resource Centre</b>	# Tonnes CO2 emission saved	3,447.19

## **SECTION 4**

### **QUARTERLY BUDGET REVIEW STATEMENT – QUARTER ENDED MARCH 2021**

#### **Introduction**

The Quarterly Budget Review Statement report provides Council's financial position for the quarter ended 31 March 2021. It includes:

- Item 1.** Statement by the Responsible Accounting Officer on Council's Financial Position
- Item 2.** Income and Expenditure Budget Review
- Item 3.** Capital Budget Review
- Item 4.** Cash and Investment Budget Review
- Item 5.** Third Quarter 2020/21 Budget Review
- Item 6.** Key Performance Indicators Budget Review
- Item 7.** Contracts and Other Expenses Budget Review

## **Item 1. Statement by the Responsible Accounting Officer**

The purpose of the Responsible Accounting Officer (RAO) considering council's financial position with regard to the original estimate of income and expenditure (original budget) is to assess whether or not council's projected result as at the end of each quarter has any likely impact on council's estimated financial position as determined in its Operational Plan. The RAO provides assurance of a satisfactory financial position and any remedial action if unsatisfactory.

The following statement is made in accordance with Clause 203(2) of the Local Government (General) regulations 2005.

*"It is my opinion that the Quarterly Budget Review Statement for Fairfield City Council for the quarter ended 31 March 2021 indicates that Council's projected financial position as at this date, is satisfactory, having regard to the projected estimates of income and expenditure and the budgeted income and expenditure.*

Signed:

Date 17 May 2021

Lachlan Gunn  
Chief Financial Officer  
Responsible Accounting Officer

## **Item 2. Income and Expenditure Budget Review**

### **Overall Position**

Council's operating position is presented by identifying the revenue and expense elements of the financial statements and is compared to the adopted budget for the 2020/21 financial year.

### **Operating Result**

Council's operating result before capital items for the 9 months ended 31 March 2021 is a surplus of \$1.592m compared to a budgeted deficit of \$5.148m. Whilst the result is above budget, it is \$1.972m less than the corresponding period for the prior year. This shortfall is due to the impact of COVID-19 on Council's revenues, albeit that the negative impacts of COVID-19 have been partially mitigated by expenditure savings.

It was initially anticipated that the COVID-19 Pandemic would see Council services remain closed for several months, and that rental concessions to tenants and the short-term impact of the economic downturn on Councils revenues would be greater. However, the impact of COVID-19 was mitigated by some restrictions being eased sooner than expected and tight cost control over employee costs and operating expenses. It should also be noted that the revenue reduction relative to the prior year includes a reduction of \$1.140m for the 9 months ended 31 March 2021 due to the suspension of the Stormwater Levy in 2020/21 to assist ratepayers during these difficult times

The positive news is that this is the first quarter for 12 months during which Council has posted an improved operating performance compared to the prior year. Revenue recovery in some operational areas combined with on-going cost containment resulted in Council generating a small surplus for the quarter ended 31 March 2021. This is a slightly better bottom line result than for the same quarter last year, although total revenue was still down marginally on the prior year (\$0.188m) with the bottom line improvement driven by good cost control.





## Income from Continuing Operations

Total income for the 9 months ended 31 March 2021 is \$143.100m compared to the budget of \$145.524m. The budget shortfall is primarily due to a permanent difference in capital grants, which has been included as a Q3 adjustment in the Income and Expenditure Statement later in the report. The variances to budget across the other income categories can be attributed to the difficulty in predicting the speed of recovery from COVID-19. Some operations are rebounding at a quicker pace than others, but based on current information the full year budget estimate of total income (after the Q3 adjustment) appears to be materially correct.

The major variances to budget are as follows:

### User Charges and Fees

Actual	Budget	Variance
\$15.866m	\$15.531m	\$0.335m

User Charges and Fees are slightly above budget, but 6% lower than the comparative period in the prior year.

It was anticipated that a hard lockdown would be in place for a lengthy period of time and that this would heavily impact revenue from Council's services when the budget was prepared. However, there was a slight recovery during the quarter ended 31 March 2021 that recouped some of the shortfall generated during the first 6 months. As a result membership and entry fees for leisure centres is 5% above budget for the 9 months ended 31 March 2021, but 12% below the comparative period in the prior year. Increased demand for subsidised children services offsetting some of the prior year shortfall for this income category.

### Interest & Investment Income

Actual	Budget	Variance
\$1.090m	\$1.349m	(\$0.259m)

Council's total funds under investment are 4.5% (\$6.274m) more than the prior year, but income for the first nine months of the year is 49.7% less than last year primarily because the RBA cash rate has reduced from 1.25% to 0.10% during the last 18 months. The RBA's efforts to stimulate the economy with successive rate cuts since the start of the COVID-19 Pandemic has severely affected Council's interest income.

### Other Revenue / Income

Actual	Budget	Variance
\$13.586m	\$14.681m	(\$1.128m)

Other revenue was 7.5% below budget and 20.3% below the prior year for the 9 months ended 31 March 2021.

Initial budget expectations were that the COVID-19 Pandemic would have a severe short-term impact on other revenue before rebounding in the new calendar year as consumer sentiment improved. Whilst this has been the case for some revenue streams, income from properties, carparks, and regulatory compliance continue to be impacted and were again less than the prior year for the quarter ended 31 March 2021. Albeit that the total shortfall of 6.3% to the prior year for the last quarter is better than the shortfall for the previous two quarters.

### Grant & Contribution – Operation

Actual	Budget	Variance
\$10.405m	\$10.886m	(\$0.481m)

Operating Grants were 4.4% below budget and 7.7% below the prior year.

The budget shortfall primarily arises from a timing difference in the recognition of income from Financial Assistance Grants. Council anticipates that operating grants will be in line with budget at year-end.

### Grant & Contribution – Capital

Actual	Budget	Variance
\$14.994m	\$16.183m	(\$1.189)

The unfavourable variance arises predominantly due to the following projects:

- Showground Redevelopment (Project ID SP560-3)  
\$2.808m grant received against this project vs. budget of \$3.726m. The claims schedule for the funding of this project is completed on a quarterly basis. Claims lodged for expenditure undertaken have been submitted
- Aquatopia Expansion (Project ID SP558-1)  
\$2.000m grant received against this project vs. budget of \$5.618m. The claims schedule for the funding of this project is lodged on the basis of work completed, and at this point, is in the process of being finalised
- Smithfield Road (Project ID SP490)  
\$0.418m grant received against a \$1.551m budget. The budget is overstated and a Q3 adjustment to decrease the budget by \$1.133m is proposed (see tables further in this report)
- Developer Contributions (S7.11 & S7.12)  
A favourable variance of \$1.494m was primarily achieved through contributions for 'Open Space' (\$0.836m) and S7.12 (\$0.623m).
- Local Road and Infrastructure Program (Project ID SP558-1)  
\$3.144m grant received against a budget of \$nil.

## Expenses from Continuing Operations

Total expenditure to end of Quarter 2 is \$126.514m compared to the budget of \$134.488m. The major variances to budget are as follows:

### Employee Costs

Actual	Budget	Variance
\$55.362	\$58.019m	\$2.656m

Council has proactively managed leave, casual wages, and overtime during the first three quarters of the financial year to ensure that budget savings objectives were achieved. This is a good result for Council as it represents a \$2.981m reduction in employee costs relative to the comparable period in the prior year. The 5.1% saving relative to the prior year being achieved despite this year's result including a 1.5% award increase for staff.

The reduction in casual wages and overtime compared to the prior year was achieved because staff resources have been carefully managed to ensure that they are aligned to the level of revenue and services being delivered.

The following Employee Costs table indicates variances by major expense types:

EMPLOYEE COST	YTD Actual 2020/2021 \$000's	YTD Budget 2020/2021 \$000's	YTD Variance 2020/2021 \$000's
Full Salaries & Wages Budget allocated		51,411	
Less: Additional Budget Savings assigned and achieved		(3,450)	
Salaries & Wages (Net of savings)	47,678	47,961	282
Overtime	1,923	2,339	416
Superannuation	5,182	6,037	855
Workers Compensation	312	418	106
Temporary Contract Labour	2,292	2,272	(20)
Movement in employee provisions	(670)	(160)	510
Other	(1,537)	(1,273)	264
Training Cost	182	425	243
<b>Total Employee Cost</b>	<b>55,362</b>	<b>58,019</b>	<b>2,656</b>

The major reasons for variances pertaining to the above employee costs as at 31 March 2021 are:

- Overtime: Reduced overtime compared to budget and prior year was the result of active efforts to minimise expenditure given the impact of COVID-19 on revenues and services.
- Superannuation: Primarily a budget timing issue with the monthly phasing of this expense line. The full year budget is expected to be in line with actual expenditure.
- Movement in employee provisions: A better than budgeted reduction in employee provisions was achieved through proactive leave reduction initiatives. This resulted in a \$0.733m saving in expenditure on employee provisions relative to the prior year and a \$0.510m saving relative to budget.

## Leave Liability

The benefit of Council's strong culture has been high staff retention and experienced employees accumulating lengthy periods of service. This has resulted in a number of employees with large annual leave and long service leave balances, which were accrued in previous years by more mature employees. In recent years proactive action has been taken by Council to reduce large leave balances and to mitigate the risk of this occurring in the future. However, any leave reduction initiative needs to be carefully managed in order to minimise disruption to Council's services.

Leave management initiatives include active application of Council's Annual Leave Policy (i.e. maximum accrued annual leave of 8 weeks), Long Service Leave Policy (i.e. maintain leave within the parameters of the Local Government (State) Award 2017), and a compulsory Christmas 2020/New Year 2021 close down being in place (total of 10 working days).

The outcome of the proactive management of employee entitlements is that total entitlement hours are down 4.1% on the corresponding period in the prior year. Accrued annual leave hours as at 31 March 2021 are 4.8% higher than the same time in the prior year (2020: 128,405 hours; 2019: 124,098 hours), whilst there was a reduction in accrued long service leave hours of 9.4% compared to the prior year (2020: 210,019 hours; 2019: 218,619 hours). Overall, the net change over the last 12 months is a decrease of 13,658 hours (4.1%).

The COVID-19 pandemic has presented additional leave management challenges this financial year due to travel restrictions and the impact of working from home arrangements. To address this Council has developed leave management plans for staff members with large leave balances.

The Sick Leave value is a result of the Attendance Productivity Payment Enterprise Agreement 2013. The value was preserved in 2013 as Preserved Paid Out Sick Leave (PPOSL). This outstanding balance continues to be paid out as per options stipulated in the PPOSL 2013.

The outstanding leave recorded at end of March 2021 is as outlined hereunder:

Annual Leave	Hours	% Reduction/ Increment
June 2015	143,719	-3%
June 2016	130,024	-10%
June 2017	128,856	-1%
June 2018	126,301	-2%
June 2019	128,424	2%
June 2020	138,742	8%
March 2021	134,569	-3%

Long Service Leave	Hours	% Reduction/ Increment
June 2015	288,598	-3%
June 2016	286,512	-1%
June 2017	256,159	-11%
June 2018	230,322	-10%
June 2019	214,198	-7%
June 2020	204,051	-5%
March 2021	190,197	-7%

Sick Leave	Cost \$	% Reduction/ Increment
June 2015	1,185,461	-3%
June 2016	1,070,136	-10%
June 2017	966,581	-10%
June 2018	718,298	-26%
June 2019	718,998	0%
June 2020	435,061	-39%
March 2021	441,587	2%

Note: All values sourced from Payroll Branch

### Materials & Contracts

Actual	Budget	Variance
\$19.717m	\$22.036m	\$2.319m

The favourable variance of \$2.319m arises from a conscious decision to carefully control expenditure whilst Council's revenues and services continue to be impacted by COVID-19. This has resulted in savings against budget for consultancy costs (\$0.517m), contractors (\$0.488m) and maintenance & repair costs (\$0.729m) due to reduced use of facilities and the short-term deferral of some projects. Further, legal expenses are lower than budget (\$0.162m) and the cost recouped from asset capitalisation is \$0.228m above budget.

### Depreciation

Actual	Budget	Variance
\$27.486m	\$29.299m	\$1.813m

Depreciation is \$1.813m below budget because Council has aligned the useful lives of road infrastructure assets in its accounting fixed asset register with its asset maintenance system. The useful lives in the asset maintenance system more accurately reflect the current condition of the road assets. This resulted in a \$2.41m reduction in the year to date depreciation expense.

A review of the full year impact of these changes has been undertaken and as a result the Q3 adjustments include a decrease of \$2.900m in the annual expense. This has been recorded in the Income and Expenditure Statement later in this report.

### Other Expenses

Actual	Budget	Variance
\$23.912m	\$25.064m	\$1.151m

Conscious cost control during the COVID-19 Pandemic resulted in savings in advertising, publicity and promotion (\$0.390m), insurance costs (\$0.144m), donations and contributions (\$0.284m) utility costs (\$0.253m), and conference costs (\$0.119m).



## Quarter 3 budget adjustments

An important part of the quarterly report is to prepare an assessment of Council's full year predicted financial situation. In this way, the quarterly report provides a revision of the budget to incorporate new information and acts as a 'rolling forecast' to adjust the budgeted full year financial position.

Quarterly budget adjustments are proposed when matters are identified that will result in an overall variance or permanent change to the expected budget position. It is important that the permanent adjustments are identified in the quarterly report in order to ensure that Council's revised budget reflects the most recent information available.

There is no need to make adjustments where variances between actual and budgeted results are considered to be 'timing differences'. Timing differences arise where there is a difference between the month the budget is predicted, and the actual month that this item is incurred. Therefore, these timing differences are expected to reconcile to original budget levels by the end of the financial year, and do not need to be adjusted.

It was initially anticipated that the COVID-19 Pandemic would result in a sustained hard lockdown, with Council services remaining closed for several months, and that short-term impacts of the economic downturn on Council's revenues would be greater during the first half of the 2020/21 financial year. However, the first 6 months impact of COVID-19 has been mitigated by some restrictions being eased sooner than expected. Whilst some of Council's services have shown positive revenue growth during the quarter ended 31 March 2021, there has not been a universal rebound in revenue across Council and overall COVID is having a longer more protracted impact on Council's finances that will extend well into the 2020/2021 financial year.

Council is continually assessing the impact of COVID-19 and its ability to delivery services in accordance with the advice from NSW Health and relevant health authorities in order to protect the safety of the community and its staff. Whilst Council has actively adapted to this new environment, and continues to assess the duration of the COVID-19 impacts and the longer-term economic outlook, it believes that adjustments are required to the Q3 budget in order for it to better reflect the likely full year result.

The revised budget after Q3 adjustments is a surplus of \$0.097m. This represents an improvement on the revised Q2 budget deficit of \$2.836m and the original budget deficit of \$3.021m.

A review of proposed changes to the full year budget are contained within the table on the following page titled 'Income and Expenditure Statement'. The Q3 adjustments proposed within this report are driven by actual revenue achieved during the first 6 months, savings realised, operational requirements or are required in order to recognize new grant funding arrangements.

A full list of the Quarter 3 budget adjustments are noted below at 'Item 5. Second Quarter 2020 – 21 Budget Review Adjustments'. The Quarter 3 budget adjustments are separated into "Adjustments to be adopted by Council" and "Already adopted by Council". Adjustments already adopted by Council have been included in Council reports during the period October 2020 to March 2021.

## Income and expenditure Statement

Each quarterly report includes a full year rolling forecast with the statement of income and expenditure on the following page providing a full reconciliation between the original budget at the start of the financial year and the forecast to the end of the current financial year.

### Income & Expenditure Statement

#### FAIRFIELD CITY COUNCIL

Budget review for the 9 month period ended 31 March, 2021

Favourable Variance

Unfavourable variance between 0 and 10%

Unfavourable variance greater than 10%

	Full Financial Year 2020-2021								9 month period ended - 31 March 2021			
	Original Budget 2020/2021 \$000's	Approved Changes				2020/2021 Revised Budget \$000's	Proposed Changes \$000's	Forecast 2020/2021 \$000's	Ytd Actual \$000's	Ytd Budget \$000's	Ytd Variance \$000's	Ytd Variance (%)
		Carry Forwards \$000's	Council Report \$000's	Sep-2020 QBRs* \$000's	Dec-2020 QBRs* \$000's							
<b>Income from Continuing Operations</b>												
Ordinary Rates	85,186	0			85,186			85,186	63,786	63,719	66	0.1
Domestic Waste	30,521	0		500	31,021	0		31,021	23,377	23,173	204	0.9
Drainage Stormwater Levy	0	0		0	0	0		0	(4)	0	(4)	#DIV/0!
User Charges and Fees	19,609	0		1,000	20,609	65		20,674	15,866	15,531	335	2.2
Interest & Investment Income	1,804	0		0	1,804	0		1,804	1,090	1,349	(259)	-19.2
Other Revenue	16,755	0		2,250	19,005	(113)		18,892	13,586	14,681	(1,096)	-7.5
Grant & Contribution - Operations	18,852	1,377	307	(321)	20,775	(468)		20,307	10,405	10,886	(481)	-4.4
Grant & Contribution - Capital	15,027	4,850	6,323	9,303	31,912	(1,121)		30,792	14,994	16,184	(1,189)	-7.3
<b>Total Income from continuing operations</b>	<b>187,755</b>	<b>6,227</b>	<b>6,631</b>	<b>8,982</b>	<b>210,314</b>	<b>(1,638)</b>		<b>208,676</b>	<b>143,100</b>	<b>145,524</b>	<b>(2,424)</b>	<b>-1.7</b>
<b>Expenses from Continuing Operations</b>												
Employee Costs	76,894	53	7	(22)	76,992	3		76,995	55,362	58,019	2,656	4.6
Debt Servicing Costs	302	0		(200)	102	0		102	36	71	35	49.3
Materials & Contracts	30,114	2,027	320	480	31,328	(596)		30,733	19,717	22,036	2,319	10.5
Depreciation, Amortisation & Impairment	34,157	0		5,000	39,157	(2,900)		36,257	27,486	29,299	1,813	6.2
Other Expenses	34,282	206	10	(840)	33,658	43		33,702	23,912	25,064	1,151	4.6
<b>Total Expenses from continuing operations</b>	<b>175,749</b>	<b>2,285</b>	<b>337</b>	<b>457</b>	<b>181,237</b>	<b>(3,450)</b>		<b>177,787</b>	<b>126,514</b>	<b>134,488</b>	<b>7,975</b>	<b>5.9</b>
<b>Operating Surplus/(Deficit)</b>	<b>12,006</b>	<b>3,942</b>	<b>6,293</b>	<b>8,524</b>	<b>(1,688)</b>	<b>29,076</b>	<b>1,812</b>	<b>30,889</b>	<b>16,586</b>	<b>11,036</b>	<b>5,550</b>	
<b>Less: Grant &amp; Contribution - Capital</b>	15,027	4,850	6,323	9,303	(3,590)	31,912	(1,121)	30,792	14,994	16,184	(1,189)	
<b>Net Operating Surplus/(Deficit) before capital income</b>	<b>(3,021)</b>	<b>(908)</b>	<b>(30)</b>	<b>(779)</b>	<b>1,902</b>	<b>(2,836)</b>	<b>2,933</b>	<b>97</b>	<b>1,592</b>	<b>(5,148)</b>	<b>6,740</b>	

\*Quarterly Budget Review Statement

### Item 3. Capital Budget Review

The following Capital Budget Review Statement shows:

- I. Actual capital expenditure as at end of March 2021 of \$42.504m
- II. Forecast 2020/2021 budget to the end of the current financial year is \$111.151m and is inclusive of 2019/20 projects carried over into the current financial year plus the current quarter budget adjustments.

#### Capital Budget Review Statement

#### FAIRFIELD CITY COUNCIL

Budget review for the 9 month period ended 31 March, 2021

	Full Financial Year 2020-2021								9 month period ended 31 March 2021		
	Original Budget Year 2020/21 \$000's	Approved Changes				2020/2021 Revised Budget \$000's	Changes This Qtr \$000's	Forecast 2020/2021 \$000's	Ytd Actual 2020/21 \$000's	Ytd Budget 2020/21 \$000's	Variance 2020/21 \$000's
		Carry Forwards \$000's	Council Report \$000's	Sep-2020 QBRs* \$000's	Dec-2019 QBRs* \$000's						
<b>Capital Funding</b>											
Rates & Other Untied Funding	17,981	2,459	(11,719)	7,469	3,402	19,592	(2,064)	17,528	3,912	9,886	5,974
<b>Capital Grants &amp; Contributions:</b>											
- Capital Grants	11,717	4,850	6,323	9,303	(3,590)	28,603	(1,121)	27,482	10,862	13,545	2,683
- Capital Contributions	3,310					3,310		3,310			0
<b>Reserves:</b>											
- Transfers S7.11 & S7.12	15,894	4,802	7,664	1,032	1,049	30,441	233	30,674	8,579	17,589	9,010
- Transfers Stormwater Levy	1,272	40		(215)		1,097	5	1,102	59	666	607
- Transfers Town Centres	0	182		158		340	20	360	25	340	315
- Transfers Other reserves	14,359	882	42	386	10	15,679	(89)	15,590	7,756	10,826	3,071
- Transfers Grants	296	678		3,423		4,398	23	4,421	596	4,365	3,769
<b>Receipts from Sale of Assets:</b>											
- Plant & Equipment	685					685		685	716	514	(202)
- Land & Buildings	0					0		0	0	0	0
<b>New Loans:</b>	10,000					10,000		10,000	10,000	7,829	(2,171)
<b>Total Capital Funding</b>	<b>75,514</b>	<b>13,893</b>	<b>2,311</b>	<b>21,556</b>	<b>870</b>	<b>114,144</b>	<b>(2,993)</b>	<b>111,151</b>	<b>42,504</b>	<b>65,559</b>	<b>23,055</b>
<b>Capital Expenditure</b>											
Asset Purchases	6,225	334	2,599	(2,469)	(319)	6,370	6	6,377	3,694	2,860	(835)
WIP - Infrastructure Assets	69,231	13,559	(289)	24,025	1,190	107,715	(3,000)	104,716	38,529	62,656	24,126
Loans - Principal Repayments	59					59		59	280	44	(236)
<b>Total Capital Expenditure</b>	<b>75,514</b>	<b>13,893</b>	<b>2,311</b>	<b>21,556</b>	<b>870</b>	<b>114,144</b>	<b>(2,993)</b>	<b>111,151</b>	<b>42,504</b>	<b>65,559</b>	<b>23,055</b>

\*Quarterly Budget Review Statement

Note: Refer to next page for commentary

**Note:**

The YTD actual capital expenditure reflects the current position (as per supplier invoices received and processed) whilst the Revised Budget reflects what is expected as the full year result as at the end of the financial year. It is noted that Council has carried forward projects that were still in progress at 2019/20 year-end (\$13.971m), and projects that were substantially complete but could not be closed because final creditors invoices had not yet been received by year-end (\$2.207m), that some projects were cancelled, and that others were delivered below budget. The total carry forward projects amount of \$16.178m (In Progress \$13.971m + Substantially Complete \$2.207m) are comprised of \$13.893m of capital and \$2.285m of non-capital projects.

Detailed listings of all carry forward projects were appended to Outcomes Supplementary Report 85 dated 25 August 2020 titled "2019/2020 Carry Forward Listing of Projects and Major Programs for inclusion in 2020/2021 Operational Plan".

The table also reflects \$2.993m of recommended changes for Council resolution. These changes are reflected in the body of the report, and pertain to the movement and adjustments of particular projects as outlined there.

#### Item 4. Cash and Investment Budget Review

The table below shows the original budgeted cash and investment position, the revised position, and the actual position as at the end of the quarter. It also shows the actual quarter ended 31 March 2021 available cash position.

##### Cash and Investment Budget Review Statement

##### FAIRFIELD CITY COUNCIL

Budget Review as at 31 March, 2021

	Projected Balances as at 31 March, 2021										YTD Actual 31 March 2020 \$000's
	Original Forecast To Jun 2021 \$000's	Approved Changes				2020/2021 Revised Budget \$000's	Changes This Qtr \$000's	Permanent Changes \$000's	Proposed Changes \$000's	Forecast 2020/2021 \$000's	
		Carry Forwards \$000's	Council Report \$000's	Sep-2020 QBRs* \$000's	Dec-2020 QBRs* \$000's						
<b>Unrestricted</b>											
Unrestricted Cash and Investments	14,161	(2,739)	(503)	991	4,021	15,931	4,637		4,637	20,568	17,704
<b>Total Unrestricted</b>	<b>14,161</b>	<b>(2,739)</b>	<b>(503)</b>	<b>991</b>	<b>4,021</b>	<b>15,931</b>	<b>4,637</b>	<b>0</b>	<b>4,637</b>	<b>20,568</b>	<b>17,704</b>
<b>Externally Restricted</b>											
Grants	8,953	(840)		(3,427)		4,685	(23)		(23)	4,663	7,348
Domestic Waste	49,437			200		49,637			0	49,637	50,667
Section 7.11 & Section 7.12	33,010	(4,893)	(7,664)	(1,032)	(1,049)	18,372	(33)		(33)	18,338	45,446
Stormwater Levy	2,534	(243)		47		2,338	(11)		(11)	2,327	3,986
Other Contributions	787			(253)		534	172		172	706	9,417
<b>Total Externally Restricted</b>	<b>94,720</b>	<b>(5,976)</b>	<b>(7,664)</b>	<b>(4,465)</b>	<b>(1,049)</b>	<b>75,565</b>	<b>105</b>	<b>0</b>	<b>105</b>	<b>75,671</b>	<b>116,862</b>
<b>Internally Restricted</b>											
Internally Restricted	9,817	(1,171)	82	(744)	(10)	7,975	29		29	8,004	13,446
<b>Total Internally Restricted</b>	<b>9,817</b>	<b>(1,171)</b>	<b>82</b>	<b>(744)</b>	<b>(10)</b>	<b>7,975</b>	<b>29</b>	<b>0</b>	<b>29</b>	<b>8,004</b>	<b>13,446</b>
<b>Total Restricted</b>	<b>104,536</b>	<b>(7,147)</b>	<b>(7,582)</b>	<b>(5,209)</b>	<b>(1,059)</b>	<b>83,540</b>	<b>134</b>	<b>0</b>	<b>134</b>	<b>83,674</b>	<b>130,308</b>
<b>Total Cash &amp; Investments</b>	<b>118,697</b>	<b>(9,886)</b>	<b>(8,084)</b>	<b>(4,218)</b>	<b>2,962</b>	<b>99,471</b>	<b>4,771</b>	<b>0</b>	<b>4,771</b>	<b>104,242</b>	<b>148,013</b>
<b>Available Cash &amp; Investments</b>	<b>23,977</b>	<b>(3,910)</b>	<b>(420)</b>	<b>247</b>	<b>4,011</b>	<b>23,905</b>	<b>4,666</b>	<b>0</b>	<b>4,666</b>	<b>28,571</b>	<b>31,150</b>

\*Quarterly Budget Review Statement

Note: Refer to next page for commentary.

**Note:**

The year to date actual 31 March 2021 figures reflect the cash position at that date. The forecast year-end result includes, amongst other things, projects not completed at year-ended 2019/20 and project changes recognised as at March 2021. Reasons for projects being incomplete are addressed throughout the body of this report.

The unrestricted cash and investments balance of \$17.704m as at 31 March 2021 includes the proceeds of a \$10 million loan taken out during December for the Hughes Street Carpark project. As at 31 March 2021 \$3.500m of the funding had been spent on the project, with the balance to be utilised prior to year-end.

The first column in the previous table indicates Council's original forecast cash position was \$118.697m by the end of the financial year. This balance took into consideration the income and expenditure from the original budget, as well as the \$75.514m of capital expenditure from the original budget. However, the inclusion of Carry Forward projects of \$16.178m (\$13.893m capital and \$2.285m non-capital) plus changes approved by council and proposed changes this quarter has resulted in the revised unrestricted cash forecast as at 30 June 2021 of \$20.568m. This forecast is prepared on the basis that all projects will be delivered on time and there will be no carry forward projects as at 30 June 2021, which is not the case based on historical experience. Therefore, Council will continue to review the timing of its capital works in order to prioritise those that will be completed by 30 June 2021, and ensure that works are performed within Council's funding limits.



## Item 5. Second Quarter 2020 – 21 Budget Review Adjustments

### Quarter 3 Adjustments: To be adopted by Council

<b>CAPITAL REVENUE</b>					
<b>Project ID</b>	<b>Project Description</b>	<b>Budget Adjustment (\$)</b>	<b>Budget Adjustment Funding Type</b>	<b>Project Status</b>	<b>Report Comments</b>
IN16305-2	<b>Wilson Road Reserve, Creek Restoration - Design and Construction</b> Investigation and design of rehabilitation works to restore, protect and enhance the natural function of Wilson Creek. <i>Year 2 of a 2 year program</i>	5,000	Stormwater Levy Reserve	Change	It is proposed to increase the budget by \$5,000 from Stormwater Levy Reserve to complete a Species Impact Statement for planning approval, which was not anticipated in the initial scope of works.
IN20533	<b>Car park - Canley Heights Town Centre</b> Proposed car park in Canley Heights Town Centre in the Southern Laneways at Derby Streets.	(297,917)	Development Contributions and General	Discontinued	It is proposed to discontinue this project and return \$297,917 (\$263,947 from Development Contributions and \$34,420 from General funds) due to design exceeding budget with a limited community benefit to parking spaces.
IN20630	<b>The Crescent Streetscape Upgrade Project Part B</b> Upgrade The Crescent streetscape, which includes the restoration of three significant cultural memorials adjacent to the Fairfield Transport Interchange Taxi Stand.	20,000	Town Centre Reserve	Change	A review was undertaken, which identified additional investigations are required to develop social history reports on three significant cultural memorials. Therefore it is proposed to increase the budget by \$20,000 from Town Centre Reserve.
IN21665	<b>Cabravale Leisure Centre 24-hour Gym</b> Fit out of Cabravale Leisure Centre to a 24-hour gym, including CCTV, door, DA, and security.	(30,000)	Development Contributions	Postponed	Project delayed due to competing priorities and resourcing constraints. Therefore it is proposed to postpone this project and its budget of \$30,000 from Development Contributions for consideration in the Draft 2021-2022 Operational Plan.
IN21904	<b>Fairstart Early Intervention - Office Refurbishment</b> Refurbish the Fairstart Early Intervention office to increase desk accommodation, including upgrades to desk, power, and carpet renewal.	22,500	Grant	New Project	It is proposed to introduce a new project and allocate \$22,500 from Grant funds to increase the desk accommodation at Fairstart Early Intervention.
MPBAR2115	<b>Historical Slab Hut – fitout</b> Refurbish roof and internal repair of hazardous materials.	18,821	General and Grant	Change	Procurement has been completed and construction on the refurbishment of the roof has commenced. It is proposed to increase the budget by \$18,821 (\$15,000 from General funds and \$3,821 from Grant funds) due to contamination and damage found on site.

CAPITAL REVENUE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
MPFMP2112	<b>Flood detention basin upgrade, Stockdale Reserve - Investigation and Design</b> Investigation and detailed design of basin upgrade works. <i>Year 3 of a 4 year program</i>	(65,500)	Grant	Change	Project delayed as preliminary testing on-site found contamination in the embankment resulting in the project being redesigned. Therefore it is proposed to reallocate the associated budget of \$65,500 from Grant funds to MPFMP2212 (Flood detention basin upgrade, Stockdale Reserve) for consideration in the Draft 2021-2022 Operational Plan.
MPRG2107	<b>Roads and Transport Program</b> Province Street, from Glenton Street to Darling Street Repair of pavement failures and resurfacing with hot mix asphalt (320m)	32,200	Grant	Change	A detailed site inspection was undertaken, which identified additional materials required to complete this project. Therefore it is proposed to increase the budget by \$32,200 from Grant funds.
MPRG2108	<b>Roads and Transport Program</b> Glenton Street including roundabout From Province Street to Falmer Street Repair pavement failures and resurfacing with hot mix asphalt (160m)	(15,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$15,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2109	<b>Roads and Transport Program</b> Province Street From Darling Street to Balson Close Repair pavement failures and resurfacing with hot mix asphalt (340m)	(55,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$55,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2113	<b>Roads and Transport Program</b> Kingham Road, from Cartwright Street to Homestead Road Repair of pavement failures and resurfacing with hot mix asphalt (120m)	(28,800)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$28,800 from Grant funds and reallocate to other projects within the grant program.
MPRG2114	<b>Roads and Transport Program</b> Barrington Street, from Napier Place to Restwell Road Repair of pavement failures and resurfacing with hot mix asphalt (150m)	(35,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$35,000 from Grant funds and reallocate to other projects within the grant program.

CAPITAL REVENUE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
MPRG2115	<b>Roads and Transport Program</b> Ringtail Crescent, from Kingfisher Avenue to Kingfisher Avenue Repair of pavement failures and resurfacing with hot mix asphalt (310m)	10,000	Grant	Change	A detailed site inspection was undertaken, which identified additional materials required to complete this project. Therefore it is proposed to increase the budget by \$10,000 from Grant funds.
MPRG2116	<b>Roads and Transport Program</b> Woodlands Avenue, from Apache Road to Dakota Drive Repair of pavement failures and resurfacing with hot mix asphalt (260m)	20,000	Grant	Change	A detailed site inspection was undertaken, which identified additional materials required to complete this project. Therefore it is proposed to increase the budget by \$20,000 from Grant funds.
MPRG2117	<b>Roads and Transport Program</b> Bolivia Street, from Kauri Street to Booyong Street Repair of pavement failures and resurfacing with hot mix asphalt (90m)	(35,400)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$35,400 from Grant funds and reallocate to other projects within the grant program.
MPRG2118	<b>Roads and Transport Program</b> Mallee Street, from Huon Street to Church Street Repair of pavement failures, mill off and resurface hot mix asphalt (110m)	15,000	Grant	Change	A detailed site inspection was undertaken, which identified additional materials required to complete this project. Therefore it is proposed to increase the budget by \$15,000 from Grant funds.
MPRG2119	<b>Roads and Transport Program</b> Mittiamo Street, from Beelar Street to cul-de-sac Repair of pavement failures, mill off and resurface hot mix asphalt (270m)	40,000	Grant	Change	A detailed site inspection was undertaken, which identified additional materials required to complete this project. Therefore it is proposed to increase the budget by \$40,000 from Grant funds.
MPRG2120	<b>Roads and Transport Program</b> Peterlee Road, from Byrd Street to Malouf Street Repair of pavement failures and resurfacing with hot mix asphalt (180m)	(20,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$20,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2121	<b>Roads and Transport Program</b> Prince Street, from Burdett Street to Chandos Street Repair of pavement failures, mill off and resurface hot mix asphalt (240m)	11,800	Grant	Change	A detailed site inspection was undertaken, which identified additional materials required to complete this project. Therefore it is proposed to increase the budget by \$11,800 from Grant funds.

CAPITAL REVENUE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
MPRG2123	<b>Roads and Transport Program</b> Delamere Street, from Hampton Street to Railway Parade Repair of pavement failures, mill off and resurface hot mix asphalt (350m)	(40,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$40,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2124	<b>Roads and Transport Program</b> Busby Avenue, from Kalang Road to Pokolbin Place house number 22 Repair of pavement failures and resurfacing with hot mix asphalt (290m)	(10,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$10,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2125	<b>Roads and Transport Program</b> Swan Road, from Weeroona Road to house number 58 Repair of pavement failures and resurfacing with hot mix asphalt (100m)	(20,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$20,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2126	<b>Roads and Transport Program</b> Access Lane - Fairfield High School From The Horsley Drive to The Horsley Drive	40,000	Grant	Change	A detailed site inspection was undertaken, which identified additional materials required to complete this project. Therefore it is proposed to increase the budget by \$40,000 from Grant funds.
MPRG2128	<b>Roads and Transport Program</b> Rawson Road, from Hamilton Road to Garran Street Repair of pavement failures and resurfacing with hot mix asphalt (80m)	20,000	Grant	Change	A detailed site inspection was undertaken, which identified additional materials required to complete this project. Therefore it is proposed to increase the budget by \$20,000 from Grant funds.
MPRG2129	<b>Roads and Transport Program</b> Waratah Street, from Shalom Close to cul-de-sac Repair of pavement failures and resurfacing with hot mix asphalt (133m)	60,000	Grant	Change	A detailed site inspection was undertaken, which identified additional materials required and change in scope (Shalom to Broughton Street) to complete this project. Therefore it is proposed to increase the budget by \$60,000 from Grant funds.
MPRG2130	<b>Roads and Transport Program</b> Power Street, from Corio Road to Corio Road Repair of pavement failures and resurfacing with hot mix asphalt (280m)	2,200	Grant	Change	A detailed site inspection was undertaken, which identified additional materials required to complete this project. Therefore it is proposed to increase the budget by \$2,200 from Grant funds.

CAPITAL REVENUE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
MPRG2140	<b>Roads and Transport Program</b> Glenton Street Both sides from Cochran Close to Falmer Street (130m)	(15,527)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$15,527 from Grant funds and reallocate to other projects within the grant program.
MPRG2142	<b>Roads and Transport Program</b> Driscoll Street From Stockdale Crescent To Bancroft Road Repair pavement failures and resurfacing with hot mix asphalt (520m)	(75,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$75,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2143	<b>Roads and Transport Program</b> Mariner Crescent From Driscoll Street To Driscoll Street Repair pavement failures and resurfacing with hot mix asphalt (553m)	(65,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$65,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2144	<b>Roads and Transport Program</b> Heatley Close Right side from Mariner Crescent to cul-de-sac (20m)	(20,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$20,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2145	<b>Roads and Transport Program</b> Aplin Road From Brown Road To Cowpasture Road Repair pavement failures and resurfacing with hot mix asphalt (400m)	(80,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$80,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2146	<b>Roads and Transport Program</b> Tomah Place From Pleasant Street To Cul-De-Sac Repair pavement failures and resurfacing with hot mix asphalt (43m)	(28,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$28,000 from Grant funds and reallocate to other projects within the grant program.

CAPITAL REVENUE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
MPRG2147	<b>Roads and Transport Program</b> Salter Road From Mimosa Road To Sweethaven Road Repair pavement failures and resurfacing with hot mix asphalt (520m)	(120,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$120,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2148	<b>Roads and Transport Program</b> Glenfern Crescent From Dashmere Street To Dashmere Street Repair pavement failures and resurfacing with hot mix asphalt (309m)	(100,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$100,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2149	<b>Roads and Transport Program</b> Luskin Place From cul-de-sac to Dashmere Street Repair pavement failures and resurfacing with hot mix asphalt (60m)	(25,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$25,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2150	<b>Roads and Transport Program</b> Dashmere Street From Mimosa Road To Salter Road Repair pavement failures and resurfacing with hot mix asphalt (420m)	(60,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$60,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2151	<b>Roads and Transport Program</b> Agnew Close From Galloway Street To Cul-De-Sac Repair pavement failures and resurfacing with hot mix asphalt (63m)	(20,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$20,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2152	<b>Roads and Transport Program</b> Galloway Street From Aberdeen Street To Santa Place Repair pavement failures and resurfacing with hot mix asphalt (195m)	(10,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$10,000 from Grant funds and reallocate to other projects within the grant program.



<b>CAPITAL REVENUE</b>					
<b>Project ID</b>	<b>Project Description</b>	<b>Budget Adjustment (\$)</b>	<b>Budget Adjustment Funding Type</b>	<b>Project Status</b>	<b>Report Comments</b>
MPRG2153	<b>Roads and Transport Program</b> Hughes Street From Gladstone Street To Huber Avenue Repair pavement failures, mill off and resurfacing with hot mix asphalt (360m)	(45,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$45,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2154	<b>Roads and Transport Program</b> Moffitt Crescent From Duardo Street To Duardo Street Repair pavement failures and resurfacing with hot mix asphalt (440m)	(30,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$30,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2155	<b>Roads and Transport Program</b> Quota Place From Furci Avenue To Cul-De-Sac Repair pavement failures and resurfacing with hot mix asphalt (102m)	(30,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$30,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2156	<b>Roads and Transport Program</b> Pokolbin Place From Busby Place To Cul-De-Sac Repair pavement failures and resurfacing with hot mix asphalt (203m)	(50,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$50,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2157	<b>Roads and Transport Program</b> Brier Place From Rose Avenue To Cul-De-Sac Repair pavement failures and resurfacing with hot mix asphalt (99m)	(20,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$20,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2158	<b>Roads and Transport Program</b> Canley Vale Road including roundabout From Bowtell Avenue To Avoca Road Repair pavement failures and resurfacing with hot mix asphalt (290m)	3,350	Grant	Change	A detailed site inspection was undertaken, which identified additional materials required to complete this project. Therefore it is proposed to increase the budget by \$3,350 from Grant funds.

CAPITAL REVENUE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
MPRG2159	<b>Roads and Transport Program</b> Esperance Street From Shoalhaven Street To Shoalhaven Street Repair pavement failures and resurfacing with hot mix asphalt (340m)	(45,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$45,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2160	<b>Roads and Transport Program</b> Hallstrom Place From Newton Road To Cul-De-Sac Repair pavement failures and resurfacing with hot mix asphalt (440m)	(50,000)	Grant	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$50,000 from Grant funds and reallocate to other projects within the grant program.
MPRG2161	<b>Roads and Transport Program</b> Cecil Road From Lincoln Road to Washington Way To provide sealed table drain to improve drainage where required and resurfacing with hot mix asphalt (1400m)	600,000	Grant	New Project	It is proposed to introduce a new project and allocate a budget of \$600,000 from Grant funds to complete road renewal as identified.
MPRG2162	<b>Roads and Transport Program</b> Lincoln Road From Cecil Road to Garfield Road To provide interlayer seal if required and resurfacing with hot mix asphalt (1000m)	293,177	Grant	New Project	It is proposed to introduce a new project and allocate a budget of \$293,177 from Grant funds to complete road renewal as identified.
MPRKG2139	<b>Roads and Transport Program</b> Harrington Street, from John Street to St Johns Road Repair of pavement failures, mill off and resurface with hot mix asphalt (540m)	(372,000)	General	Postponed	Project is delayed as it is dependent on the completion of other projects at the same site. Therefore, it is proposed to postpone this project and its associated budget of \$372,000 from General funds for consideration in the Draft 2021-2022 Operational Plan.
MPSLP1808	<b>Green Valley Creek Rehabilitation - Design</b> Investigate and design of Green Valley Creek rehabilitation works at reaches 1 and 2. <i>Year 2 of a 2 year program</i>	(21,634)	Stormwater Levy Reserve	Change	Detailed design complete and the Review of Environmental Factors has been approved. Therefore it is proposed to reallocate \$21,634 from Stormwater Levy Reserve to MPSLP2210 (Green Valley Creek Rehabilitation - Construction) for consideration in the Draft 2021-2022 Operational Plan.

CAPITAL REVENUE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
MPSRVRKG2127	<b>Roads and Transport Program</b> Pritchard Street Right side from Anderson Avenue to house number 12 (150m)	(32,970)	SRV Reserve	Postponed	Project delayed due to site constraints within the detailed design. Therefore it is proposed to postpone this project and its budget of \$32,970 from SRV Reserve for consideration in the Draft 2021-2022 Operational Plan.
MPSRVSG2103	<b>Building and Facilities Renewal Program</b> Endeavour Park The Boulevard Amenity Building (fitout / structure / electrical / hydraulics) Renew disabled toilet and storeroom.	40,000	SRV Reserve	Change	It is proposed to increase the budget by \$40,000 from SRV Reserve as the tender responses were higher than anticipated.
SP20490	<b>Smithfield Road Upgrade</b> Construction of upgrades to Smithfield Road including roads and intersections upgrade.	(1,132,486)	Grant	Change	It is proposed to decrease the budget by \$1,132,486 from Grant funds due to the grant income being overstated.
SP20558-1	<b>Aquatopia Expansion Stage 5 - Detailed Design</b> Detailed design of wave pool.	10,082,111	Development Contributions and Grant	Change	Project budget to be increased by \$10,082,111 (\$4,463,805 from Development Contributions and \$5,618,306 from Grant funds) which is being reallocated from SP21558-1a (Aquatopia Expansion - Stage 5).
SP21558-1a	<b>Aquatopia Expansion – Stage 5 - Construction</b> Construction of wave pool. <i>Year 2 of a 2 year project</i>	(10,082,111)	Development Contributions and Grant	Change	It is proposed to reallocate \$10,082,111 (\$4,463,805 from Development Contributions and \$5,618,306 from Grant funds) to SP20558-1 (Aquatopia Expansion - Stage 5) as the contract for construction has been raised against project ID SP20558-1.

CAPITAL EXPENSE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
IN20337	<b>Sustainable Resource Centre Expansion – Stage 2</b> Seek development approval to expand the boundary to the east to accommodate stockpiled material and increase capacity.	200,000	General	Change	It is proposed to increase the budget by \$200,000 from General Funds due to additional studies required by the Department of Planning, Industry and Environment.
IN21895	<b>Canley Heights Town Centre Laneways Remediation</b> at the Southern Laneways at Derby Street.	30,000	General	New Project	It is proposed to introduce this as a new project and allocate a budget of \$30,000 from General funds to complete identified remediation works at the Southern Laneways at Derby Street.
MPBAR2014	<b>Depot Truck Wash Bay - roof</b> Renew wash bay roof structure and store fuel canopy.	15,000	General	Change	It is proposed to increase the budget by \$15,000 from General funds due to an increase in cost to replace structural steel beams at the Depot truck wash bay.
MPBAR2116	<b>Fairfield Showground Parklands Car Park Renewal</b> Renewal of car park area under existing awning. <i>Year 1 of a 2 year program</i>	(20,000)	General	Postponed	It is proposed to postpone this project and its budget of \$20,000 from General funds into MPBAR2216 (Fairfield Showground Parklands Car Park) for consideration in the Draft 2021-2022 Operational Plan to achieve procurement efficiencies.
MPBRP2107	<b>Roads and Transport Program</b> Avonlea Street Foot Bridge approach To stabilise the vertical movement of approach.	7,000	General	Change	Project delayed due to resourcing constraints. It is proposed to increase the budget by \$7,000 from General funds as design estimates identified that this would exceed the budget.
MPFRP21112	<b>Footpath Renewal Program</b> Barbara Street Right side from Kenyon Street to Nelson Street (200m)	(49,600)	General	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$49,600 from General funds and reallocate to other projects within the renewal program.
MPFRP21113	<b>Footpath Renewal Program</b> Alan Street Left side from Court Road to the Horsley Drive (50m)	(47,700)	General	Change	A detailed site inspection and improved procurement process has identified savings in the quantities of materials required for this project. Therefore it is proposed to decrease the budget by \$47,700 from General funds and reallocate to other projects within the renewal program.

CAPITAL EXPENSE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
MPFRP21115	<b>Footpath Renewal Program</b> The Horsley Drive Cycleway replacement at 1184 The Horsley Drive, Wetherill Park (30sqm)	7,500	General	New Project	It is proposed to introduce a new project and allocate a budget of \$7,500 from General funds to complete urgent footpath renewal.
MPFRP21116	<b>Footpath Renewal Program</b> Merri Place Right side from Glenroy Cr to Cul-De-Sac(20m)	9,000	General	New Project	It is proposed to introduce a new project and allocate a budget of \$9,000 from General funds to complete urgent footpath renewal.
MPICT2109	<b>Environmental Management Asset Replacement</b> Replace equipment for the Environmental Management team.	6,450	General	New Project	It is proposed to introduce a new project and allocate a budget of \$6,450 from General funds to renew equipment to assist with environmental public health investigations.
MPLPER2105	<b>Fairfield Leisure Centre - Refurbishment and Plant Upgrade</b> Works to include demolition, replacement of concourse, gutter upgrade to wet deck, pool inlet and return pipe replacement, pool tiling, levelling of raised ends, general pool fittings and connection of waste water to sewer. <i>Year 2 of a 2 year program</i>	(1,700,000)	General	Change	Due to the higher than anticipated tender responses, a feasibility and scope review is required. Therefore it is proposed to split the project for temporary repairs in 2020-2021 Operational Plan and to reallocate the associated budget of \$1,700,000 from General funds for consideration in the Draft 2021-2022 Operational Plan for refurbishment and upgrade of plant.
MPNFC2133	<b>New Footpath Construction Program</b> Lawrence Street - Left side from The Horsley Drive to Bernadette Place (176m)	10,000	General	Change	Project budget to be increased by \$10,000 from General funds which is being reallocated from MPNFC2147 (New Footpath Connection Program). Works have since been completed.
MPNFC2138	<b>New Footpath Construction Program</b> Lang Street - Left side from Marlborough Street to Granville Street (242m)	8,000	General	Change	Project budget to be increased by \$8,000 from General funds which is being reallocated from MPNFC2147 (New Footpath Connection Program). Works have since been completed.
MPNFC2145	<b>New Footpath Construction Program</b> Market Street - Right side from Neville St to The Horsley Drive (180m)	10,000	General	Change	Project budget to be increased by \$10,000 from General funds which is being reallocated from MPNFC2147 (New Footpath Connection Program). Works have since been completed.
MPNFC2147	<b>New Footpath Construction Program</b> New Footpath Connection Program Pedestrian footpath program around CBD with 850m of footpath links implemented each year.	(28,000)	General	Change	It is proposed to reallocate \$28,000 from General funds into the following footpath renewal projects due to latent site conditions: MPNFC2133 (Lawrence Street, \$10,000), MPNFC2138 (Lang Street, \$8,000), and MPNFC2145 (Market Street, \$10,000).

CAPITAL EXPENSE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
MPOSAR2110	<b>Open Space Asset Renewal Program</b> Renewal of Parkes Reserve Basketball court renewal.	10,000	General	Change	It is proposed to increase the budget by \$10,000 from General funds due to additional costs required in relation to footings and site stabilisation works.
MPPAM1901	<b>Pedestrian Access and Mobility Program</b> Carramar Avenue, Raised Pedestrian Crossing.	(26,551)	General	Change	This project has been delayed due to complexity surrounding the design and relocation of light poles. It is proposed to split the project with design in the first year with a budget of \$23,000 from General funds and, and the remaining funds of \$26,551 from General funds be considered in the Draft 2021-2022 Operational Plan for construction.
MPRG2106	<b>Roads and Transport Program</b> Prospect Road, from Senior Street to Ada Street Base replacement and asphalt overlay (339m)	168,590	General	Change	Project is delayed due to resourcing constraints. It is proposed to increase the budget by \$168,590 from General funds as design estimates exceed the available budget.
MPRKG2138	<b>Roads and Transport Program</b> Whitaker Street Both sides from Access to Junction Street (130m)	(29,900)	General	Discontinued	Project completed as part of an existing project (MPSRVRKG2061) therefore it is proposed that the project be discontinued and the associated budget of \$29,900 from General funds be reallocated to MPRR2169 (Montague Street).
MPRR2166	<b>Roads and Transport Program</b> Prairie Vale Road, from Aberdeen Street to Mimosa Road Repair of pavement failures and resurfacing with hot mix asphalt (350m)	32,092	General	Change	It is proposed to increase the budget by \$32,092 from General funds due to latent conditions experienced. Works have since been completed.
MPRR2167	<b>Roads and Transport Program</b> Nelson Street, from Sackville Street to Hardy Street Replacement of kerb and gutter and driveway crossing, provide new drainage pits, adjustment of property stormwater connections and associated asphalt works from house number 47 to house Number 65 as per design drawing (132m) and replacement of kerb and gutters where required on both sides (140m).	(250,000)	General	Postponed	It is proposed to postpone this project and its associated budget of \$250,000 from General funds for consideration in the Draft 2021-2022 Operational Plan due to a delay in the development of the detailed design as well as further extensive stakeholder consultation is required.



CAPITAL EXPENSE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
MPRR2169	<b>Roads and Transport Program</b> Montague Street, from Bodalla Street to cul-de-sac Repair of pavement failures and resurfacing with hot mix asphalt (51m)	37,383	General	Change	Project delayed due to the complexity and site conditions relating to the detailed design. Therefore it is proposed to increase the budget by \$37,383 (\$29,900 from MPRKG2138) from General funds due to scope change and design estimates exceeding the original budget.
IN20524-2	<b>Disability Inclusion Plan - Assistive and Adaptive Equipment</b> Identify and purchase equipment that enhances the quality of lives of people with disability when accessing Council services.	50,000	General	Change	It is proposed to change the status for this project from Operational to Capital, due to the nature of works.

OPERATIONAL REVENUE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
MPCI2101	<p><b>Community and Infrastructure Priorities - Youth Mentoring</b> Support initiatives and programs to develop skills and opportunities available for young people, particularly at the Fairfield Youth and Community Centre. This will include responding to initiatives from young people, job readiness programs and development of future leaders.</p>	(20,000)	Infrastructure and Car Parks Reserve	Change	Project delayed due to COVID-19 restrictions and it is anticipated that a portion of the budget will not be expended by the end of the financial year. Therefore, it is proposed to return \$20,000 to the Infrastructure and Car Parks Reserve.
MPCI2107	<p><b>Community and Infrastructure Priorities - Discover Fairfield</b> Develop and implement the Destination Fairfield - Tourism and Marketing / Job Creation program.</p>	(82,453)	Infrastructure and Car Parks Reserve	Change	This is a multiyear project that is progressing as expected, however it is anticipated that a portion of the budget will not be expended by the end of the financial year. Therefore it is proposed to combine the associated budget of \$82,453 from Infrastructure and Car Parks Reserve into MPC12207 (Community and Infrastructure Priorities - Discover Fairfield) for consideration in the Draft 2021-2022 Operational Plan.
MPFMP2101	<p><b>Central Catchment Floodplain Risk Management Study and Plan</b> A Floodplain Risk Management Study and Plan to identify, assess and recommend measures to reduce flood risk. <i>Year 1 of a 4 year program</i></p>	(15,000)	General and Grant	Discontinued	It is proposed to discontinue this project due to unsuccessful grant funding application. Therefore it is proposed that the budget of \$5,000 be returned to General funds, and the budget of \$10,000 from Grant funds be removed.
MPFMP2105	<p><b>Prospect Creek and Georges River Flood Study</b> A flood study to determine the nature and extent of overland flooding within the catchment including Hassall Street and Rosford Park Detention Basin dam break assessment. <i>Year 3 of a 3 year program</i></p>	(55,850)	General and Grant	Change	Project delayed due to additional time needed to determine the model parameters, which required approval from the Department of Planning, Industry and Environment. Therefore it is proposed to split this project and to reallocate the associated budget of \$7,850 from General funds and \$48,000 from Grant funds for consideration in the Draft 2021-2022 Operational Plan.

OPERATIONAL REVENUE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
MPFMP2125	<b>Georges River Catchment Regional Scoping Study</b> A scoping study to identify, assess and recommend measures to reduce flood risk. <i>Year 2 of a 2 year program</i>	(130,000)	Grant	Change	Project delayed due to the late receipt of data from the other councils. Therefore it is proposed to split this project and to reallocate the associated budget of \$130,000 from Grant funds for consideration in the Draft 2021-2022 Operational Plan. It is also proposed to increase the income to \$65,000 from General funds to reflect payment from regional councils.
MPFMP2127	<b>Voluntary House Raising – 67 Waterside Crescent, Carramar.</b>	(91,000)	Voluntary House Raising Reserve	Postponed	It is proposed to postpone this project and its associated budget of \$91,000 from Voluntary House Raising Reserve for consideration as part of the Draft 2021-2022 Operational Plan, as the house will not be completed this financial year.
MPFMP2129	<b>Voluntary House Raising – 144 Hollywood Drive, Lansvale</b>	(81,000)	Voluntary House Raising Reserve	Postponed	It is proposed to postpone this project and its associated budget of \$81,000 from Voluntary House Raising Reserve for consideration as part of the Draft 2021-2022 Operational Plan, as the house will not be completed this financial year.
MPICT2103	<b>Major Systems Upgrades</b> Upgrade of major systems (such as PeopleSoft, Authority, Objective, Chris21, Enlighten) to improve process efficiencies and the delivery of services to the community.	(88,958)	IT Core Systems Reserve	Postponed	Project delayed due to extensive design requirements. Therefore it is proposed to postpone this project and its budget of \$88,958 from IT Core Systems Reserve for consideration in the Draft 2021-2022 Operational Plan.
MPLS2102	<b>Bonnyrigg Newleaf Communities</b> Develop and deliver educational programs and the setting up of a lab. LX facility (virtual and augmented reality programs) within the Bonnyrigg Library. <i>Year 2 of a 2 year program</i>	(200,000)	Voluntary Planning Agreement	Change	Project delivery delayed due to COVID-19 restrictions and it is anticipated that a portion of the budget will not be expended by the end of the financial year. Therefore it is proposed to split this project and reallocate the associated budget of \$100,000 from Voluntary Planning Agreement into a new project MPLS2202 (Bonnyrigg Newleaf Communities) for consideration in the Draft 2021-2022 Operational Plan and \$100,000 from Voluntary Planning Agreement for consideration in a future Delivery Program.

OPERATIONAL REVENUE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
MPSLP2118	<b>Dam Safety Report</b> Prepare a safety report on the declared dams in the Fairfield Local Government Area. <i>Year 2 of a 2 year program</i>	48,000	Stormwater Levy Reserve	Change	It is proposed to increase the budget by \$48,000 from Stormwater Levy Reserve to complete additional reports required for compliance with NSW Dams Safety Regulation 2019.
MYFMP2003	<b>Smithfield West Catchment Floodplain Risk Management Study and Plan</b> A Floodplain Risk Management Study and Plan to identify, assess and recommend measures to reduce flood risk. <i>Year 4 of a 4 year program</i>	(40,000)	General and Grant	Postponed	Project delayed due to ongoing negotiations with the NSW Department of Planning, Industry and Environment. Therefore it is proposed to postpone this project and its budget of \$13,333 from Grant funds and \$26,667 from General funds for consideration in the Draft 2021-2022 Operational Plan.
MYFMP2004	<b>Cabravale Catchment Overland Flood Study</b> A flood study to determine the nature and extent of overland flooding within the catchment. <i>Year 4 of a 4 year program</i>	(30,000)	General and Grant	Postponed	Project delayed due to ongoing negotiations with the NSW Department of Planning, Industry and Environment. Therefore it is proposed to postpone this project and its budget of \$7,000 from Grant funds and \$23,000 from General funds for consideration in the Draft 2021-2022 Operational Plan.
SP21681	<b>Responsible Gambling Community of Practice Facilitation Project</b> Deliver a coordinated approach to responsible gambling interventions in the Fairfield Local Government Area. <i>Year 1 of a 2 year project</i>	(85,000)	Grant	Change	This is a multiyear project that is progressing as expected, however it is anticipated that a portion of the budget will not be expended by the end of the financial year. Therefore it is proposed to combine the associated budget of \$85,000 from Grant funds into SP22681 (Responsible Gambling Community of Practice Facilitation Project) for consideration in the Draft 2021-2022 Operational Plan.
SSLS2102-06	<b>Library Programs</b> Provide life-long learning programs.	(130,000)	Grant	Change	It is proposed to reduce the service budget by \$130,000 from Grant funds as this is a duplicate.
SSPR2202-01	<b>Management of Council Multi-Deck Car Parks</b> Provide management of the multi-deck car parks including licence agreements, inspections, financial and utilisation monitoring.	(150,833)	Infrastructure and Car Parks Reserve	Change	Due to a project delay in the development of the Hughes Street Car Park. It is proposed to return \$102,183 from Infrastructure and Car Parks Reserve, as well as reduce the income project by \$150,833 and estimated expenditure by \$48,650 as the car park will not be operational within this financial year.

OPERATIONAL EXPENSE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
IN20443	<p><b>Integration of Payroll and Timesheets</b> Implement an integrated payroll and timesheet systems that manages, measures and improves workforce productivity across all worksites.</p>	(67,966)	General	Change	<p>This is a multiyear project that is progressing as expected, however it is anticipated that a portion of the budget will not be expended by the end of the financial year. Therefore it is proposed to combine the associated budget of \$67,966 from General funds into IN22443 (Integration of Payroll and Timesheets) for consideration in the Draft 2021-2022 Operational Plan.</p>
IN20523	<p><b>Disability Audits</b> Disability legislation requires Council to work toward bringing existing non-compliant assets to standard, to facilitate inclusion of people with disabilities. The disability audit will identify works required to bring Councils asset to the appropriate standard. A rolling audit program of parks, footpaths, connectivity, community facilities will be undertaken. Partnership with neighbouring council will be investigated for efficiencies.</p>	(10,000)	General	Change	<p>Project progressing as expected, however it is anticipated that a portion of the budget will not be expended by the end of the financial year. Therefore it is proposed to return \$10,000 to General funds.</p>
IN20524	<p><b>Disability Inclusion Plan - Inclusion Enhancements</b> Implement works to improve inclusion as per audit recommendations.</p>	(15,000)	General	Change	<p>Project progressing as expected, however it is anticipated that a portion of the budget will not be expended by the end of the financial year. Therefore it is proposed to combine the associated budget of \$15,000 from General funds into MPDIAP2202 (Disability Inclusion Plan - Inclusion Enhancements) for consideration in the Draft 2021-2022 Operational Plan.</p>
IN20564	<p><b>Recruitment Software</b> To purchase software for electronic recruitment to assist with workflows and approvals which will lead to workforce productivity.</p>	(60,000)	General	Change	<p>This is a multiyear project that is progressing as expected, however it is anticipated that a portion of the budget will not be expended by the end of the financial year. Therefore it is proposed to combine the associated budget of \$60,000 from General funds for consideration in a future Delivery Program.</p>

OPERATIONAL EXPENSE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
IN21376	<b>Headline Attractions for Major Events</b> Headline attractions to help raise Fairfield City's profile through key major events by including key celebrities, sporting personality or teams, and performers.	(100,000)	General	Change	Project progressing, however due public health order relating to social distancing have resulted in the delivery of less events as well as expenditure for this project. Therefore it is proposed to reallocate \$100,000 from General funds into IN22376 (Headline Attractions for Major Events) for consideration in the Draft 2021-2022 Operational Plan.
MPLRR2006	<b>Landscaping Road Reserves</b> Canley Vale Road Rain Gardens and Swales Link Road Adams Park.	(2,128)	General	Discontinued	A review was undertaken which identified that the site is no longer required. Therefore it is proposed to discontinue the project and return \$2,128 to General funds.
MPLRR2007	<b>Landscaping Road Reserves</b> Churchill Street Roundabouts and Gardens Garden in front of house number 2, 5A, 13, 24, 25, 36, 37, 47, 48, 55 and 62.	(23,404)	General	Discontinued	A review was undertaken which identified that the site is no longer required. Therefore it is proposed to discontinue the project and allocate a portion of the budget of \$4,745 from General funds to MPLRR2016 (Moonlight Road) and return the balance of \$18,659 to General funds.
MPLRR2008	<b>Landscaping Road Reserves</b> Cumberland Highway Roundabouts and Gardens Brenan Park footpath along retaining wall.	(2,128)	General	Discontinued	A review was undertaken which identified that the site is no longer required. Therefore it is proposed to discontinue the project and return \$2,128 to General funds.
MPLRR2015	<b>Landscaping Road Reserves</b> Mistral Street Roundabouts and Gardens 9, 16, 31, opposite 31, garden Bed in road and on edge of speed hump.	(10,637)	General	Discontinued	A review was undertaken which identified that the site is no longer required. Therefore it is proposed to discontinue the project and return \$10,637 to General funds.
MPLRR2016	<b>Landscaping Road Reserves</b> Moonlight Road Roundabouts and Gardens Opposite 3, garden runs to roundabout corner of Greenfield Road, 2 section road to footpath, and footpath to fence line, and roundabout at Greenfield Road.	4,745	General	Change	Project budget to be increased by \$4,745 from General funds, which is being reallocated from MPLRR2007 (Churchill Street).



OPERATIONAL EXPENSE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
MPLRR2017	<b>Landscaping Road Reserves</b> Restwell Road Roundabouts and Gardens 20, opposite 28, 46, 40 and opposite 59, garden on road.	(10,637)	General	Discontinued	A review was undertaken which identified that the site is no longer required. Therefore it is proposed to discontinue the project and return \$10,637 to General funds.
MPLRR2018	<b>Landscaping Road Reserves</b> St Johns Road Roundabouts and Gardens 258 St Johns Road.	(2,128)	General	Discontinued	A review was undertaken which identified that the site is no longer required. Therefore it is proposed to discontinue the project and return \$2,128 to General funds.
SSCP2102-01	<b>Stormwater Management</b> Investigate, design and construct stormwater infrastructure to reduce flood risk, improve water quality, and increase biodiversity and amenity.	20,000	General	Change	It is proposed to increase the service budget by \$20,000 from General funds for maintenance, which was inadvertently excluded from the 2020-2021 Operational Plan.
SSFS2102-01	<b>Annual Budget Management</b> Facilitate the preparation, development and execution of annual budget for Council.	(2,900,000)	General	Change	It is proposed to reduce the budgeted depreciation expense for the 2020/21 financial year by \$2,900,000 to reflect useful life amendments to infrastructure assets.
SSICT2102-01	<b>Maintain Infrastructure</b> Maintain core systems, infrastructure and user connectivity including internet access, phone systems and remote site access.	295,652	General	Change	It is proposed to increase the service budget by \$295,652 from General funds due to a number of telecommunication infrastructure upgrades (WAN) and improvements, which has resulted in additional operational costs.
SSFS2108-03	<b>Accounts Receivable</b> Control, enforce and monitor outstanding debtors as per Debt Collection Policy.	\$-	General	Change	It is proposed to write off \$45,358.91 from General funds due to all avenues of debt collection exhausted. It is proposed that funding for this write off be sourced from the provision for doubtful debts as all these debts have been fully provided for.
SSFS2108-03a	<b>Rates Receivable</b> Control, enforce and monitor outstanding rates as per Debt Collection Policy.	\$-	General	Change	It is proposed to write off \$114,762.18 from General funds due to debts being unrecoverable. It is proposed that funding for this write off be sourced from the provision for doubtful rates and annual charges as these debts have been fully provided for.
SSFS2109-03	<b>Rating Services</b> Recover outstanding rates.	\$-	General	Change	It is proposed to add an additional part-time position to minimise the use of external debt collection agencies. There is no monetary budget impact.

### Already adopted by Council

CAPITAL REVENUE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
MPOSLAE2103	<b>Open Space Land Acquisition and Embellishment</b> Purchase of property for future open space in Villawood.	745,358	Development Contributions	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 7, to introduce a new project and allocate a budget of \$745,357.50 from Development Contributions.
MPOSLAE2104	<b>Open Space Land Acquisition and Embellishment</b> Purchase of property for future open space in Fairfield.	1,104,000	Development Contributions	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 7, to introduce a new project and allocate a budget of \$1,104,000 from Development Contributions.
MPOSLAE2105	<b>Open Space Land Acquisition and Embellishment</b> Purchase of property for future open space in Villawood.	750,000	Development Contributions	New Project	It was adopted at the March 2021 Council Meeting, Services Supplementary Report, Item 35, to introduce a new project and allocate a budget of \$750,000 from Development Contributions.
MPSRVSG2101	<b>Fairfield Park</b> Renewal of temporary building storage.	-	Grant and SRV Reserve	Change	It was adopted at the March 2021 Council Meeting, Services Committee, Item 25 to accept \$40,000 from Grant funds and return \$40,000 to SRV Reserve.
MPRBG2101	<b>Mimosa Road, from Quarry Road speed hump to Restwell Road</b> Repair of pavement failures and resurfacing with hot mix asphalt (270m)	-	Grant and General	Change	It was adopted at the March 2021 Council Meeting, Services Committee, Item 26 to accept \$196,000 from Grant funds, which is \$6,000 more than anticipated. Therefore, \$6,000 from the budget will be returned to General funds.
MPLTM2113	<b>Signs and Lines (Traffic Facilities)</b> City wide renewal of signs and lines as required.	(10,328)	Grant	Change	It was adopted at the March 2021 Council Meeting, Services Committee, Item 26 to accept \$507,000 from Grant funds, which was less than anticipated. Therefore, the budget is to be decreased by \$10,328 from Grant funds.

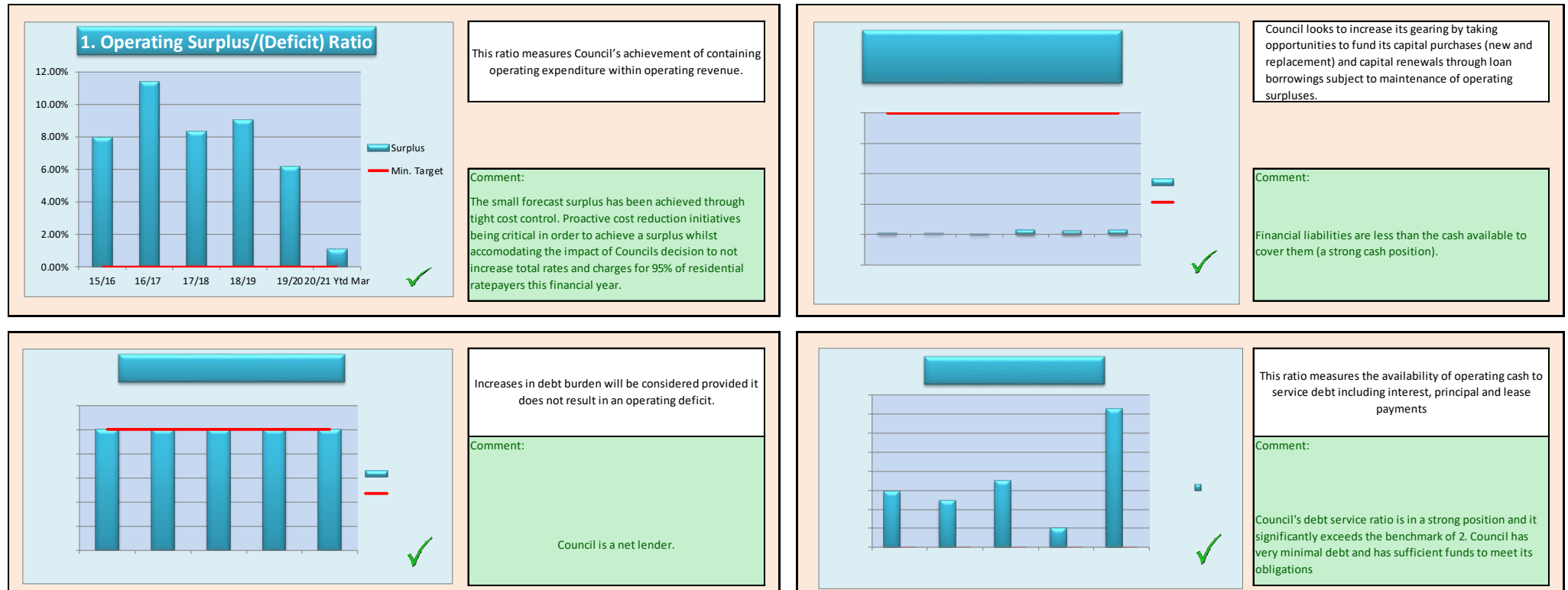
OPERATIONAL REVENUE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
IN21759-1	<b>Quality Learning Environments - Janice Crosio Early Learning Centre</b> Install a mud kitchen and outdoor art studio, remove soft fall and replace with wood, and contract an Aboriginal artist to create a mural.	12,993	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$12,993.30 from Grant funds offered by the NSW Department of Education.
IN21759-2	<b>Quality Learning Environments - Bonnyrigg Heights Early Learning Centre</b> Refurbish sandpit structure and install bike path.	15,000	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$15,000 from Grant funds offered by the NSW Department of Education.
IN21759-3	<b>Quality Learning Environments - Tasman Parade Early Learning Centre</b> Construct awning from the carpark and push down taps for children.	15,000	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$15,000 from Grant funds offered by the NSW Department of Education.
IN21759-4	<b>Quality Learning Environments - Cabramatta Early Learning Centre</b> Renew flooring and cupboards.	15,000	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$15,000 from Grant funds offered by the NSW Department of Education.
IN21759-5	<b>Quality Learning Environments - Canley Vale Early Learning Centre</b> Install shade sail and blinds over the sandpit, artificial turf, and play equipment.	14,970	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$14,969.85 from Grant funds offered by the NSW Department of Education.
IN21759-6	<b>Quality Learning Environments - Wetherill Park Learning Centre</b> Install shed and perimeter fencing.	13,965	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$13,964.83 from Grant funds offered by the NSW Department of Education.
IN21759-7	<b>Quality Learning Environments - Bossley Park Preschool</b> Install shed and shade sail.	14,773	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$14,772.73 from Grant funds offered by the NSW Department of Education.

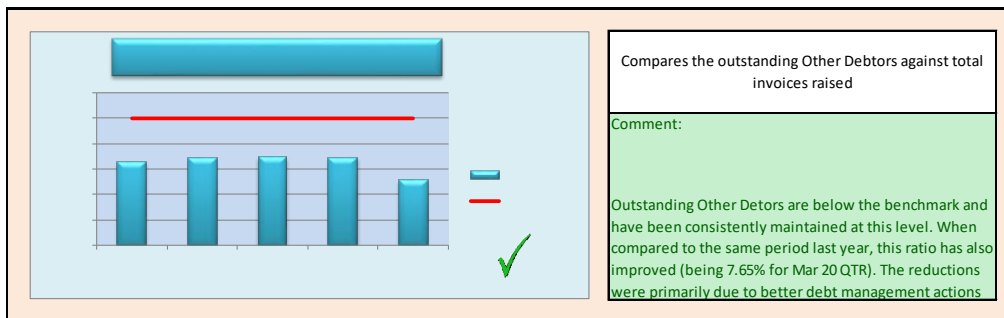
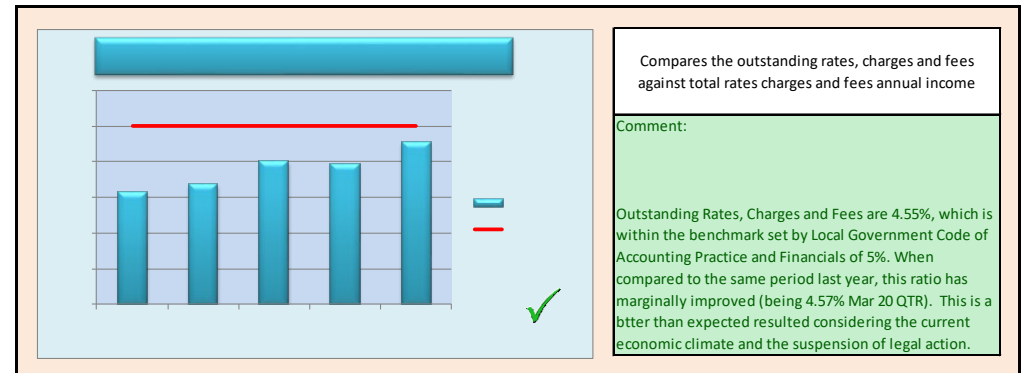
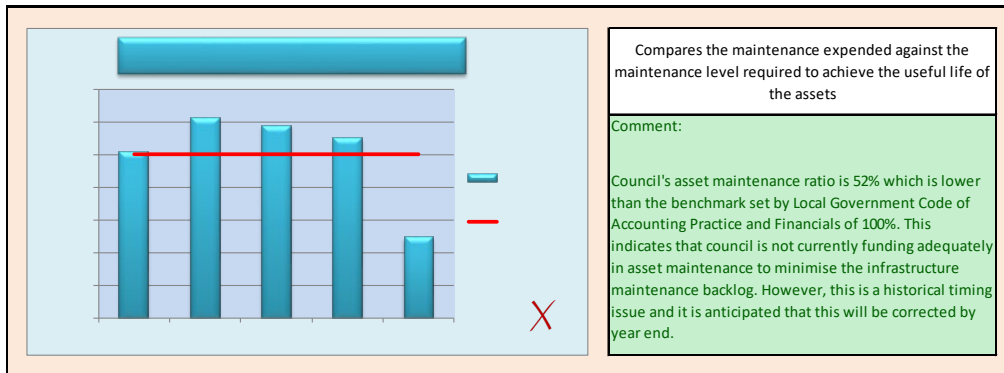
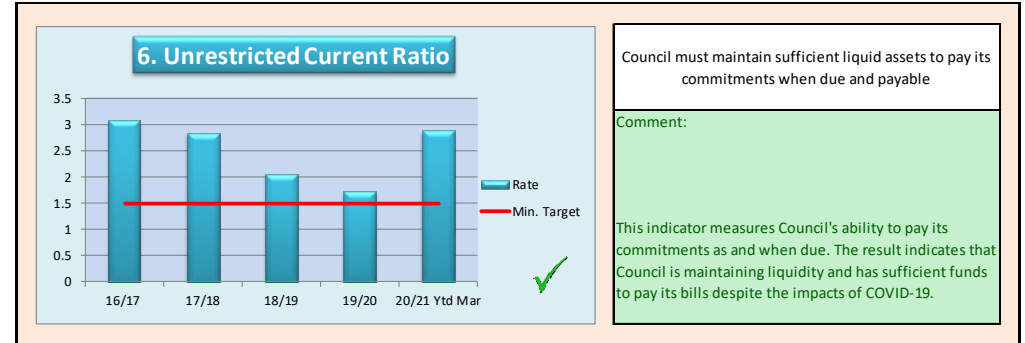
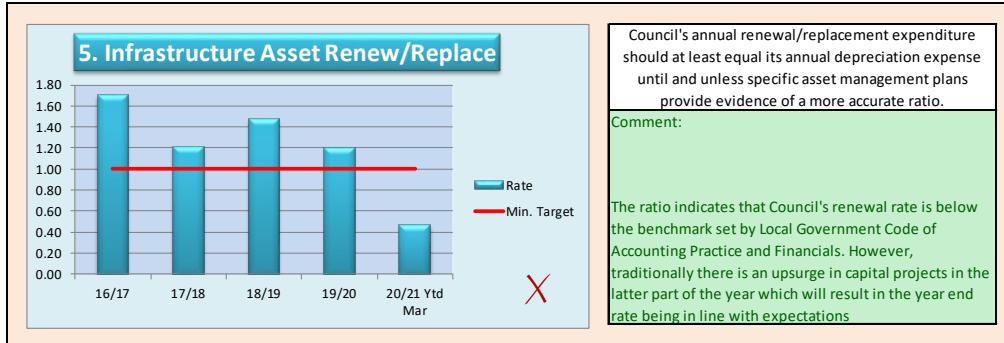
OPERATIONAL REVENUE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
IN21759-8	<b>Quality Learning Environments - Fairfield Preschool</b> Install sliding door, blinds, and outdoor resources.	14,898	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$14,898.04 from Grant funds offered by the NSW Department of Education.
IN21759-9	<b>Quality Learning Environments - St Johns Park Early Learning Centre</b> Install bathroom taps, hand dryers, play equipment, and sand pit cover.	14,475	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$14,474.51 from Grant funds offered by the NSW Department of Education.
IN21759-10	<b>Quality Learning Environments - Smithfield West Preschool</b> Install incursions and equipment.	14,292	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$14,292 from Grant funds offered by the NSW Department of Education.
IN21759-11	<b>Quality Learning Environments - Wakeley Early Learning Centre</b> Install new sand for sandpit, cafe blinds for verandah and equipment.	14,973	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$14,973.21 from Grant funds offered by the NSW Department of Education.
IN21759-12	<b>Quality Learning Environments - Mobile 2 Preschool</b> Install bamboo fencing, incursions and mud kitchen.	14,277	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$14,277.18 from Grant funds offered by the NSW Department of Education.
IN21759-13	<b>Quality Learning Environments - Bonnyrigg Early Learning Centre</b> Install new sliding doors and internal doors, push down taps, and outdoor resources.	14,721	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$14,720.91 from Grant funds offered by the NSW Department of Education.
IN21759-14	<b>Quality Learning Environments - Marlborough Street Preschool</b> Install new taps, replace doors and handles, and refurbish sand pit.	15,000	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$15,000 from Grant funds offered by the NSW Department of Education.

OPERATIONAL REVENUE					
Project ID	Project Description	Budget Adjustment (\$)	Budget Adjustment Funding Type	Project Status	Report Comments
IN21834	<b>Behind the Lens Program</b> Curate a series of audience engagement programs which will showcase multi-disciplinary and visual collaborations between Western Sydney musicians and artists.	10,000	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$10,000 from Grant funds offered by Museum and Gallery NSW.
IN21835	<b>Extra-Ordinary Exhibition</b> Curate an exhibition that explores the Museum's collection and engages with Fairfield City artists and Western Sydney Aboriginal artists to produce new works that respond to the themes and objects in the exhibition.	30,000	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$30,000 from Grant funds offered by Create NSW.
IN21836	<b>Living the Past Program</b> <b>Develop video</b> documentation of the Living the Past Program which will be available to local and regional schools.	3,000	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$3,000 from Grant funds offered by Museum and Gallery NSW.
IN21838	<b>Australia Day 2021 Events</b> Delivery Australia Day 2021 events in a COVID Safe environment	10,397	Grant	New Project	It was adopted at the February 2021 Council Meeting, Services Committee, Item 3, to introduce a new project and allocate a budget of \$10,397 from Grant funds offered by the Australia Day COVID Safe Grant Program (\$9,397) and National Australia Day Council (\$1,000). Project was completed with Australia Day events held with COVID measures in place.
SSSPCD2111-03	<b>Aged and Disability</b> Develop and deliver an event to celebrate Senior's Week.	10,000	Grant	Change	It was adopted at the March 2021 Council Meeting, Services Supplementary Report, Item 36, to accept \$10,000 from Grant funds offered by the NSW Department of Communities and Justice.

### Item 6. Key Performance Indicators Budget review

Key financial indicators and principles were adopted in the Long Term Financial Plan to ensure Council achieves a sustainable financial position over the next 10 years. This section of the Quarterly Report provides details regarding Council's performance against these targets. As at the end of Quarter Three, all of Council's indicators are on track to be achieved or are better than industry benchmarks, and are within targets set for those indicators in the Long Term Financial Plan.





Council is forecasting a small operating surplus in 2020-21 due to the financial impacts of COVID-19 combined with Council's decision to not increase total rates and charges for 95% of residential ratepayers this financial year. Whilst asset ratios are not currently being achieved, they traditionally improve in the second half of the year as major capital expenditure is incurred. All other ratios are tracking as expected.



## **Item 7. Contracts and Other Expenses Budget Review**

### **7 a. Contracts Budget Review**

The Contracts Budget Review indicates contracts entered into by Council in excess of \$50,000 during the quarter, which are not from Councils Preferred Supplier List. The purpose of this report is to make Councillors aware of other material contracts entered into by Council.

All contracts in excess of \$50,000 for the quarter ended 31 March 2021 where with Councils preferred suppliers. Therefore, there is nothing to report this quarter.

### **7 b. Complying contracts with vendors not sourced through tender**

The Local Government Act stipulates circumstances where contracts greater than \$250,000 are not required to comply with the legislated tendering requirements (contracts established under Local Government Procurement and Procurement Australia agreements). Council utilises contracts from these sources where appropriate. For transparency detailed below are contracts established in this manner with pro-rata year to date expenditure likely to exceed \$250,000 (year to date expenditure > \$187,500) for the 9 months ended 31 March 2021:

Supplier	Vendor Contractor	Description of Service	Type	YTD Expenditure to end March 2021
0000001004	CITY HINO/IVECO SYDNEY	Truck and Spare parts	Contract	\$ 375,487.46
0000030780	CK RECRUITMENT PTY LTD	Labour Hire	Contract	\$ 694,547.07
0000030220	COMPLETE STAFF SOLUTIONS PTY LTD	Labour Hire	Contract	\$ 191,416.89
0000002207	JAMES BENNETT PTY LTD	Library Books	Contract	\$ 213,149.68
0000028376	MACQUARIE BANK LIMITED	IT Equipment Lease	Contract	\$ 605,624.53
0000002716	MCARTHUR MANAGEMENT SERVICES	Labour Hire	Contract	\$ 950,772.87
0000012278	RANDSTAD PTY LIMITED	Labour Hire	Contract	\$ 724,690.83
0000004106	SULO MGB AUSTRALIA PTY LTD	Mobile Garbage Bins	Contract	\$ 259,163.25
0000004189	TELSTRA CORPORATION LIMITED	Phone	Contract	\$ 242,923.26
0000025580	THE BIODIESEL STATION PTY LTD	Fuel	Contract	\$ 441,423.29
				<b>\$ 4,699,199.13</b>

## 7 c Other Expenses Budget Review

For information purposes, listed below is year-to-date expenditure for Consultancies and Legal Fees.

Legal fees in relation to debt recovery and consultancy costs for delivery of training are excluded from the Legal Fees and Consultancy costs shown below.

For the purpose of this report, a consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally, it is the advisory nature of the work that differentiates a consultant from other contractors.

FAIRFIELD CITY COUNCIL		
Budget review for the Period ended – 31 March, 2021		
Consultancy and Legal Expenses		
Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies	\$1,343,433	Y
Legal Fees	\$653,391	Y