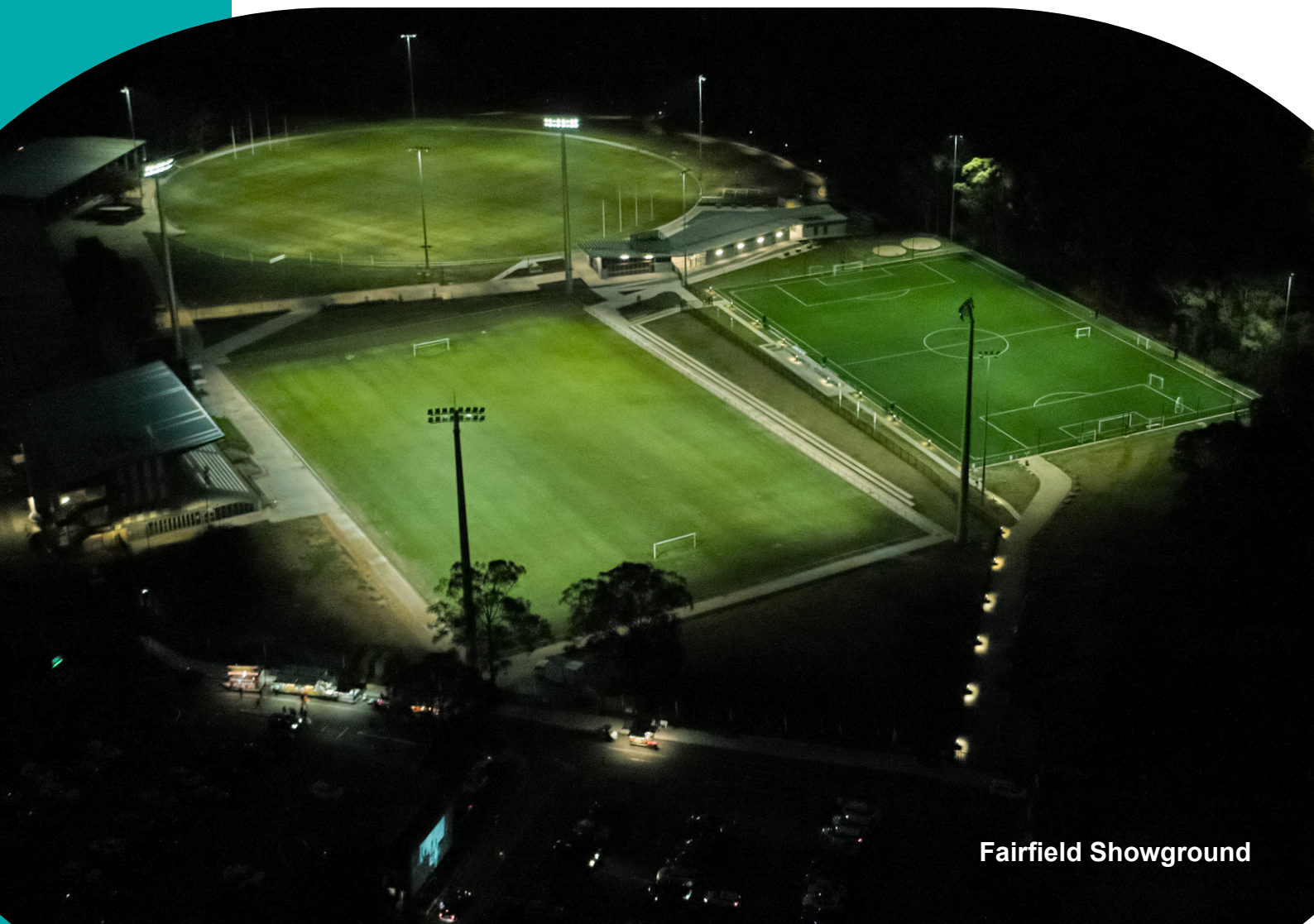


Our home  
*Our City* Our future

# 2019-2020 ANNUAL REPORT

Reports on the implementation of the 2019-2020 Operational Plan





# Our Commitment to Aboriginal and Torres Strait Islander Residents

Fairfield City Council (Council) acknowledges the Cabrogal people of the Darug nation as the traditional custodians of Fairfield City and pays its respect to the Elders past, present and future. The Cabrogal name comes from the 'cobra grub', an edible freshwater worm harvested from local creeks in the City that was a staple food for the clan. Council also recognises the spiritual relationship Aboriginal Australians have with the land and the right to live according to their own beliefs, values and customs.

In July 2000, Council signed a Local Government Commitment that both acknowledged and recognised Aboriginal and Torres Strait Islander people as the first people of Australia. It acknowledged their loss and grief caused by alienation from traditional lands, loss of lives and freedom, and the forced removal of children. Council continues this commitment through the development of a Reconciliation Action Plan to support the community.



Bonnyrigg Early Learning Centre

Introduction

Theme 1  
Community  
Wellbeing

Theme 2  
Places and  
Infrastructure

Theme 3  
Environmental  
Sustainability

Theme 4  
Local Economy and  
Employment

Theme 5  
Good Governance  
and Leadership

Statutory  
Information

Financial  
Summary

## Contents

### INTRODUCTION

Message from the Mayor and City Manager	6
Integrated Planning and Reporting Framework	8
About the Annual Report	9
Fast Facts of Fairfield City	10
Council's Elected Representatives 2016-2020	11
Council's Organisational Structure	12
Council Groups and their Functions	13
Overview of Council Services	14

### ACHIEVEMENTS AND HIGHLIGHTS

Measuring our progress against the 2017/18-2020/21 Delivery Program	18
Construction Projects and Major Events Achieved from the 2019-2020 Operational Plan	28

### THEMES

Theme One - Community Wellbeing	30
Theme Two - Places and Infrastructure	34
Theme Three - Environmental Sustainability	36
Theme Four - Local Economy and Employment	38
Theme Five - Good Governance and Leadership	40

### STATUTORY INFORMATION

#### Diversity and Multicultural Activities

Diversity and Multicultural Services	42
Access and Equity Services	44
Disability Inclusion Action Plan	46
Compliance for Carers	52
Financial Assistance from Council	53
External Bodies Exercising Council Functions	53
Partnerships	54
Financial Sponsorships	55

#### Environmental and Planning Activities

Companion Animals Act and Regulation Activities	58
Council's Off-leash Facilities	59
Swimming Pools Act and Regulation Activities	60
Bushfire Hazard Reduction Activities	60
Environmental Upgrade Agreements	60
Stormwater Levy	62
Planning Agreements	63

#### Workforce Management Plan Activities

Workforce Management Plan	64
Diversity and Equal Employment Opportunity	66
Enterprise Risk Management	69
Fraud and Corruption Control Strategy	71

#### Corporate Activities

Government Information (Public Access) Act 2009	72
Public Interest Disclosure Act 1994 and Regulation	75
Mayoral and Councillor Fees and Expenses	76
Overseas Visits by Councillors and Council Staff	76
Council Committees	76
Senior Staff Remuneration	77
Councillors Induction and Professional Development	78
Legal Proceedings	80
National Competition Policy	80
Declared Business Activities	80
Contracts Awarded over \$250,000 in value	81
2019-2020 Capital Works Projects and Programs	85
Major Capital Projects over \$10 Million	85
Condition of Public Works	87
Work Carried Out on Private Land	89
Controlling Interests in Companies	89
Rates and Charges Written Off	89
Productivity Improvement, Cost Containment and Revenue Opportunities	89
Special Rate Variation	90

#### FINANCIAL SUMMARY

Financial Overview	92
Performance Ratios	94
Financial Statement and Audit	96



**Illuminate, Fairfield Showground**

**Introduction**

**Theme 1**  
Community  
Wellbeing

**Theme 2**  
Places and  
Infrastructure

**Theme 3**  
Environmental  
Sustainability

**Theme 4**  
Local Economy and  
Employment

**Theme 5**  
Good Governance  
and Leadership

**Statutory  
Information**

**Financial  
Summary**

## Message from the Mayor and City Manager

It is a pleasure to present Fairfield City Council's 2019-2020 Annual Report, detailing key achievements during the past financial year.

The impact of the COVID-19 global pandemic cannot be understated, in terms of the health and financial implications on the lives of people worldwide and in Fairfield City. As with every organisation, Council had to make major adjustments to its operations and as a result, finished the financial year in a very different position to prior years. The community and Council will continue to deal with the financial and operational impacts of COVID-19 during the following 2020-2021 financial year and beyond.

Throughout the pandemic, Council has acted in accordance with advice from Federal and State health and other government authorities to ensure that it continued to deliver essential services, whilst protecting the safety of the community and its staff. With this in mind, Council remained focused on delivering the community's vision, priorities and goals as identified in the 2016-2026 Fairfield City Plan, whilst continuing to be financially sustainable and meeting all of the financial benchmarks set by the State Government.

Council is proud to have accomplished its outcomes through:

- Maintaining a strong, financial position with a history of prudent financial management
- Providing affordable services for residents
- Developing innovative projects
- Delivering best possible value while keeping rates low

In response to the COVID-19 pandemic, Council:

- Established a Mayoral Wellbeing Register and a Mayoral Volunteer Register to support vulnerable residents during COVID-19.
- Facilitated Testing Clinics at a number of Council properties.
- Established a volunteer program for making masks.
- Made mask fasteners that were provided to Fairfield Hospital.
- Extended the Home Delivery library service, which provided contactless and safe delivery for library members.
- Provided additional loan renewal periods for the online library to support stay at home activities during the COVID-19 lockdown period.

- Extended the hours of operation for floodlights at 11 sports fields until 7.30pm to support and encourage residents exercising during COVID-19.
- Delivered 500 meals per week through Meals and Wheels program to people in need.
- Supported cafes and restaurants to conduct weekly safety audits in accordance with State and Federal Government guidelines regarding COVID-19.
- Expanded the area available to cafes and restaurants for outdoor dining to help achieve social distancing.
- Waived all casual day parking fees for May 2020 at the Downey Lane Car Park in Fairfield and the Fisher Street Car Park in Cabramatta totalling over 500 parking spaces to provide financial relief to residents.
- Conducted live online Council Meetings including remote attendance by Councillors, where desired and provided the community with access to listen.
- Placed social distancing measures at Council's public forum and meetings for the health and safety of residents, visitors, councillors and staff.
- Provided a range of rental relief options to commercial, residential and community tenants including a rent-free period, rent reductions or deferment over a four-month period.
- Regularly provided essential health information on COVID-19 and testing in co-operation with NSW Health, as well as support available for the community through Council's website.
- Introduced the COVID-19 Financial Hardship Policy to assist ratepayers.

Prior to the COVID-19 crisis, Council responded to the devastating bushfire emergency in December 2019, with \$125,000 in bushfire relief raised by the City. Council made the decision to support the families of Horsley Park Rural Fire Service volunteers Geoffrey Keaton and Andrew O'Dwyer, as well as The Salvation Army's Disaster Relief Appeal and RSPCA NSW's Bushfire Appeal. Council donated the ticket price of all tickets sold at our annual New Year's Eve event, 'Illuminate', took up a collection at the event and worked closely with local clubs and associations to raise the money, with further donations collected at libraries and leisure centres. Banners were also raised across the City thanking Horsley Park RFS and all the firefighters for their hard work during the difficult season.

In implementing the 2019-2020 Operational Plan, Council:

- Constructed the Bossley Park Preschool, which increased capacity to 40 places for children.
- Replaced the roof and air-conditioning system for the Parklands Function Centre at the Fairfield Showground.
- Completed the concept design for Hughes Street Car park, which will provide additional car parking on the Dutton Lane – Hughes Street frontage.
- Continued works at Fairfield Showground to transform it into a Regional Multicultural and Sporting Centre of Excellence, including new awning, AFL/event field, synthetic football field, and elite football field.
- Completed the concept design for the upcoming Wave Pool at Aquatopia Water Park.
- Local Strategic Planning Statement and Local Environmental Plan studies commenced.
- Continued the Smithfield Road upgrade, with the completion of drainage and electricity upgrades at Elizabeth Drive.
- Continued to renew roads, footpaths, drainage, kerbs and gutters, buildings and facilities across the City.
- Delivered a range of beautification works such as street tree planting and landscaping improvements across the City.
- Continued to renew play equipment, sportsfields, seating and playing surfaces in open spaces across the City.

The pandemic has caused the cancellation of a number of Council events since February 2020, but Council is hopeful that continued success in containing the virus will see restrictions lifted and enable it to showcase a range of events in the following year.

In late 2019 and early 2020, Council showcased some of our major events, including:

- The highly successful Moon Festival, the biggest celebration of south-east Asian culture in Sydney, attracting more than 90,000 to Cabramatta.
- Our incredible annual Illuminate New Year's Eve event, held for the first time at the newly developed Fairfield Showground to more than 7,000 people.
- The family-friendly Lunar New Year Festival in Canley Heights to celebrate the Year of the Rat.

Council continues to play an important role within the Western Sydney region. This includes an ongoing commitment to the Western Sydney City Deal (City Deal) and the Western Parkland Councils by representing the community's needs and interests to ensure the best outcomes are achieved for Fairfield City.

A key initiative delivered through the City Deal was the Western Parkland City Liveability Program, which continued in 2019-2020. Council received \$5.62 million from the Australian and NSW Governments through this initiative, along with an additional \$5.15 million from Council, for the construction of a Wave Pool at Aquatopia Water Park.

Council has been recognised and awarded for its achievements throughout the year, receiving:

- The inaugural Excellence in Early Childhood Education Award in the "Community Involvement Excellence" category awarded to Bonnyrigg Early Learning Centre.
- LG Excellence Awards for the Community Development and Services category (Population over 100,000) awarded to Fairstart Early Intervention.

Council is proud of its many achievements and successes during the past financial year, especially with its response to the COVID-19 pandemic, which were all designed and implemented to meet the needs of our growing and diverse community. All of you, the local Fairfield community, are also proudly recognised for the very positive manner in which you have responded to the COVID-19 crisis, especially with regular testing and social distancing. We invite you to read through this Annual Report and find out more about what we do to make Fairfield City a great place for families to live, work and visit.



**Frank Carbone**  
Mayor



**Alan Young**  
City Manager



## Integrated Planning and Reporting Framework

The Local Government Integrated Planning and Reporting (IPR) Framework is a legislative requirement for all NSW councils. Councils are required to develop a series of long, medium and short term plans to ensure councils are more community focused, responsive and sustainable in the long term.

### What are the plans in the framework?

Fairfield City Council's IPR Framework is made up of a number of plans including:

- Fairfield City Plan (10 years)  
*Community Strategic Plan*
- Delivery Program (4 years)
- Operational Plan (1 year)

These plans are informed by a Resourcing Strategy (10 years) that is made up of:

- Long Term Financial Plan (money)
- Asset Management Policy, Strategy and Plans (assets)
- Workforce Management Plan (people)

### What reports are in the framework?

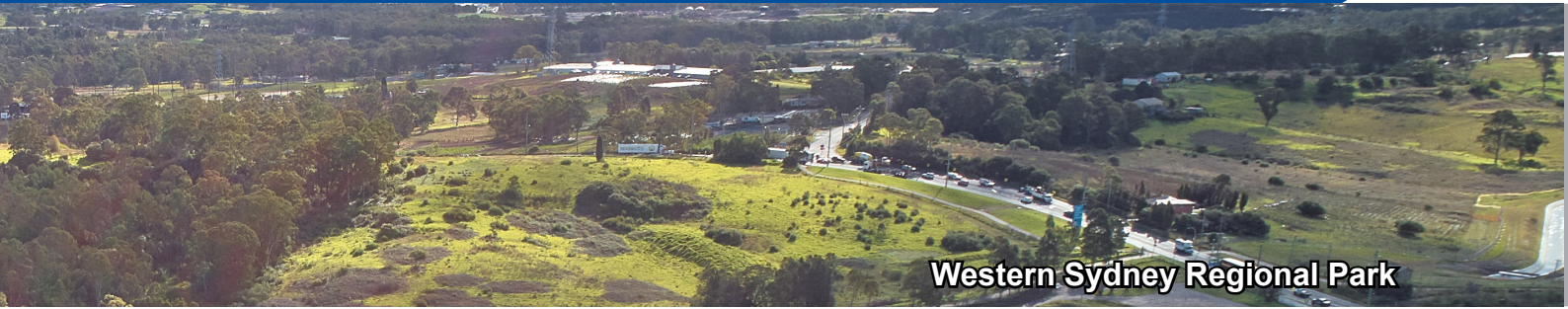
Council reports on these plans and the progress towards achieving the community's vision, priorities and goals through the following reports:

- End of Term Report  
*(Reports on the Fairfield City Plan)*
- Annual Report  
*(Reports on the Operational Plan)*
- Quarterly Reports (includes Six Monthly Reports)  
*(Reports on the Operational Plan and Delivery Program)*



\*The red box above identifies the document you are reading and where it sits in the Framework.





Western Sydney Regional Park

## About the Annual Report

The Annual Report details to the community what Council has delivered for the previous year, from the 2017/18-2020/21 Delivery Program and the 2019-2020 Operational Plan.

The Annual Report is made up of four parts:

### Part 1 – Introduction:

Looks at the City’s profile, the elected Councillors, Council’s organisational structure and the services Council provided for the community.

### Part 3 - Statutory Information:

Identifies what Council’s corporate responsibilities are and what has been achieved for the community over the past year.

### Part 2 - Achievements and Highlights:

Details what Council has done for the community over the past year.

### Part 4 - Financial Summary:

This is a financial summary of Council’s position including where income has come from and where it was spent.



Santor Creek Bushcare Group

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

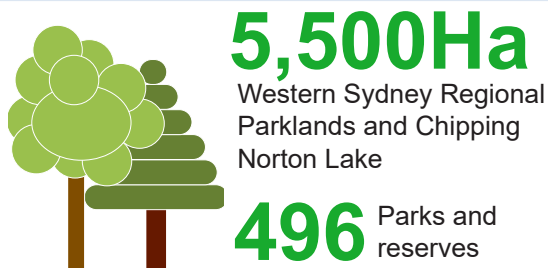
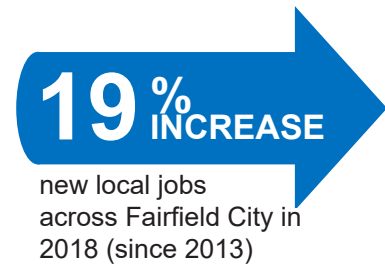
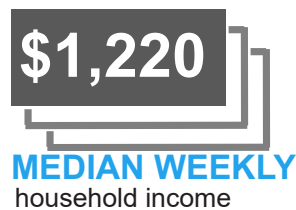
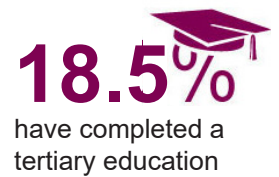
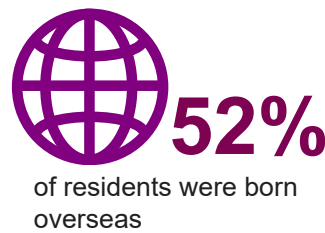
Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

Statutory Information

Financial Summary

## Fast Facts of Fairfield City



# Council's Elected Representatives 2016-2020

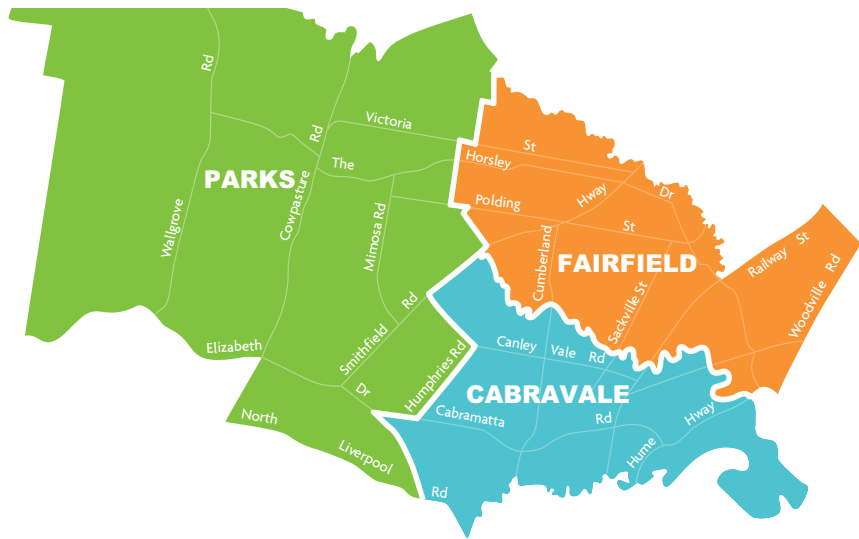
Fairfield City is divided into three wards – Cabravale, Fairfield and Parks. There are 13 elected representatives in total, with a popularly elected Mayor representing the City and four Councillors representing each of the three wards. The elected representatives represent the interests of residents, property owners and businesses in Fairfield City.

The next Local Government election is due to be held on 4 September 2021. At the November 2020 Extraordinary Council Meeting, Council adopted a new ward boundary plan that will take effect at the next Local Government election. This change would see the Fairfield Local Government Area divided into 2 Wards being the new Parks and the new Cabravale Wards.

## MAYOR



**Frank Carbone**  
9725 0203



## CABRAVALE WARD



**Peter Grippaudo**  
Deputy Mayor  
0436 299 612



**Dai Le**  
0410 899 787



**Kien Ly**  
0412 564 388



**Adrian Wong**  
0416 535 617

## FAIRFIELD WARD



**Paul Azzo**  
0414 303 175



**Del Bennett**  
0409 665 101



**Anita Kazi**  
0412 147 755



**Charbel Saliba**  
0417 708 582

## PARKS WARD



**Ninos Khoshaba**  
0447 112 210



**Joe Molluso**  
0418 440 971



**Andrew Rohan**  
0431 264 990



**Sera Yilmaz**  
0436 434 141

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

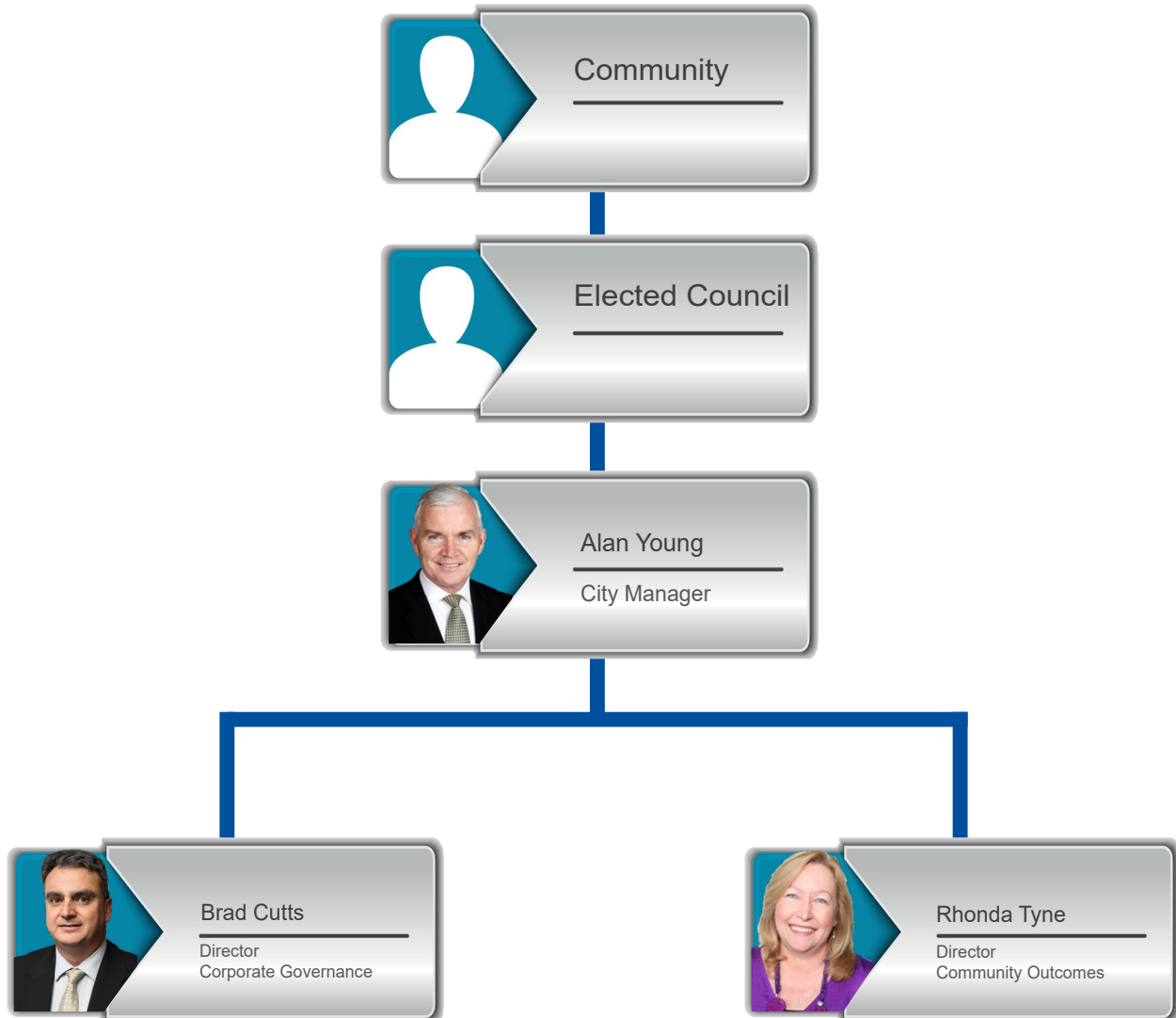
Statutory Information

Financial Summary

## Council's Organisational Structure

The organisation is led by the Executive Leadership Team consisting of the City Manager, Directors, Group Managers and Chief Financial Officer.

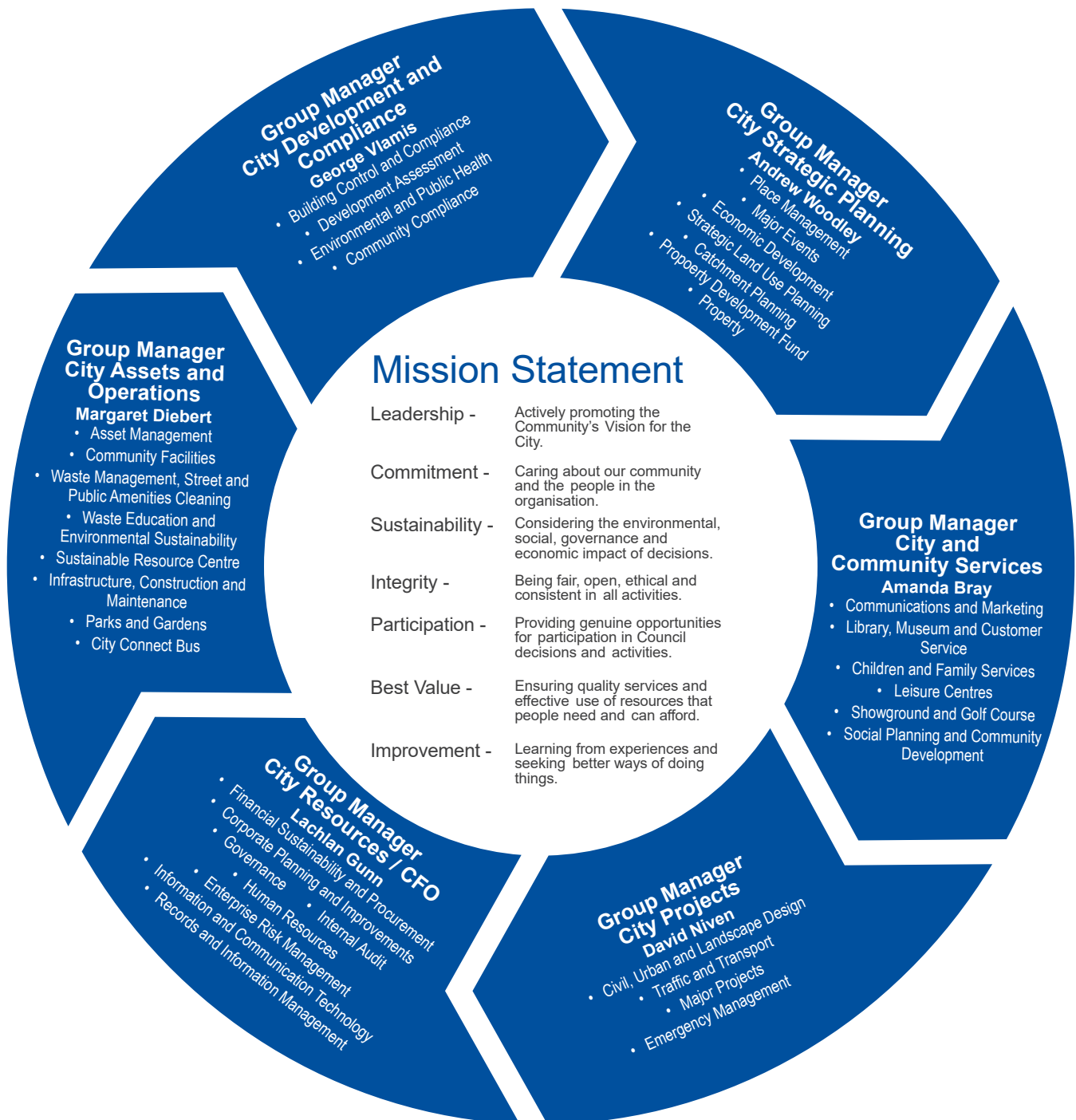
The Executive Leadership Team is responsible for overseeing the functions of Council including its services, projects, major programs, developing policies and plans, and providing internal service support.



# Council Groups and their Functions

## Council's Mission

Council is committed to delivering quality services that meet the needs of its community as identified in the 2016-2026 Fairfield City Plan. Fairfield City Council will deliver these services in accordance with its Mission Statement to assist the community in achieving its vision for the City.



- Introduction
- Theme 1 Community Wellbeing
- Theme 2 Places and Infrastructure
- Theme 3 Environmental Sustainability
- Theme 4 Local Economy and Employment
- Theme 5 Good Governance and Leadership
- Statutory Information
- Financial Summary

## Overview of Council Services

Fairfield City Council provides a wide range of services to the community to work towards achieving the community's shared vision, priorities and goals as identified in the 2016-2026 Fairfield City Plan.

Services that are delivered by Council are identified under two categories, external services (principle activities) and internal services (corporate activities).

### External Services

#### Asset Management – Civil and Built

Ensure community assets (buildings, drainage, roads and street lighting) are maintained to an agreed standard by undertaking condition inspections to identify and program required repair and renewal works.

#### Asset Management – Open Space

Ensure Open Space and related assets (Parks, Playgrounds, Reserves, Sportsfields, Trees and Public Toilets) are maintained to an agreed standard by undertaking condition inspections to identify and program required maintenance and renewal works.

#### Building Control and Compliance

Performs the assessment, investigation, certification and enforcement of laws, regulations and policies for developments and land use activities within Fairfield City to ensure their compliance, health, safety and amenity.

#### Catchment Planning

Develop policy, undertake studies to identify and plan measures, develop detailed designs for construction of measures and provide advice relating to catchment planning, floodplain, stormwater and waterway management.

#### Children and Family Services

Provides quality children and family services including child care and early intervention programs to ensure a good future for our children and families within Fairfield City.

#### City Connect Bus

Provides free City Connect Bus Service for areas that are poorly serviced by existing private bus routes and increase accessibility to key destinations and community facilities.

#### Communication and Marketing

Promote Council, and encourage community engagement through social media, coordinating media enquiries, responses and releases. Mayoral engagements as well as providing graphic design and print services for Council.

#### Community Compliance

Investigate and ensure compliance with the regulatory and compliance laws within Fairfield City on community, parking and companion animal issues.

#### Community Facilities

Coordinate the management of Council community facilities including community buses, sporting fields, tennis/futsal and community centres/halls.

#### Customer Service Administration Centre

Delivers a centralised Customer Service Centre at the administration building, which provides information, transactions and advice to customers via the front counter and operates the call centre.

#### Development Planning

Conduct the assessment and processing of all major development applications and engineering construction certificates across residential, commercial and industrial developments.

#### Emergency Management

Provide leadership, assistance and resources in order to support emergency and disaster planning, response and recovery operations within Fairfield City.

#### Environmental and Public Health

Monitor and enforce regulatory and compliance laws within Fairfield City for environmental and public health standards.

#### Leisure Centres

Manage and maintain Council's three leisure centres (Prairiewood Leisure Centre, Fairfield Leisure Centre and Cabravale Leisure Centre), Fairfield Park Tennis Complex along with Fairfield Youth and Community Centre for the provision of indoor and outdoor, active and passive dry and aquatic facilities and services to the community and visitors for wellbeing, water safety, sport and recreation.

#### Library Services

Manage and maintain Council's five library sites (Cabramatta, Bonnyrigg, Fairfield, Wetherill Park and Smithfield) to provide equitable, accessible, cost effective and efficient service to meet the leisure and information, lifelong learning and entertainment needs of Fairfield City community.

## Museum and Gallery

Engages the local communities through visual arts and social history exhibitions, workshops, education programs and events; and manages and maintains the Social History Collection, Vintage Village, Stein Gallery, Museum and the site.

## Place Management

Manage and coordinate projects, activities, policies, plans, partnerships and project opportunities across Fairfield City in consultation with key stakeholders to ensure the effective functioning of the Local Government Area's business centres, industrial lands, residential activity and its ongoing economic resilience.

## Property

Coordinate the management of Council owned properties, leased and licenced properties, retail shopping centres and multi-deck car parks as well as real estate functions to buy, sell, lease land, grant easements and road closures.

## Showground and Golf Course

Undertakes the management and maintenance of Fairfield Showground, Fairfield Markets, Fairfield Golf Course and Parklands Function Centre.

## Social and Cultural Development

Works in partnership with community organisations, government agencies and business to ensure that vulnerable groups of people who need assistance, support or activities to participate in the economic, social and cultural life of the city receive help and opportunities.

## Strategic Land Use Planning

Identify, map and coordinate planning for residential, business and rural land across Fairfield City, as well as preparing zoning certificates and representing Council on planning and infrastructure matters with State and Federal Governments.

## Street and Public Amenities Cleaning

Provide the cleaning of streets and public amenities in the town centres, residential and industrial areas across Fairfield City.

## Sustainable Resource Centre

Divert construction and demolition waste from landfill by recycling and selling construction materials.

## Traffic and Transport

Manages Fairfield City's road network, including traffic management, transport, road safety, parking restrictions and liaison with State Government entities.

## Waste Education and Environmental Sustainability

Provide and deliver educational programs and community sustainability initiatives for the community and Council.

## Waste Management

Manage domestic and commercial waste services across Fairfield City.

## Internal Services

### Corporate Planning and Improvements

Implement the compliance, coordination and development of the Integrated Planning and Reporting Framework (documents and reports) and service area improvements.

### Design and Surveying

Defines, develops and manages civil, urban and landscape infrastructure designs; and provides surveying and spatial data services.

### Enterprise Risk Management

Develop, implement and manage Council's Enterprise Risk Management Framework and the management of Council's commercial insurance function inclusive of general insurance renewals and insurance claims.

### Financial Sustainability

Conduct the delivery of Council's financial services, rate payments, revenue collection, analysis, advice and statutory reporting to ensure appropriate cash flow and long term financial viability.

### Governance

Ensure that Council has strong and effective governance and oversees the management of processes and protocols for Council's formal decision making that supports Council's capability to fulfil its legal, financial and ethical obligations.

### Human Resources

Provide strategic and operational human resources service including industrial and employee relations, work health and safety, workers compensation, payroll and organizational learning and development.

## Information and Communication Technology

Manage the implementation, maintenance and support of Council's information technology systems and infrastructure.

Design, install and maintain the Closed Circuit Television (CCTV) program in public places and Council facilities across Fairfield City.

## Infrastructure Construction and Maintenance

Deliver Council's major programs for new capital and renewal of infrastructure assets (buildings, roads, kerb and gutter, footpaths, drainage, signs/line marking and sportsfields). Undertake breakdown repair and programmed maintenance for Council's infrastructure assets to meet Council's service standard.

## Internal Audit

Ensure that Council maintains a sound system of internal control, business improvement and compliance that supports Council's capability to fulfil its legal, financial and ethical obligations.

## Major Projects

Project manages and coordinates the funding, design, procurement, construction and commissioning of major new community infrastructure, other civil and building construction, and special projects.

## Parks and Gardens Operations

Provide the necessary and effective resources to implement the service levels identified in Council's Parks and Recreation (Open Space) Asset Management Plan.

## Procurement

Develop, implement and ensure a competitive, transparent, accountable and ethical procurement processes in the acquisition of goods and services to deliver Council services.

## Property Development Fund

Provide Council with a self-funded Property Development Fund for the purpose of generating additional revenue through entrepreneurial real estate activities enabling Council to re-invest the funds back into the community.

## Records and Information Management

Manage Council's records and information including access, retrieval, storage and disposal.





Halloween Disco, Cabramatta

Introduction

Theme 1  
Community  
Wellbeing

Theme 2  
Places and  
Infrastructure

Theme 3  
Environmental  
Sustainability

Theme 4  
Local Economy and  
Employment

Theme 5  
Good Governance  
and Leadership

Statutory  
Information

Financial  
Summary

# Measuring our progress against the 2017/18-2020/21 Delivery Program

Indicators are used to review Council's progress against the 2017/18-2020/21 Delivery Program. These are broken down into the five themes and set targets for each service to achieve the community's vision, priorities and goals as identified in the Fairfield City Plan.

In the table below, Council's performance is measured against the indicators from the previous financial year in order to demonstrate where the performance is improving, decreasing or remaining the same.

Trend	Performance
↑↓	Improving compared to 2018/2019
↑↓	Weakening compared to 2018/2019
↔	Remaining similar compared to 2018/2019

## THEME ONE: Community Wellbeing 2017/18-2020/21 Delivery Program Indicators

Services	Indicators	Our Performance
Children and Family Services	% Residents satisfied with children and family service survey	↑
	% Early Learning Centres whose overall quality rating meet or exceed the national quality standards	↓
	% Parents who report that service provided good educational outcomes for their child (survey)	↑
Community Compliance	# Community compliance matters investigated	↑
	# Traffic related matters within school zones investigated	↑
Community Facilities	% Utilisation of community centres	↑
	# Subsidies provided for the use of community services and facilities for lifelong learning and educational support.	↓
	% Regular hire satisfied with Council's facilities (annual survey)	↔
	% Casual hire satisfied with Council's facilities (annual survey)	↔
Leisure Centres	\$ Leisure centres subsidies provided to the community	↑
	Leisure centres customer satisfaction survey (annual survey)	↓
Library Services	% Customer satisfaction with Council's Libraries survey (including educational programs)	↓
Museum and Gallery	% Community satisfaction with the Museum and Gallery (annual survey)	↑
Property	% New property records created and addresses issued within 15 days	↑
	# Subsidies provided for the use of community services and facilities for lifelong learning and educational support	↑
Showground and Golf Course	Fairfield Showground markets customer satisfaction survey (bi-annual survey rating quality/value of markets)	↑
	# Events and activities hired / hosted at the showground	↑
Social and Cultural Development	% Cultural and community events or activities that makes residents feel part of their community (survey)	↑
	# Programs and services delivered through grant funding	↑
	% of residents that feel Council supports the health and wellbeing of our communities	↑
	# Community safety education and awareness raising programs delivered	↑
	% Annual satisfaction survey with partners	↑
	\$ Financial support provided to community and social groups	↑
	# Advocacy to support community issues	↑
	% Satisfied with services in Council's youth facilities (survey)	↔
	% Satisfied with Council's services for the elderly	↑
	# Public art delivered throughout the City	↔
	% Organisations who attend interagency networks that feel supported by Council (annual survey)	↑

## 2019-2020 Operational Plan Indicators

Services	Indicators	Target	Result	Our Performance
Children and Family Services	% Utilisation rate for childcare service	90%	86%	↓
	# Clients supported through the Fairstart program	180	608	↑
	# Family Day Care registrations	200	172	↓
	# Compliance visits undertaken for Family Day Care	480	532	↑
Community Compliance	# Cats and dogs impounded	N/A	387	↑
	# Cats and dogs returned/rehoused	N/A	408	↑
	# Community compliance education programs	1	3	↑
Community Facilities	% Community buses booked	55%	42%	↓
	% Community Centres/Halls booked	60%	71%	↑
	% Sportsfields booked	90%	49%	↓
	% Utilisation of tennis courts currently managed by Council	60%	45%	↓
Leisure Centres	# Reportable safety incidents at each facility	<5	25	↑
	# Visits at aquatic and dry recreation at leisure centres	1,000,000	983,816	↓
	% Water quality compliance with health regulations.	100%	100%	↑
Library Services	# Customer visits to Council's libraries	800,000	614,850	↓
	Lending turnover rate for the Library's collection (calculated annually)	4.0	1.7	↓
	# Library programs provided	20	991	↑
Museum and Gallery	# Visitors to the Museum	10,000	15,542	↑
	# Exhibitions held	8	19	↑
Property	% Occupancy rate of Council's commercially leased or licensed properties	95%	95%	↑
	# New property records created and addresses issued	N/A	420	↑
	# Internal mapping requests completed.	N/A	48	↑
Showground and Golf Course	# Visitors to the Showground	800,000	484,192	↓
	# Reportable safety incidents	5	4	↑
	% Occupancy at Fairfield Markets	70%	66%	↓
Social and Cultural Development	# Cultural and community events or activities delivered and supported by Council	30	12	↓
	# Grant funds received to deliver services and programs	N/A	13	↑
	# People accessing Community Profile website	15,000	10,676	↓
	# Free health programs and activities provided	175	117	↓
	# Safety audits of Council and public facilities	1	5	↑
	# Meetings with stakeholders to promote community safety	10	5	↓
	# Professional development and training opportunities for community organisations.	40	21	↓
	# Capacity building programs or opportunities delivered	30	8	↓
	# Youth programs and events delivered	20	24	↑
	# Hours youth services delivered	1,400	242	↓
# Senior programs and events delivered	5	3	↑	

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

Statutory Information

Financial Summary

## THEME TWO: Places and Infrastructure

### 2017/18-2020/21 Delivery Program Indicators

Services	Indicators	Our Performance
Asset Management - Civil and Built	% Asset maintenance/ renewal backlog across all Council Asset Management Plans	↑
	% Roads in satisfactory condition and above (annual)	↑
	% Community facilities in satisfactory condition and above (annual)	↑
Asset Management - Open Space	% Regular hire are satisfied with sportsfields (annual survey)	↑
	Residents satisfied with parks and play/fitness equipment (annual survey)	↑
	% Landscape sites have been replanted / cared for	↑
	% Tree permit applications on private land determined within the agreed timeframe	↑
Building Control and Compliance	% Development applications and Construction Certificates determined within statutory timeframe	↑
	# Annual Fire Safety Statements Submitted	↑
	% Swimming Pool fencing complying with the legislative requirements after 3 inspections	↓
	#Secondary dwelling approved	↑
	# Other ancillary residential developments approved	↑
City Connect Bus	# People using city connect bus	↓
Design and Surveying	% Civil, Urban and Landscaping designs completed within 40 working days	↑
Development Planning	% Development applications and Construction Certificates determined within statutory timeframe	↑
	# Development approvals (industrial, residential and commercial)	↑
Infrastructure Construction and Maintenance	% Renewal Program completed within agreed timeframe	↓
	% New Capital Work completed within agreed timeframe	↓
Major Projects	% Major projects on schedule	↓
	% Major programs on schedule	↑
	% Major projects and contracts completed with less than 10% cost variation	↓
	% Major programs completed with less than 10% cost variation	↓
Strategic Land Use Planning	% Planning Certificate Section 149 and 149(2) applications received are issued within service level agreement	↑
	# Development Control Plan reviews	↑
	# Planning proposals reviewed	↑
	# Community engagement activities delivered for major planning projects	↑
	# Heritage items that are retained	↑
Traffic and Transport	# Road safety initiatives delivered (speed humps, speed radars, etc)	↑
	% Initiatives with demonstrable improvement in local traffic conditions	↓
	# New car spaces developed in town centres / village / neighbourhood shopping centres	↑

## 2019-2020 Operational Plan Indicators

Services	Indicators	Target	Result	Our Performance
Asset Management - Civil and Built	% Asset handover completed every 12 months	100%	33%	↓
Asset Management - Open Space	# Graffiti removals undertaken	N/A	312	↑
	# Customer requests for grass mowing in open spaces	N/A	157	↑
	% Trees requests pruned / removed on Council land undertaken within the agreed timeframe	70%	90%	↑
	# Landscaping and beautification projects completed to offset private tree removal	N/A	15	↑
	# Private trees approved for removal	N/A	497	↑
	# Private tree applications for removal rejected	N/A	16	↑
	# Customer request for open space asset maintenance	1,000	276	↓
Building Control and Compliance	% Development applications determined within 40 days	70%	76%	↑
	% Construction Certificates determined within 40 days	N/A	26	↑
	% Complying Development Certificates determined within agreed timeframe	100%	69%	↑
	# Inspections undertaken for compliance of swimming pool fencing	N/A	438	↑
City Connect Bus	% City Connect bus service running on time	95%	74%	↓
Design and Surveying	% Surveying projects completed within the quoted timeframes	100%	92%	↓
Development Planning	% Development applications determined within 40 days	50%	29%	↑
	% Construction Certificates determined within 40 days	100%	100%	↑
Infrastructure Construction and Maintenance	% Road and Transport Asset maintenance undertaken within service level	90%	90%	↑
	% Stormwater Drainage Asset maintenance undertaken within service level	90%	93%	↑
	% Building and Facility Asset maintenance undertaken within service level	90%	89%	↑
Major Projects	# Request for Tender Contracts awarded	N/A	26	↑
	# Request for Quotation Contracts awarded	N/A	26	↑
Parks and Gardens Operations	% Mowing, landscaping, sportfield maintenance completed to the required service levels	70%	99%	↑
	% Landscaping sites and gardens maintained to the service levels	70%	99%	↑
Strategic Land Use Planning	% Planning Proposals reported to Council within 3 months of lodgement or 6 months of Council initiated proposals	100%	100%	↑
	% Emerging Development Control Plan issues reported to Council within 6 months of being identified	100%	100%	↑
	# Zoning Certificates (Section 149 and 149(2)) not issued within 5 working days	< 1 %	1%	↑
	# Heritage programs completed each year	2	8	↑
Traffic and Transport	# Community engagement provided on traffic improvements	4	51	↑
	# Public transport advocacy initiatives	1	0	↓
	# Traffic flow improvements projects delivered	5	2	↓
	# Integrated traffic signal initiatives on regional and arterial roads	5	8	↑
	# Road safety education programs	1	18	↑

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

Statutory Information

Financial Summary

## THEME THREE: Environmental Sustainability 2017/18-2020/21 Delivery Program Indicators

Services	Indicators	Our Performance
Catchment Planning	% Floodplain risk management initiatives completed	↓
	% Monitored waterways with acceptable aesthetic quality	↑
	% Stormwater management initiatives completed	↓
Emergency Risk Management	# Emergency events support provided on request	↑
Environmental and Public Health	% Food premises inspected that met compliance	↑
	% Environmental and public health investigations initiated within the agreed timeframe	↑
Street and Public Amenities Cleaning	# km swept by street sweeping trucks	↑
	# cubic metre collected from litter picking on main streets	↑
	# Requests for litter removal	↑
Waste Education and Environmental Sustainability	% Recycling recovery rate	↑
	# Water consumption per household	↔
	# Community partner strengthened	↑
	% Satisfied with environmental and sustainability education programs (annual survey).	↑
	% Implementing environmental practices as a result of the education program (annual survey)	↑
	# Successful prosecutions on littering and illegal dumping	↑
	# Mobile CCTV monitored hotspots	↑
	# Rubbish collected from gross pollutant traps and creek cleaning activities	↑
Waste Management	# Tonnes of material collected from Council clean-ups	↑
	# Tree mulch recycled	↑



Spring Clean Up, Fairfield Showground

## 2019-2020 Operational Plan Indicators

Services	Indicators	Target	Result	Our Performance
Catchment Planning	# Education programs concerning stormwater quality and floodplain risk	1	0	↓
	# Flood Studies initiated (or completed)	1	1	↑
	# Floodplain Risk Management Studies and Plans initiated (or completed)	1	19	↑
	# Projects implemented as part of Council's stormwater programs	3	51	↑
Emergency Risk Management	# Actions undertaken as part of the Fairfield Local Emergency Management Plan	N/A	7	↑
Environmental and Public Health	# Food premises inspected	1,600	1,245	↑
	# Other public health regulated premises/activities inspected.	400	201	↓
	# Environmental audits undertaken at industrial and commercial premises	20	23	↑
	# Investigations undertaken by Environmental Management for pollution matters	280	285	↑
	Development applications reviewed regarding environmental impacts	N/A	369	↑
	Investigations undertaken by Community Health for environmental and public health related matters	N/A	231	↑
Street and Public Amenities Cleaning	# Requests on street and public amenities cleaning	600	2202	↑
	% Requests attended to within agreed timeframe	95%	98%	↑
Waste Education and Environmental Sustainability	# Educational environmental sustainability activities undertaken	200	50	↓
	# People attending educational activities	6,000	4,490	↓
	# People participating in environmental events	4,800	2,695	↓
	# KWh (electricity) saved from all Council facilities	400,000	392,319	↑
	# CO2 (emissions) saved from all Council Assets	400	427.2	↑
	# GJ (water) saved from all Council facilities	N/A	N/A	↔
	# Hours patrolling for illegal dumping incidents	1,000	983	↑
	# Reported illegal dumping incidents identified	N/A	2,410	↑
	# Litter prevention educational programs delivered	4	3	↑
	# Volunteer hours participating in environmental events and activities	4,000	2,053	↓
	# Volunteer hours maintaining bushland and creeks	200	680	↑
	# Mobile CCTV monitored hotspots	3	23	↑
	# Native plants propagated at the Community Nursery	N/A	78,792	↑
	# Native plants comprising of trees, grass, shrub planted	N/A	49,102	↑
Waste Management	% Complaints on waste management resolved within Service Level Agreement	95%	98.3%	↑

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

Statutory Information

Financial Summary

## THEME FOUR: Local Economy and Employment 2017/18-2020/21 Delivery Program Indicators

Services	Indicators	Our Performance
Place Management and Economic Development	# Businesses and employment centres promoted and/or marketed	↑
	# Place activations delivered	↑
	Place Score (survey every 2 years)	↔
	# Safety audits initiative implemented	↑
	# Advocacy to encourage variety of employment	↑
	# People participating in affordable educational training and resource support for the workforce	↑
	# Partnerships strengthened	↑

### 2019-2020 Operational Plan Indicators

Services	Indicators	Target	Result	Our Performance
Place Management and Economic Development	# Businesses engaged to provide support.	60	2,564	↑
	# Business communication initiatives	40	105	↑
	# Major events delivered	4	2	↓
	# Community members attending major events	100,000	96,850	↑
	% nominated plan, strategies, policies and procedures completed.	100%	75%	↓



## THEME FIVE: Good Governance and Leadership

### 2017/18-2020/21 Delivery Program Indicators

Services	Indicators	Our Performance
Communications and Marketing	# Community engagement promotions	↑
	% Of media releases which result in positive news stories	↑
	# Information items translated into community languages	↑
	% Community feels Council communicates well with residents (annual survey)	↓
Corporate Planning and Improvements	# External stakeholders engaged about the community's priorities	↑
	\$ Indirect and direct saving from service efficiency reviews	↔
	% Services utilising quality management system at level 3 or above	↑
	# Plans and reports developed for the community	↑
Customer Service Administration Building	% Customers satisfied with service received at front counter and call centre (annual survey)	↑
Enterprise Risk Management	# Public liability claims settled	↑
	% Enterprise risk actions implemented within the agreed timeframe	↑
Financial Sustainability	% Long Term Financial Plan indicators are on target	↑
	\$ Real operating expenditure per capita	↑
	# Ranking of rates charges compared to other Councils	↑
	% The amount of cost shifting by other levels of government to the Council as a percentage of total revenue (before capital contribution)	↓
Governance	% Codes, Plans and policies that affect the community have been placed on public exhibition prior to adoption	↑
	# Code of Conduct breaches	↑
	# Documents impacting the community translated into other languages	↑
	# public forum questions presented at Council meetings and responded to by Council	↑
Human Resources	# Work experience opportunities provided to the community at Council	↑
	% Workforce Management Plan's actions completed on time	↑
	% Staff assessed as capable and above in the annual performance review	↑
Information and Communications Technology	% Service levels met for helpdesk/desktop support	↑
	# CCTV Requests received from NSW Police	↑
Internal Audit	% Completed audits as determined by the Audit and Risk Committee	↑
Procurement	% Purchasing and tendering compliance with policy and legislative requirements	↑
Property Development Fund	% Property Development projects meeting agreed milestones	↑
Records and Information Management	% of requests for information (Government Information Public Access Act) processed within the specified timeframe for both informal and formal applications	↑
	% Electronic Document and Records Management System requests for support completed within 5 working days	↑
Sustainable Resource Centre	# Tonnes internal and external materials diverted from landfill	↓
	# Tonnes internal and external materials distributed	↓

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

Statutory Information

Financial Summary

## 2019-2020 Operational Plan Indicators

Services	Indicators	Target	Result	Our Performance
Communications and Marketing	# New citizenship recipients	N/A	697	↑
	# Publications produced	60	53	↑
	# Graphic design and printing jobs completed on time	N/A	2442	↑
	# Total social media followers	2,000	66,598	↑
	# Website page views	N/A	1,351,196	↑
Corporate Planning and Improvements	# Flyers/Summary Plans and Reports developed	4	0	↓
	# Continuous Improvement Reviews undertaken	N/A	0	↔
	# Internal reviews of quality management system undertaken	10	7	↑
	# Documents managed under the quality management system	100	12,062	↑
	# Internal stakeholders engaged	40	302	↑
	# Proposed recommendations adopted by Council based on public submissions received during public exhibition	N/A	33	↑
Customer Service Administration Building	% Call abandonment rate	10%	6.9%	↓
	% Customer Service Centre enquiries managed at the first point of contact	100%	91%	↑
Enterprise Risk Management	# Public liability claims made	N/A	216	↑
	# Enterprise risk actions implemented	N/A	2	↑
Financial Sustainability	# Average employee leave entitlements per capita	300	281.9	↓
	# Breaches on the overdraft limits	Nil	Nil	↑
	% Variance to budgeted Investment earning rate	0.50%	0.86%	↑
	Achieving unqualified external audit opinion	Completed	Completed	↑
	% Rates not collected on time	4.50%	3.93%	↓
	% Rates notices issued electronically	2.50%	5.9%	↑
Governance	% Governance projects completed within time	100%	100%	↑
	# Governance policies reviewed annually	1	2	↑
	# Statutory reports developed and submitted	6	1	↑
	# Training sessions on Code of Conduct delivered to Council Officials	4	8	↑
	# Formal information (GIPA) requests received	N/A	68	↑
Human Resources	% WHS compliance audits completed	100%	100%	↑
	% Continuous WHS Improvement Inspections completed	100%	87.5%	↑
	% Satisfaction rating with service delivery of training courses	85%	90%	↑
	% Lost Time Injury Frequency rate	10%	7.16%	↓
	% Employee duration rate	10%	8%	↑
Information and Communications Technology	# Requests for CCTV advice for internal and external stakeholders	420	9	↓
	# CCTV inspection carried out	2	47	↑
	# Hours the Infrastructure and core systems are not available during business hours	2	34.5	↑
	# Issues requested through helpdesk	6,000	8,212	↑
	# Technology solutions implemented	2	7	↑
Internal Audit	% Audit recommendations implemented within agreed timeframes	80%	83.5%	↑

Services	Indicators	Target	Result	Our Performance
Procurement	% Tender process completed and entered to contract within 12 weeks	75%	93.5%	↑
	\$ Saved in fleet management	\$20,000	\$0	↓
Property Development Fund	% Property Development projects including contracts completed with less than 10% cost variation	80%	100%	↑
Records and Information Management	# Informal information (GIPA) requests received.	N/A	996	↑
	% Documents processed within 3 days.	100%	96%	↑
	# Electronic Document and Records Management System training sessions.	1	191	↑
	# Electronic Document and Records Management System requests for support.	N/A	8,073	↑
Sustainable Resource Centre	# Tonnes CO2 emission saved.	12,000	13,848	↑

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

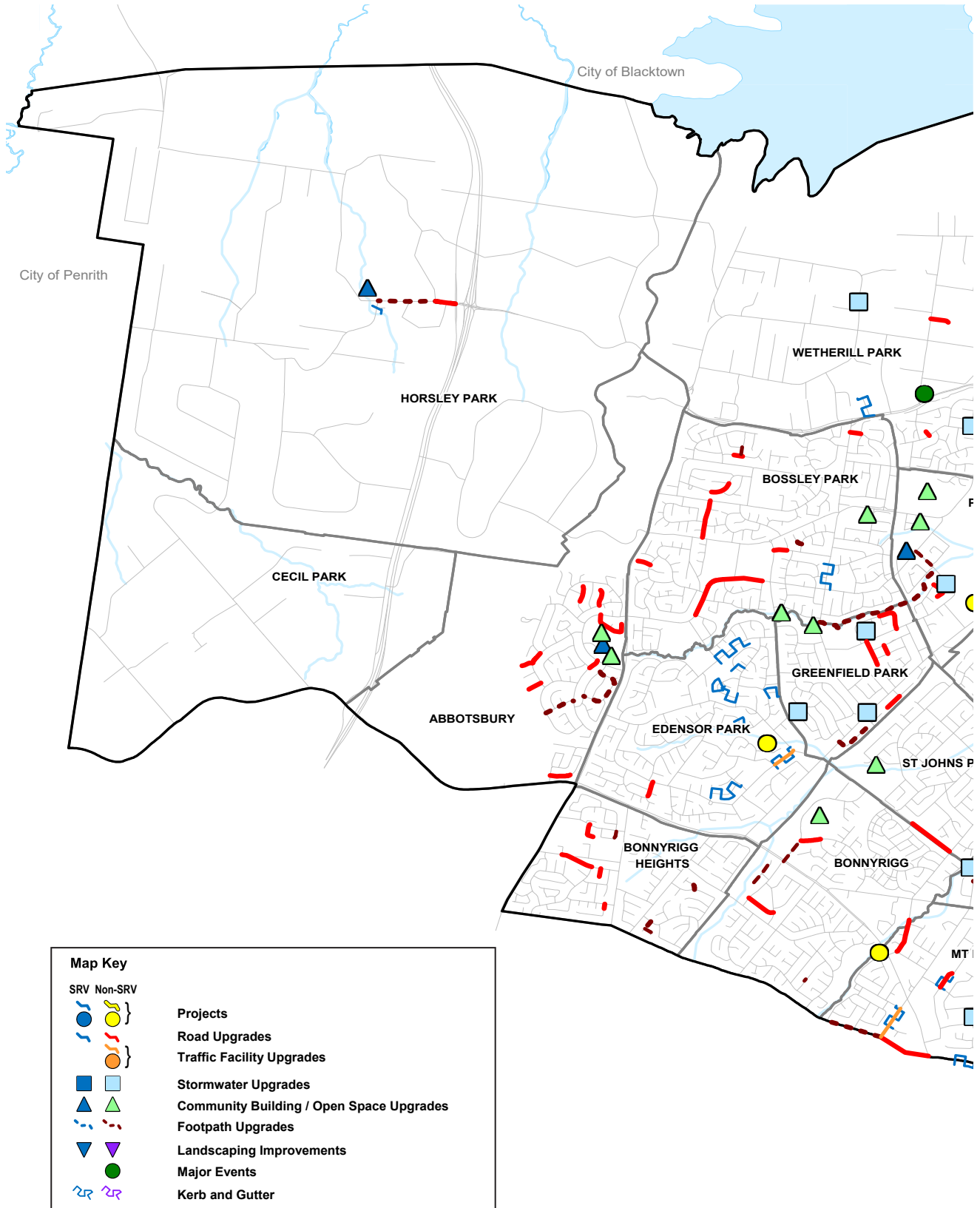
Theme 4  
Local Economy and Employment

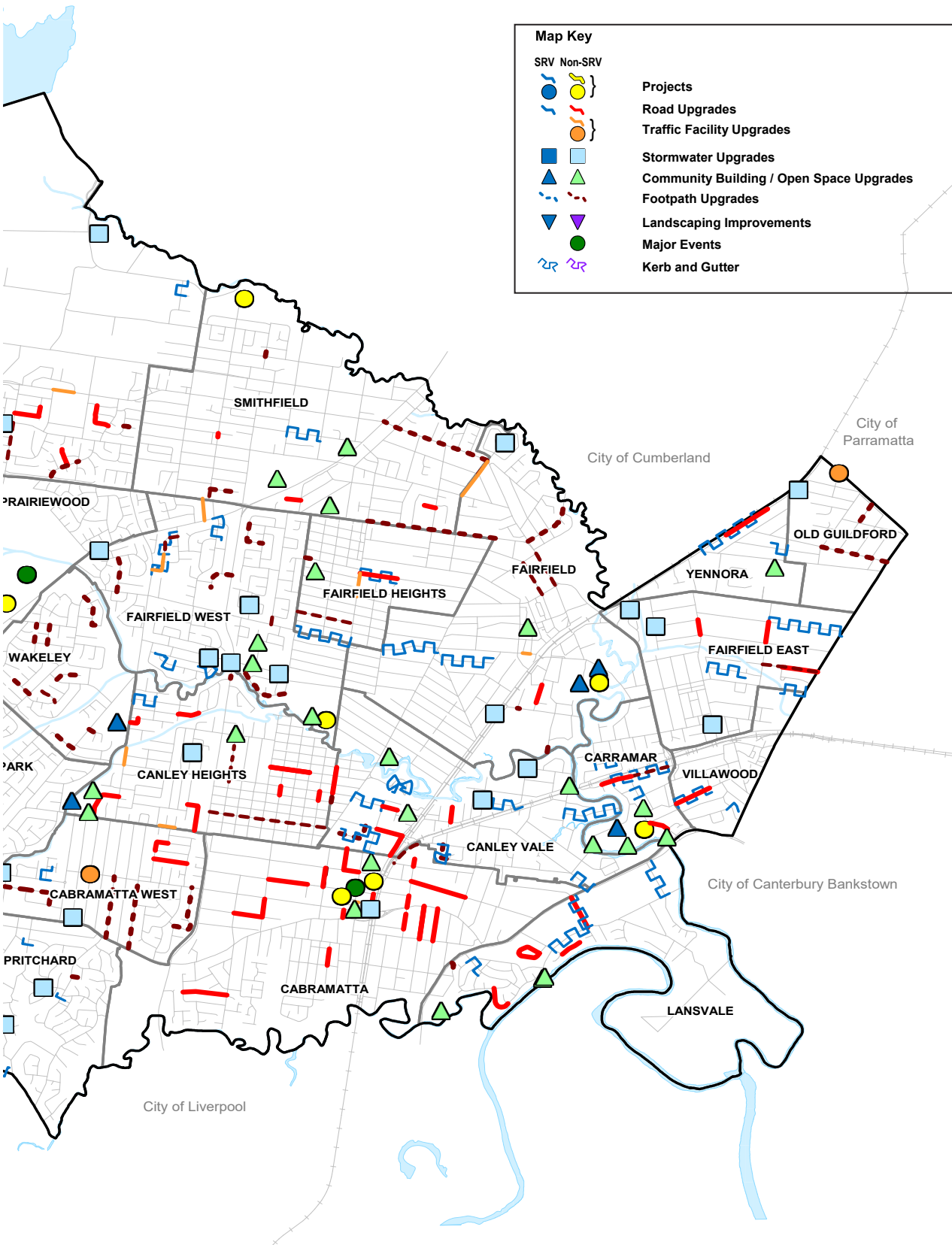
Theme 5  
Good Governance and Leadership

Statutory Information

Financial Summary

## Construction Projects and Major Events Achieved from the 2019-2020 Operational Plan





Map Key	
SRV	Non-SRV
<b>Projects</b>	
<b>Road Upgrades</b>	
<b>Traffic Facility Upgrades</b>	
<b>Stormwater Upgrades</b>	
<b>Community Building / Open Space Upgrades</b>	
<b>Footpath Upgrades</b>	
<b>Landscaping Improvements</b>	
<b>Major Events</b>	
<b>Kerb and Gutter</b>	

**Introduction**

**Theme 1**  
Community Wellbeing

**Theme 2**  
Places and Infrastructure

**Theme 3**  
Environmental Sustainability

**Theme 4**  
Local Economy and Employment

**Theme 5**  
Good Governance and Leadership

**Statutory Information**

**Financial Summary**



Living Cultures Festival

# Achievements and Highlights

## THEME ONE - Community Wellbeing

### Fast Facts

#### Key Highlights

- Constructed the Bossley Park Preschool, which increased capacity to 40 places for children.
- Refurbished the Children’s area at Whitlam Library, including new joinery and flooring, interactive screen and projector, lego, and tactile walls.
- Launched the website for Fairfield City’s heritage and local history collection, which allowed the community to view and contribute online.
- Bonnyrigg Early Learning Centre was awarded the inaugural Excellence in Early Childhood Education Award for the “Community Involvement Excellence” category.
- Won the Community Development and Services category (Population over 100,000) as part of the LG Excellence Awards for the Fairstart Early Intervention program.
- Hosted Icetopia during the Winter school holidays July 2019 at Aquatopia, with more than 4,100 visitors enjoying a 250 square metre outdoor ice-skating rink.
- Established a Mayoral Wellbeing Register and a Mayoral Volunteer Register to support vulnerable residents during COVID-19.

#### Projects

- Hosted Icetopia during the Winter school holidays July 2019 at Aquatopia, with more than 4,100 visitors enjoying a 250 square metre outdoor ice-skating rink.
- Constructed the Bossley Park Preschool, which increased capacity to 40 places for children.
- Constructed shade cloths and play equipment such as sandpits, bike paths, and slides at various preschools across the City such as Fairfield Preschool, Marlborough Preschool, Smithfield West Preschool, Bossley Park Preschool, Mobile 2 Preschool (Cabravale Leisure Centre) and Tasman Parade Preschool.
- Constructed an accessible toilet block at the Fairfield City Museum and Gallery as part of Council’s commitment to Disability Inclusion.



Bossley Park Preschool

- Completed refurbishment of the Children’s area at Whitlam Library, including new joinery and flooring, interactive screen and projector, lego, and tactile walls.
- Launched a new website for Fairfield City’s heritage and local history collection which allows the community to view in the comfort of their homes as well as contribute local history items to the collection online.



**Gyms in Parks**

## Services

The restrictions on gatherings and meetings in response to the COVID-19 Pandemic has impacted the range of services including activities, meetings and events that were held post March 2020 this financial year.

- Provided access to over 998,000 visitors that attended Council's Leisure Centres.
- Received 512 used bicycles, of which 370 were recycled and 379 bicycles were loaned out to community and local schools.
- Provided over \$350,000 worth of subsidies to community members at Council's Leisure Centres, which included over 53,000 free entries for seniors and residents who presented a Disability Support Pension Card.
- Hosted Grandparents Day at the Fairfield Youth and Community Centre, with over 600 residents enjoying interactive activities and entertainment such as a wellness room with massages and a therapy dog, information stalls to assist with technology and library services, and an animal farm. The event provided a chance to recognise the older people in our lives for the invaluable contributions they make to their family and community.



**Grandparents Day**

- Delivered the Wellness Day for Seniors during Seniors Week, an event focused on maintaining mental and physical health. Over 450 attendees browsed the health and wellbeing stalls, enjoyed light refreshments and watched live performances.
- Held a Problem Gambling Forum for 80 community members and residents to raise awareness of the harms caused by gambling.
- Provided access to more than 484,000 visitors that attended the Fairfield Showground. Visitors attended the Fairfield Markets, Pickers Bazaar, Festivals and Parklands Function Centre.
- Delivered 598 sessions on early intervention to 158 clients through the Fairstart Early Intervention and Support program.
- Hosted an event to celebrate NAIDOC week at the Prairiewood Community Hall, which included Indigenous food, boomerang painting, as well as installing City-wide banners and flags to promote the significance of NAIDOC. This year's theme focused on working together for a shared future.
- Provided free Long Day Care, Preschool and Family Day Care to support essential workers during the COVID-19 pandemic with the support of Government subsidies, as well as provided telehealth appointments and online sessions for supported playgroups in order to maintain social distancing.
- Held the Australia Day Community Awards at Prairiewood Leisure Centre recognising outstanding community members with awards for Citizen of the Year, Volunteer of the year and Sport Achiever of the Year.
- Delivered 8 capacity building programs, which included Grant writing workshops and ClubGrant information sessions.
- Provided 107,456 places of care in Long Day and Preschool.

- Introduction
- Theme 1 Community Wellbeing
- Theme 2 Places and Infrastructure
- Theme 3 Environmental Sustainability
- Theme 4 Local Economy and Employment
- Theme 5 Good Governance and Leadership
- Statutory Information
- Financial Summary

- Renewed plant and equipment at Fairfield, Prairiewood and Cabravale Leisure Centres, including pool tile replacements, pool pumps, and valve upgrades.
- Hosted the Redefining Normal mental health event at the Fairfield Youth and Community Centre – an initiative of the Youth Advisory Committee, in collaboration with the Community First Step. The event included a panel session allowing young people to have an open discussion with local experts.
- Held Flicker Fridays at the Crescent Plaza, Fairfield, for 120 community members. The free event presented films developed through Council funded filmmaking workshops, including themes around women’s empowerment, mental health, disability and diasporic stories through mini-documentaries.
- Supported Carers Week event in partnership with community and health organisations such as Parramatta Mission, Transcultural Mental Health and Carers NSW. More than 180 carers and their loved ones with disabilities attended the event at Cabramatta Bowling Club.
- Held the annual Seniors Concert for over 540 community members, which featured a variety of presentations, music, dancing, and a 3-course meal.
- Held the annual Christmas Giving Tree at Fairfield City Open Libraries, with donations supporting the Fairfield United Church – Trolley Drive, and the Parents Café Inc.
- Reintroduced the Home Delivery library service, which provided contactless and safe delivery for library members during the COVID-19 lockdown period.
- Established a Mayoral Wellbeing Register and a Mayoral Volunteer Register to support vulnerable residents during COVID-19.
- Provided additional loan renewal periods for the online library to support stay at home activities during the COVID-19 lockdown period.
- Floodlights turned on at 11 sportsfields until 7.30pm to support residents exercising during COVID-19.
- Continued to operate the Meals and Wheels program during COVID-19 with Council staff as volunteers were assessed as vulnerable and high risk people. Council was still able to deliver over 500 meals per week to people in need.
- Delivered a total of 19 exhibitions which highlighted indigenous artists, local artists, and Fairfield City’s unique history, with more than 15,542 visitors attending the Fairfield City Museum and Gallery.

## Awards

- Bonnyrigg Early Learning Centre was awarded the inaugural Excellence in Early Childhood Education Award for the “Community Involvement Excellence” category.
- Won the Community Development and Services category (Population over 100,000) as part of the Local Government Excellence Awards for the Fairstart Early Intervention program.

## Grants

- Administered a total of 229 applications for ClubGRANTS, with a total of 76 projects selected for funding. The allocated funds from the 7 participating clubs totalled \$1,056,282.
- Provided \$35,000 in funding to 7 projects as part of the Social Change through Creativity Grant program to encourage and support creative-based projects that include and address issues of importance in the community such as music as trauma therapy, an online writers room for young people, and video production with local digital artists and storytellers.
- Provided more than \$67,500 in funding to 27 projects as part of the Community Development Grants program to support projects in youth, arts and culture, community capacity building, disability, Harmony Day, Domestic and Family Violence, and Refugee Week.

## Advocacy

- Provided a submission to the NSW Legislative Council in response to the Portfolio Committee No. 2 – Health inquiry into “the current and future provision of health services in the South-West Sydney Growth Region” to advocate for increased services and infrastructure upgrade at Fairfield Hospital.





Flicker Fridays, The Crescent Plaza

Introduction

Theme 1  
Community  
Wellbeing

Theme 2  
Places and  
Infrastructure

Theme 3  
Environmental  
Sustainability

Theme 4  
Local Economy and  
Employment

Theme 5  
Good Governance  
and Leadership

Statutory  
Information

Financial  
Summary



## Achievements and Highlights

### THEME TWO - Places and Infrastructure

## Fast Facts

### Key Highlights

- Installed all-inclusive and accessible Exeloo toilets at Chisholm Park and Brenan Park.
- Delivered the Heritage Rates Relief Scheme resulting in over \$40,338 being distributed to local residents.
- Completed the concept design for the new grandstand at the Fairfield Showground.
- Repaired over 14.2 kilometres of road surfaces and 4.7 kilometres of footpaths throughout the City.
- Upgraded Cabravale Memorial Park, which included installation of a badminton court and upgrade to the amphitheatre.
- Installed inclusive play equipment, which includes an inclusive seesaw, wheel chair carousel and inclusive double swing set at Fairfield Park.

### Projects

- Replaced the roof and air-conditioning system for the Parkland Function Centre at the Fairfield Showground.
- Renewed car park lights on all levels of the Dutton Lane Car Park with LED lighting to improve energy performance and community safety.
- Installed cricket nets for Adams Park.
- Installed all-inclusive and accessible Exeloo toilets at Chisholm Park and Brenan Park.
- Installed new playground equipment, including a slide, double swings and a carousel, as well as landscape beautification and seating at Longfield Street Park.
- Upgraded Cabravale Memorial Park, which included installation of a badminton court and upgrade to the amphitheatre.
- Defibrillators delivered and installed to support community safety across five parks including Allambie Park, Cook Park, Irelands Bridge Reserve, Joe Broad Reserve and Mount Pritchard Sports Complex.
- Replacement of air-conditioning at Prairiewood Leisure Centre.





Fairfield Showground, Concept

- Replaced park identification signage across the City, which included Bradbury Wharf, Stockdale Park, Carrawood Park, Avery Park, Irelands Bridge, Studley Park, Percy Street, St Johns Park, Terone Park, and Lansdowne Bridge Reserve.
- Completed electrical fit out and replacement of roof, windows and doors to the Blacksmith Shop at the Fairfield Showground.
- Installed a bus shelter to provide shade for residents at the corner of Edensor Road and Smithfield Road, Greenfield Park.
- Renovated the Fairfield Leisure Centre's steam room with the replacement of floor linings, fixtures, entry door and relayed tiles within steam room.
- Refurbishment of Parklands Function Centre with the replacement of ceiling, installation of acoustic panels, new floor coverings, internal painting and new furniture.
- Installed inclusive play equipment, which includes an inclusive seesaw, wheel chair carousel and inclusive double swing set, at Fairfield Park.
- Replaced the lifts in Dutton Plaza and Whitlam Library, Cabramatta.
- Completed the concept design for the new grandstand at Fairfield Showground.
- Repainted traffic islands at 14 locations to improve visibility and safety for the community along Fairfield Street, Ferrers Road, Gladstone Street, Hamilton Road, Humphries Road, King Road, Lansdowne Road, Meadows Road, Mimosa Road, Polding Street, Prairie Vale Road, Restwell Road, Sackville Street, and Victoria Street (between Elizabeth Street and The Horsley Drive).
- Constructed a single lane roundabout at the intersection of John Street and Bold Street, Cabramatta, to improve traffic flow.

- Implemented a tree planting program to provide shade for visitors and spectators at parks and sportsfields, which included Bosnjak Park, Endeavour Reserve, Carrawood Park, Rosford Park.

## Services

- Continued consultation and collaboration with key stakeholders with regards to the development of the Western Sydney Airport.
- Renewed 4.7 kilometres of footpaths throughout the City.
- Renewed over 19.6 kilometres of kerbs and gutters throughout the City.
- Undertook 312 instances of graffiti removal on Council property.
- Delivered the City Connect Bus for over 24,000 passengers, which continues to run reliably and on time to support the local community as an affordable method of transportation.
- Repaired over 14.2 kilometres of road surfaces throughout the City.
- Constructed 5 kilometres of new footpaths throughout the City.
- Implemented speed radar signs as part of a city wide safety program at eight locations across the City, which included Boronia Road, St Johns Road, Sadler Crescent, Coleraine Street, Edensor Road, Emerson Street, Salter Road, and Harrington Street

## Grants

- Provided over \$21,335 in funding to 6 local heritage listed properties as part of the Heritage Grants Program.
- Delivered the Heritage Rates Relief Scheme resulting in over \$40,338 being distributed to 49 local residents to support and maintain local heritage across the City.

Introduction

Theme 1  
Community  
Wellbeing

Theme 2  
Places and  
Infrastructure

Theme 3  
Environmental  
Sustainability

Theme 4  
Local Economy and  
Employment

Theme 5  
Good Governance  
and Leadership

Statutory  
Information

Financial  
Summary



# Achievements and Highlights

## THEME THREE - Environmental Sustainability

### Fast Facts

#### Key Highlights

- Hosted the annual free Spring Clean-Up Drop off event for a total of 984 vehicles that dropped off 100 tonnes of unwanted household waste at the Fairfield Showgrounds.
- Generated 385,319 kilowatt hours of solar power across Council’s buildings to ensure that Council continues to be sustainable into the future.
- Hosted a total of 50 environmental sustainability educational workshops such as small space gardening, backyard habitat, and enviro boot camp.
- Saved a total of 411 tonnes of CO2 (equivalent) emissions due to continued improved cost efficiencies by reducing electricity consumption at Council’s buildings and facilities.
- Removed over 199 cubic metres of litter and grass cutting as part of the Main Roads Beautification program.

#### Projects

- Completed topographic survey for Prospect Creek to investigate creek bank erosion and inform the detailed design of stabilisation works.
- Purchased a Mini Rear Loader Compactor to assist in the collection of domestic waste from residential units.
- Purchased four rear loading garbage trucks and software for the trial of a resident book-in kerbside clean up service.
- Hosted the annual free Spring Clean-Up Drop off event for a total of 984 vehicles that dropped off 100 tonnes of unwanted household waste at the Fairfield Showgrounds.
- Completed revegetation and bush regeneration works along Green Valley Creek to protect, restore and enhance the City.
- Audited 49 Gross Pollutant Traps to identify efficiencies across Fairfield City.
- Installed native plants at the Canley Vale Commuter Car Park to improve flora and fauna habitat connectivity with Orphan School Creek.

#### Services

- Removed over 199 cubic metres of litter and grass cutting as part of the Main Roads Beautification program.
- Conducted 957 hours of active patrol by Waste Enforcement Officers for illegal dumping in Fairfield City, including responding to customer requests.
- Collected over 381 tonnes of rubbish from Council’s Gross Pollutant Traps throughout the City.



## Tree Planting, Georges River

- Saved a total of 411 tonnes of CO2 (equivalent) emissions due to continued improved cost efficiencies by reducing electricity consumption at Council's buildings and facilities.
- Generated 385,319 kilowatt hours of solar power across Council's buildings to ensure that Council continues to be sustainable into the future.
- Hosted a total of 50 environmental sustainability educational workshops relating to small space gardening, backyard habitat, cooking with leftovers, fermenting workshop and enviro boot camp.
- Conducted water quality monitoring to over 15 sites across Fairfield City on a monthly basis, with the information used to inform future stormwater quality improvement projects.
- Completed 4,195km of street sweeping by Council's street cleaning trucks.
- Held a free household asbestos collection event, collecting a total of 420m2 materials from local residents.
- Completed the Dam Break Assessment for Emerson Street Detention Basin in order to develop an informed flood mitigation design.
- Strengthened partnerships with over 2,733 hours of volunteer time contributed to natural resources activities throughout the City, including National Tree Day, Sartor Crescent Bushcare and the Fairfield Community Nursery.
- Collected over 10,510 tonnes of material from Council's Kerbside Clean-Up Service for local residents.



## Orphan School Creek

- Introduction
- Theme 1  
Community Wellbeing
- Theme 2  
Places and Infrastructure
- Theme 3  
Environmental Sustainability
- Theme 4  
Local Economy and Employment
- Theme 5  
Good Governance and Leadership
- Statutory Information
- Financial Summary

## Achievements and Highlights

### THEME FOUR - Local Economy and Employment

#### Fast Facts

##### Key Highlights

- Delivered Moon Festival 2019 at Cabramatta for more than 90,000 people. The event was presented by SBS Pop Asia's Andy Trieu and K-pop star Kevin Kim and headlined by Australia's Got Talent grand finalist Lil Kookies and Kookies N Kream.
- Delivered the Fairfield New Year's Eve 2019 event 'Illuminate', which was attended by more than 7,000 people and was hosted at the Fairfield Showgrounds for the first time.
- Adopted the Fairfield City Economic Development Strategy 2019, which provides the vision and direction for a sustainable economy for the City and region.
- Installed new playground equipment, soft fall, lighting, landscaping, new fencing and plaques for Thomas Ware and Epoch Plaza to improve the aesthetic quality of these public spaces.

##### Projects

- Upgraded Cabramatta Town Centre, which included improvements to footpath connections and the implementation of 'Smart Poles' for lighting to improve community safety.
- Improved the streetscape along the Crescent and Court Road, and Smart Street in the Fairfield Town Centre, which included footpath treatment to encourage local foot traffic in Fairfield City.
- Installed new playground equipment, soft fall, lighting, landscaping, new fencing and plaques for Thomas Ware and Epoch Plaza to improve the aesthetic quality of these public spaces.
- Delivered landscape beautification at Fairfield West Town Centre to improve the visual quality of public spaces in Fairfield City.
- Completed landscaping works and replaced playground softfall at Canley Heights Town Centre.

##### Services

- Delivered Moon Festival 2019 at Cabramatta for more than 90,000 people. The event was presented by SBS Pop Asia's Andy Trieu and K-pop star Kevin Kim and headlined by Australia's Got Talent grand finalist Lil Kookies and Kookies N Kream. Residents enjoyed traditional lion dancing, lantern parades and carnival rides.
- Delivered the Fairfield New Year's Eve 2019 event 'Illuminate', which was attended by more than 7,000 people and was hosted at the Fairfield Showgrounds for the first time. The event helped raise money for the families of the two Rural Fire Services volunteers from Horsley Park Brigade, Geoffrey Keaton and Andrew O'Dwyer, the RSPCA National Bushfire Appeal and the Salvation Army Australia Disaster Appeal, and included free amusement rides, carnival games, music and dance performances.



**Halloween Disco, Cabramatta**

- Raised \$125,000 in bushfire relief to support the families of Horsley Park Rural Fire Service volunteers Geoffrey Keaton and Andrew O'Dwyer, as well as The Salvation Army's Disaster Relief Appeal and RSPCA NSW's Bushfire Appeal. Council ran a number of collection points across the City, which included the Illuminate New Year's Eve event and partnered with local clubs and associations.
- Raised banners across the City thanking Horsley Park RFS and all the firefighters for their hard work during the devastating bushfire emergency in December 2019.
- Adopted the Fairfield City Economic Development Strategy 2019, which provides the vision and direction for a sustainable economy for the City and region.
- Participated in the 'Employ Me First' Expo held in Fairfield City, advocating for local jobs for local residents.
- Supported cafes and restaurants to conduct weekly safety audits in accordance to State and Federal Government guidelines regarding COVID-19.
- Conducted 20 personalised business advisory sessions with 109 webinar attendees, covering topics such as Business Blogging Basics, Depreciation and Tax Support for Small Business.
- Added 543 food businesses to the Local Business register who offer delivery or takeaway during the COVID-19 disruptions, as well as conducted a marketing campaign on social media to promote the register.
- Strengthened a total of 334 partnerships throughout Fairfield City, which included participating in a number of meetings such as Western Sydney Parklands Trust, Western Sydney Investment Attraction Office, NSW Business Chamber, TAFE NSW, Department of Education, NSW Treasury and NSW Department of Industry.
- Delivered the Lunar New Year Festival in Canley Heights Town Centre to welcome the Year of the Rat. Over 200 families enjoyed stage entertainment, balloon twisting, craft calligraphy and lantern making.

## Grants

- Provided \$19,855 in funding to 6 projects as part of the Bonnyrigg Town Centre Activation Fund to not-for-profit organisations that support the unique diversity of Bonnyrigg and encourage community interaction, which included events such as an Outdoor Movie Night, Bonnyrigg Spring Festival, and Bodhi Tree Celebration.



**Moon Festival, Cabramatta**

Introduction

Theme 1  
Community  
Wellbeing

Theme 2  
Places and  
Infrastructure

Theme 3  
Environmental  
Sustainability

Theme 4  
Local Economy and  
Employment

Theme 5  
Good Governance  
and Leadership

Statutory  
Information

Financial  
Summary



Face Mask Printing, Whitlam Library

## Achievements and Highlights

### THEME FIVE - Good Governance and Leadership

#### Fast Facts

##### Key Highlights

- Launched Council's new website, making significant progress towards better accessibility, including new features such as online forms, online payments, and map locations.
- Held Drive-in movie events at the Fairfield Showground, with 17 sessions held and attended by over 2,000 community members.
- Donated a total of \$34,834 to 45 community recipients through the Councillors Donations Fund, Language and Cultural Awareness Fund, Mayoral Community Benefit Fund, Mayoral Donations Fund, Mayoral Scholarship Fund and the Community Volunteer Fund.
- Developed and adopted a Business Continuity Plan to ensure that Council is prepared in the event of an incident affecting one or more of its services, including Pandemics.
- Surveyed more than 2,100 members of the community on the Fairfield City Plan, representing 1% of Fairfield City's population, which allowed them the opportunity to provide feedback on the community's vision, priorities, goals, and strategies over the next ten years.

##### Projects

- Launched Council's new website, making significant progress towards better accessibility, including new features such as online forms, online payments, and map locations.
- Held Drive-in movie events at the Fairfield Showground, with 17 sessions held and attended by over 2,000 community members.
- Secured a number of key presenters and headline acts for major events such as K-pop star Kevin Kim, and Australia's Got Talent grand finalist Lil Kookies and Kookies N Kream.

##### Services

- Developed and adopted the Community Participation Plan as part of the Council's Community Engagement Strategy.



Drive-in Events, Fairfield Showground

- Reached a total of 17,953 social media followers across three platforms.
- Received over 1.3 million page views on Council's website.
- Conducted live online Council Meetings and provided residents with access to listen.





## Sustainable Resource Centre, Wetherill Park

- Placed social distancing measures at Council's public forum and meetings for the health and safety of residents, visitors, councillors and staff.
- Provided a range of rental relief options to commercial, residential and community tenants including a rent-free period, rent reductions or deferment over a four-month period in response to COVID-19 disruptions.
- Released additional information on COVID-19 as well as support available for the community through Council's website, including access to the Mayor's Wellbeing Register, and Council's free COVID Safe Packs for local community groups.
- Increased social media and letterbox drop to communicate with residents while the newspapers ceased printing due to COVID-19.
- Surveyed more than 2,100 members of the community on the Fairfield City Plan, representing 1% of Fairfield City's population, which allowed them the opportunity to provide feedback on the community's vision, priorities, goals, and strategies over the next ten years.
- Recycled and distributed 360,633 tonnes of construction material for internal and external customers through the Sustainable Resource Centre.
- Carried out 47 CCTV inspections across Fairfield City for maintenance and continued suitability of locations.
- Received 192 CCTV footage requests from NSW Police to assist with investigations.
- Renewed CCTV cameras throughout Fairfield CBD.
- Developed and adopted a Business Continuity Plan to ensure that Council is prepared in the event of an incident affecting one or more of its services, including Pandemics.
- Conducted citizenship ceremonies at Council Chambers, welcoming 697 new citizens.

- Conducted 69 community engagement promotions, including activities to promote the Capture Fairfield competition, Australia Day Community Awards, and the Local Government Week Mobile Office, as well as City Connect and City Life publications
- Translated 36 information items into community languages, including Mayor's Messages, COVID-19 posters, and Australia Day nominations, to reach non-English members of the Fairfield City community.
- Hosted a total of 11 work experience placements who undertook a variety of business administration activities across Council's services and facilities.



Surveying, Seniors Wellness Day

- Presented 13 Public Forum submissions prior to Council Meetings, which allowed the community to present on matters of policy, services, regulatory functions or issues of community concern.
- Conducted a survey during Local Government Week, with 90.5% of the community responding that Council communicates well with residents.
- Introduced the COVID-19 Financial Hardship Policy to assist ratepayers.

### Grants

- Donated a total of \$34,834 to 45 community recipients through the Councillors Donations Fund, Language and Cultural Awareness Fund, Mayoral Community Benefit Fund, Mayoral Donations Fund, Mayoral Scholarship Fund and the Community Volunteer Fund.

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

Statutory Information

Financial Summary



## Diversity and Multicultural Activities

### Diversity and Multicultural Services

Council supports the Aboriginal and Torres Strait Islander, migrant, refugee and emerging communities of Fairfield City by building the capacity of the local community services sector and encouraging collaboration between agencies. Council convenes and/or supports various interagencies, partners with community organisations to implement strategic projects that deliver on the Fairfield City Plan and advocates for equitable funding for the community and the sector. Council convenes the Multicultural Advisory Committee and Warin Tiati (Fairfield's Aboriginal Advisory Committee), which are two formal resident Committees who advise Council on issues that impact cultural communities.

The restrictions on gatherings and meetings in response to the COVID-19 Pandemic has impacted the range and number of activities, meetings and events that were held during this financial year. Meetings between the community organisations continued with minimal interruption using online platforms, however, meetings of the Advisory Committees were suspended from April.

### Projects and Programs

This year, Council delivered projects with Aboriginal, newly arrived refugee and Culturally and Linguistically Diverse (CALD) communities, often in partnership with local agencies, to promote and address a range of issues:

- Held the flag raising ceremony for National Reconciliation Week at the Administration Centre, which was attended by Aboriginal Elders and community members to promote reconciliation and to appreciate First Nation's people.
- Collaborated with representatives of the Aboriginal community and community organisations to hold NAIDOC Week 2019 at Prairiewood Youth and Community Centre.
- Banners to commemorate NAIDOC week were flown across the city.
- Delivered Flavour Fairfield, a cultural cooking workshop, as well as youth stereotypes and identity workshops for young people as part of the Bring it On! Legacy Youth Leadership and Development program.
- Held a forum to inform recently settled community members about disability services available.
- Hosted a forum for International Human Rights Day that explored Human Rights issues relating to refugee experiences and Australian society.
- Held four meetings of the Aboriginal and the Multicultural Advisory Committees. Council also co-convened ten meetings of the Multicultural Interagency, which includes over 50 community organisations.
- Offered English Conversation Classes to residents, which provided the chance to make new friends and practice their English skills in an informal environment.
- Delivered Vietnamese and Arabic Story Time, which is a monthly program that supports emerging literacy and numeracy in the early years. The program was also conducted in Vietnamese and Arabic to support cultural inclusion and maintenance of first language for young children, as well as increasing parent skills and confidence to share songs, rhymes and books. The programs were also delivered online during the COVID-19 period.
- Partnered with Core Community Services and Multicultural NSW to implement the Fairfield City Settlement Action Plan which is designed to improve settlement outcomes for humanitarian entrants.
- Provided free Adult CALD learn to swim programs at Cabravale Leisure Centre.



Living Cultures Festival

- Conducted Citizen Preparation courses in English and Arabic to assist residents to become Australian Citizens.
- Held Tech Savvy Multicultural Seniors programs in English, Arabic, Chinese, Spanish, and Vietnamese to assist seniors with technology literacy.
- Partnered with NSW Health to engage with a range of multicultural communities to educate and support them in relation to COVID-19.
- SOLASTALGIA: Mawa Ngurra 14 March to 4 July 2020, brought together Aboriginal artists from Western Sydney and Blue Mountains to examine the impact of climate change from the perspective of First Nations people. The exhibition commissioned new work from Blak Douglas, Jason Douglas, Trevor Eastwood, Gordon Hookey, Leanne Tobin, Leanne Watson, Victoria Woods, Rhiannon Wright as well as showcasing works from locally based weavers Guntawang Resources Incorporated.

## Advocacy

State and Federal Governments have made significant policy changes to the funding of community services, arts and other community activities. This has resulted in the loss of funding to local organisations and a lack of information regarding which organisations are providing services and where these services can be accessed.

Council has undertaken a range of advocacy actions to support the Fairfield City community. These include:

- Commissioned research into Asylum Seekers in Fairfield LGA to identify the number of asylum seekers in the LGA and the issues faced by this group and organisations assisting them.
- Host to the Homelessness Engagement Program at Whitlam Library, providing morning tea for people who are homeless every Monday.
- Raised the profile of refugee settlement issues through participation in the NSW Joint Partnership Working Group on Refugee Settlement.
- Provided settlement data and advice to support Western Sydney Regional Organisation of Councils (WSROC) advocacy regarding refugee and migrant settlement.
- Advocated for Refugee Transitional Housing Scheme in partnership with the Fairfield Housing Taskforce.
- Worked closely with Fairfield Migrant Interagency (FMI) and Local Government Multicultural Network (LGMN) to improve communications with CALD Communities about COVID-19 through raising the profile of the gaps in communication and service provision.

Introduction

Theme 1  
Community  
Wellbeing

Theme 2  
Places and  
Infrastructure

Theme 3  
Environmental  
Sustainability

Theme 4  
Local Economy and  
Employment

Theme 5  
Good Governance  
and Leadership

Statutory  
Information

Financial  
Summary



Seniors Wellness Day

## Access and Equity Services

Council’s Access and Equity activities are actions that benefit the broader community by promoting fairness in the way we distribute our resources and services, recognising the community’s cultural and faith based rights, the physical, developmental and health needs of the community and providing opportunities to participate in consultations to determine our future direction.

Council continued the development of an inclusive City by improving access to facilities and services including:

- Provided free lessons as part of National Water Safety Week held at Council’s Leisure Centres for adults, pre-school aged children and children with a disability.
- Provided the disability access program ‘Create Abilities’ to facilitate social inclusion and encourage students to build on their creative skills.
- Continued to provide rate rebates to eligible pensioners in Fairfield City.
- Offered seniors and people with a disability free entry to Council’s leisure centres during non-peak hours. This resulted in free access to 23,130 seniors and 30,711 people with a disability.
- Provided reduced rates for disability groups to hire sports halls at the Fairfield Leisure Centre.
- Held Gyms In Parks sessions, which included instructors who monitor the progress of people with disability as well as modifying and selecting exercises to meet the needs of the individual.
- Delivered Council’s Disability Inclusion Action Plan (see page 46 for further details).
- Reviewed and enhanced Council’s new website to ensure screen reader access.
- Hosted Grandparents Day at the Fairfield Youth and Community Centre, with over 600 residents enjoying interactive activities and entertainment such as a wellness room with massages and a therapy dog, information stalls to assist with technology and library services, and an animal farm. The event provided a chance to recognise the older people in our lives for the invaluable contributions they make to their family and community.
- Held the Annual Seniors Concert for over 540 community members, which featured a variety of presentations, music, dancing, and a 3-course meal.
- Developed a work experience program to support people with disability to develop work skills and experience.
- Delivered early intervention services to children with disability and exercise physiology as a provider through the National Disability Insurance Scheme (NDIS).
- Provide use of pool hoists at Fairfield and Cabravale Leisure Centres to improve access to pools.
- Provided audio books, large print books and a home library service for housebound community members. eReaders with eBooks pre-loaded allow customers to increase font sizes to their desired reading size.
- Co-convened the Homeless interagency to support people who are sleeping rough
- Established the Mayors Wellbeing Register as part of Council’s response to COVID-19. This register enabled isolated and vulnerable people to seek support and assistance including welfare checks and referrals to community support services
- Established the Volunteer Register to recruit and supply volunteers to community organisations as part of Council’s response to the pandemic



Gyms in Parks, Cabravale Memorial Park

- Implemented the Refugee Work Experience Program to support new arrivals to gain local work experience.
- Introduced the Community Development Grants Program to support community organisations to support local residents.
- Delivered the Wellness Day for Seniors during Seniors Week, an event focused on maintaining mental and physical health. Over 450 attendees browsed the health and wellbeing stalls, enjoyed light refreshments and watched live performances.
- Provided a number of training sessions at Council's Libraries to assist mature people to re-enter the workforce.
- Delivered rehabilitation swimming classes for people with injuries or disabilities.
- Developed school holiday programs at Council's leisure centres to include children with disabilities, including water safety sessions with access to pool hoists and aquatic wheelchairs.
- Installed Exeloo toilets that are all-inclusive and accessible at Chisholm Park and Brenan Park.
- Provided access to high quality early intervention programs such as the Fairstart Early Intervention for children aged 0-8 years.
- Delivered 257 supported playgroup sessions that were attended by 263 young children from 198 families including children with disabilities
- Celebrated International Day of People with Disability with an event at Wetherill Park Library for carers, people with disability and their families. Over 200 people from diverse backgrounds attended the event.



Grandparents Day

Introduction

Theme 1  
Community  
Wellbeing

Theme 2  
Places and  
Infrastructure

Theme 3  
Environmental  
Sustainability

Theme 4  
Local Economy and  
Employment

Theme 5  
Good Governance  
and Leadership

Statutory  
Information

Financial  
Summary

## Disability Inclusion Action Plan

The NSW Disability Inclusion Act 2014 replaced the Disability Services Act 1993 and increases the rights, protections, inclusions and safeguards for people with disabilities. The Disability Inclusion Act 2014 requires local government to put in place a Disability Inclusion Action Plan to promote the inclusion of people with disability.

In response to the requirements under the Disability Inclusion Act 2014, Fairfield City Council adopted the Fairfield Disability Inclusion Action Plan 2017 (DIAP) on 13 June 2017 and submitted it to the NSW Disability Council and the Minister for Disability Services.

The key focus of the DIAP this year was around planning and integrating DIAP into Council's corporate plans, workforce culture and services. Some key highlights that were identified during the 2019-2020 financial year included:

### 1. Encouraging positive community attitudes and behaviours

- Held a number of events celebrating people with disabilities and carers
- Provided early intervention for children with disability and promoted partnerships with local services to support inclusion of children with disability
- Provided visual abilities classes at the Fairfield City Museum and Gallery for people with disability

### 2. Creating liveable communities

- Provided inclusive classes and purchased assistive equipment at Council's Libraries
- Provided inclusive fitness equipment in parks and promoted disability inclusion in the Gyms in Parks Program
- Audited Council's website for accessibility
- Integrated access audit information into Council's Community Facilities Strategy
- Provide assisted technology and design at Council's Leisure Centres to enable disability access to swimming pools
- Pedestrian ramps upgraded for accessibility access on the corner of Ware and Nelson Streets, Fairfield

### 3. Supporting access to meaningful employment

- Promoted Council as an Equal Employment Opportunity (EEO) employer

### 4. Improving access to services through better systems and processes

- Provided educational sessions to community leaders and businesses on the importance of access and inclusion
- Provided training sessions for Council staff on creating accessible online forms
- Converted online forms available on Council's website to be accessible with screen readers, based on a review by Vision Australia.
- Advocated for Council's new website to have a range of features to improve accessibility
- Designed Council events to include a range of features to improve accessibility such as quiet areas, improved access between areas and therapy dogs.
- Implemented an online Corporate Induction, which makes staff aware of what Council has in place for people with disabilities
- Facilitated a DIAP steering committee that promoted collaboration and information sharing on disability inclusion across Council's service areas
- Provided training module for all staff to improve their interactions with people with disabilities

## Measuring DIAP Progress

Indicator measures are a method of assessment used in determining how Council is progressing towards achieving the community's vision, priorities and goals identified in the 2016-2026 Fairfield City Plan (City Plan) that relates to the DIAP. Therefore the indicator measures are broken down across the five themes identified in the City Plan and against each service area. It is important to note that the results identified below will assist Council in establishing targets for future years.

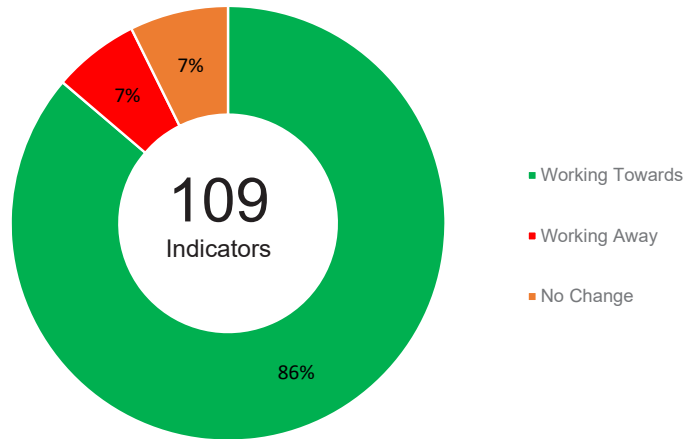


Figure 1: Overall performance of indicator measures from the DIAP.

The trend in the performance of these indicators is reviewed quarterly. As can be seen in **Figure 1**, Council is in a positive position with 86% of its indicator measures identified from the DIAP working towards achieving the community's vision, with 7% having no change. The 7% of indicators working away from achieving the community's vision is due to the availability of resources to meet these targets. Detailed performance of these indicator measures are noted in the table below.

THEME 1 – Community Wellbeing			
SERVICES	INDICATOR MEASURE	RESULT	TREND
Children and Family Services	# Children with a disability accessing early intervention	280	↑
	# Partnerships with local services to support inclusion of children with disability and their families	51	↑
Community Compliance	# Education activities implemented on the importance of disability parking spaces	0	↓
	# Complaints regarding disability parking	4	↑
	# Technology options for compliance of accessible parking explored	0	↓
	# Footpath complaints actioned to ensure accessible footpaths	60	↑
Leisure Centres	# Requests for pool hoists	115	↑
	# Inclusive and accessible Learn to Swim Classes	149	↑
Library Services	# Loans of each type of book format (audio, large print, e-books)	54,116	↑
	# Customers utilising the Home Library Service	257	↑
	# Loans of the Home Library Service	7,014	↑
	# Council forms are accessible (e.g. to screen readers)	0	↑
Museum and Gallery	# Inclusive and accessible Visual Abilities classes	20	↑

THEME 1 – Community Wellbeing			
SERVICES	INDICATOR MEASURE	RESULT	TREND
Social and Cultural Development	# Collaborations with external agencies to support inclusion for people with disability	29	↑
	# Consultations with people with disability on the development and/or review of accessibility maps	0	↑
	# Partner agencies involved in events that celebrate and support people with disability and carers	4	↓
	# Council posts on social, electronic and print media portraying people with disability and/or carers positively	0	↓
	# Culturally-appropriate awareness raising initiatives on disability and mainstream services for people with disability from newly-arrived, refugee and CALD communities.	4	↑
	# Culturally-appropriate disability related information, resources and services available on all Council social, electronic and print media.	5	↑
	# Disability-awareness raising initiatives promoting greater access and inclusion in partnership with local service providers	6	↑
	# Disability awareness raising initiatives	0	↓
	# Events and activities which celebrate and support people with disability and carers	6	↑
	# Events and meetings held by interagencies in accessible venues/ places	52	↑
	# Advocacy to support awareness of Transport NSW staff on the needs of people with disability	0	↓
	% Gyms in Parks sessions enhanced to promote accessibility and inclusion	100%	↑
	% EOIs that include requirements to deliver accessible and inclusive services	100%	↑
	# Access upgrades to Council facilities through the Annual Disability Improvement Program.	0	↔
	# Upgrades/modification to Council facilities	0	↓
	# events planned using Access and Inclusion Checklist	3	↑
	# Advocacy to schools to support the safe pick up and drop off of people with disability	0	↓
	# Grant application to enhance access and inclusion submitted if appropriate	2	↑
	# Participants in culturally-appropriate disability and mainstream services awareness-raising initiatives	170	↑
	# Participants involved in disability-awareness raising initiatives	2	↑
	% Cultural or other grant applications that include employment of people with disability in desirable criteria	100%	↑
	# Events and meetings that are held in accessible venues/spaces	98	↑
	# Information, advice and educational support to child and family services provided relating to access and inclusion	10	↑
	# People with disability and/or carers involved in events and activities which celebrate and support them	2	↑
	# People with disability who volunteer with Council	1	↑
	# Council forms are accessible (e.g. to screen readers)	12	↑
	# Promotion of activities to people with disability carers including those from newly arrived, refugee and CALD backgrounds	1	↑
	# Promotion of the Council accessibility maps	1	↑
	# Responses from schools regarding the safe pick up and drop off of people with disability	0	↑
	# Updated service directory distributed	1,645	↑
	% Council grants and MoUs that include access and inclusion in criteria	100%	↑
	# Advocacy seeking specialist funding to ensure access and inclusion for CALD communities, refugee, new arrival backgrounds	12	↑



## THEME 2 – Places and Infrastructure

SERVICES	INDICATOR MEASURE	RESULT	TREND
Asset Management – Civil and Built	# Existing bus stops upgraded for disability	3	↑
	# Disability access complaints received	0	↑
	% Disability access complaints responded to and resolved	100%	↑
	% New Council signage works raised that consider disability standards and guidelines	100%	↑
	# Disability audits on open space, playgrounds, public toilets, footpaths and public transport infrastructure completed	2	↑
	% Disability Inclusion and Access Checklist developed for design of Council facilities and public spaces	0	↔
	% footpath policy infringements followed up	100	↑
Asset Management – Open Space	# Existing sport programs incorporating inclusion of people with disability	1	↑
	Host and support activities from the Activate Inclusion Event	0	↓
Building Control and Compliance	# Requests for information/advice relating to disability access standards	4	↑
	% Requests for information/advice relating to disability access responded to on time	100%	↑
	# Buildings with reported disability access compliance issues	0	↑
	% Building compliance issues investigated relating to Disability (Access to Premises – Buildings) Standards 2010.	100%	↑
	% Building compliance issues resolved in accordance with Disability (Access to Premises – Buildings) Standards 2010.	100%	↑
Infrastructure Construction and Maintenance	# New bus stops constructed to improve disability access	0	↑
	# Disability access complaints received	0	↑
	% Disability access complaints responded to and resolved	100%	↑
	% New Council signage meets appropriate disability standards	100%	↑
Major Projects	# New facilities and spaces that meet the criteria in the Disability Inclusion Access Checklist	1	↑
	% New facilities and spaces that meet the criteria in the Disability Inclusion and Access Checklist	100%	↑
Strategic Land Use Planning	# Requests for information/advice relating to disability access standards	0	↑
	% Requests for information/advice relating to disability access responded to on time	100%	↑
	# Amendments and considerations undertaken to improve access and inclusion as part of the Fairfield Development Control Plans	0	↑
Traffic and Transport	# Actions implemented in line with Pedestrian Access and Mobility Plan	0	↔
	# disability parking spaces	0	↔

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

Statutory Information

Financial Summary

## THEME 3 – Environmental Sustainability

SERVICES	INDICATOR MEASURE	RESULT	TREND
Waste Education and Environmental Sustainability	# Requests for support to remove household problem waste	0	↔
	% Requests for support to remove household problem waste responded	100%	↑

## THEME 4 – Local Economy and Employment

SERVICES	INDICATOR MEASURE	RESULT	TREND
Place Management	# Pedestrian safety CRM's or emails raised for town centres in relation to disability access by the Place Team	109	↑
	# Discussions with State Government in relation to accessibility of public transport to get to and from and around town centres	11	↑
	# Events and meetings that are held in accessible venues/spaces	79	↑
	# Events planned using Access and inclusion Checklist	9	↑

## THEME 5 – Good Governance and Leadership

SERVICES	INDICATOR MEASURE	RESULT	TREND
Communication and Marketing	# Major Council publications and promotional materials with images of people with disability	23	↑
	Style Guide updated to include criteria for accessibility and inclusion	Completed	↑
	% New Council signage meets appropriate disability standards	100%	↑
	# maps that include universal accessible icons and locations	7	↑
	# Channels used to promote services for people with disability	19	↑
	# Forms read by screen reader	7	↑
	# Employment opportunities promoted through Job Services Australia and Disability Employment Services	5	↑
	# Council forms are accessible (e.g. to screen readers)	2	↑
	# events planned using Access and Inclusion Checklist	12	↑
	Progress towards AAA rating for Council's website	Yes	↑
Corporate Planning and Improvements	# Easy read version reports and summary reports made available	0	↑
Customer Service Administration Centre	# Customer satisfaction survey reviewed for accessibility	0	↔
	# Council feedback reviewed for accessibility	1	↑
	# Council forms are accessible (e.g. to screen readers)	0	↑
Financial Sustainability	# Council forms are accessible (e.g. to screen readers)	0	↓
Governance	# New policies that consider access and inclusion	1	↑
	# Council forms are accessible (e.g. to screen readers)	7	↑
	# Requests for braille voting papers	0	↑
	% Request for braille voting papers meet	100%	↑

## THEME 5 – Good Governance and Leadership

SERVICES	INDICATOR MEASURE	RESULT	TREND
Human Resources	# Disability awareness training developed on time for Council staff	2	↑
	% Total staff received disability awareness training	100%	↑
	# Customer service staff received specialised disability awareness training	109	↑
	% Job advertisements promoting Council as an Equal Employment Opportunity employer	100%	↑
	# Interviewees request reasonable adjustment	0	↑
	% Requests for reasonable adjustments to interview process met	100%	↑
	# Staff with a disability who request reasonable adjustment	0	↑
	% Staff requests for reasonable adjustments met	100%	↑
	# Staff with a disability with specific evacuation plans	0	↑
	# People with disability placed through Council's Disability Work Experience Program	0	↔
	# Stories relating to Council's support for work experience opportunities for people with a disability.	0	↑
Information and Communication Technology	# Staff request accessible software	0	↔
	% Requests for accessible software	100%	↑
	# Council forms are accessible (e.g. to screen readers)	0	↑
Procurement	# Services procured from ADEs or organisations employing people with disability	0	↔
All Service Areas	% Publication and signage reviewed for inclusive language	100%	↑
	# Staff request flexible working arrangements related to disability or caring responsibility	39	↑
	% Requests for flexible working arrangements related to disability or caring responsibility met	100%	↑



Introduction

Theme 1  
Community  
Wellbeing

Theme 2  
Places and  
Infrastructure

Theme 3  
Environmental  
Sustainability

Theme 4  
Local Economy and  
Employment

Theme 5  
Good Governance  
and Leadership

Statutory  
Information

Financial  
Summary

## Compliance for Carers

Fairfield City Council recognises the valuable social and economic contribution carers make to the community and the people for whom they care for in line with the NSW Carers (Recognition) Act 2010 and NSW Carers Charter.

Council's support for carers includes:

- Two events were held for Carers Week with 210 people attending. Events focused on people who care for children with autism, and carers who support people with ill mental health
- Provided information to the community on the newly established Carers Gateway to link carers with suitable services
- Provided support for carers through the Mayor's Wellbeing Register during Covid-19 lockdown
- Provided support for International Day of People with Disability events and workshops in Fairfield City Council that raise awareness of the role of carers
- Engaged carers, carers groups and the Seniors Services Interagency in the development of the Strategy on Ageing for Fairfield City 2020–2023 and Disability Inclusion Action Plan 2017. Consultation to Seniors Services Interagency and carers groups
- Offered free access to Council's leisure centres for carers of people in receipt of the Disability Support Pension
- Provided training to ensure employee awareness of carer recognition support

## Council Staff Carers

The following policies and programs enable staff to request council support in achieving a work/life balance which enables fulfilment of caring responsibilities outside their employment.

- Flexible Working Arrangements Policy – Subject to operational requirements
- Appropriate Workplace Behaviour Policy
- Employee Assistance Program
- Diversity Management – Equal Employment Opportunity Plan 2017-2020 articulating future actions that support the objectives of the Carers Recognition Act and NSW Carers Charter
- Delivered an educational module through the Learning Management System, which included information on the NSW Carers Charter and Council support for employees who provide care for individuals with disability, illness or are frail aged

## Financial Assistance from Council

Financial assistance was granted under Section 356 of the Local Government Act:

FUNDING SCHEME	NUMBER OF GRANTS	AMOUNT GRANTED
Mayoral Donations Fund	11	\$6,234
Mayoral Scholarship Fund	16	\$11,000
Mayoral Community Benefit Fund	16	\$11,000
Community Volunteer Fund	2	\$1,500
Councillors Donations Fund	7	\$12,000
Language and Cultural Awareness Fund	3	\$3,000
Heritage Grants Program*	6	\$21,335
Heritage Rates Relief Scheme	49	\$40,338
Social Change Through Creativity Grant Program	7	\$35,000
Community Development Grants	34	\$86,177
Bonnyrigg Town Centre Activation Fund	7	\$24,500
<b>Total</b>	<b>158</b>	<b>\$252,085</b>

\*Council receives (\$5,500) funding from the Office of Environment and Heritage to assist in funding the Heritage Grants Program.

## External Bodies Exercising Council Functions

There were no external bodies exercising functions delegated by Council during the 2019-2020 reporting period.

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

Statutory Information

Financial Summary

## Partnerships

Below is a list of government agencies, organisations and businesses that provided financial support to Council in 2019-2020 to projects that assisted in the delivery of children's services, community development and place-based services and events.

Organisation	Type	Relationship	Project
NSW Department of Family and Community Services	State Government	Grant	Salary Subsidy: Youth, Community Development, Disability, Facilitation Project
NSW Department of Family and Community Services	State Government	Grant	Grandparents Day Celebration
Responsible Gambling Fund	State Government	Grant	Responsible Gambling
NSW Department of Education	State Government	Grant	Families Together
Department of Regional NSW	State Government	Grant	Tree Planting In Parks
South Western Sydney Local Health District	State Government	Grant	Health Partnership
NSW Department of Justice	State Government	Grant	Safeguarding Against Frauds
NSW Department of Justice	State Government	Grant	Youth Week
Cabra-Vale Diggers Club	Community Organisation	Sponsorship	Bringing Up Great kids
NSW Department of Family and Community Services	State Government	Grant	Community Development Management
Mounties Group Club	Community Organisation	Sponsorship	Youth Leadership and Development
NSW Office of Sport	State Government	Grant	Community and Infrastructure Major Program - Local Sport Defibrillator Program
NSW Department of Industry	State Government	Grant	Open Space Major Program - Crown Reserves Improvement Fund and Stronger Communities Programme
Football NSW	Sporting Association	Grant	Open Space Major Program - Sportsfield lighting - Let's Light Up Football
Australian Government	Federal Government	Grant	Road and Transport Major Program – Road to Recovery
Transport NSW	State Government	Grant	Road and Transport Major Program – Repair and Block Grant
Office of Local Government NSW	State Government	Grant	Road and Transport Major Program – Federal Assistance Grant
Western Sydney City Deal	Federal and State Government	Grant	Deerbush Park and Aquatopia Wave Pool
NSW Office of Sport	State Government	Grant	Grandstand at the Fairfield Showground

## Financial Sponsorships

Council has received the following sponsorships to support events throughout the City.

Cabramatta Moon Festival September 2019				
Company Details	Type	Cash	In-kind	
2AC Chinese Radio	Media Partner	-	\$7,552	
Australian Chinese Buddhist Society	Festival Partner	\$3,300	-	
B.K.K Shopping Centre	Festival Partner	\$6,050	-	
Blue Star Air Conditioning	Platinum Sponsor	\$25,000	-	
Bupa Australia	Festival Partner	\$6,050	-	
Cabra Bowling Club	Festival Partner	\$6,050	-	
Cabramatta Flower Spot	Festival Partner	-	\$4,000	
Cabramatta Hotel	Festival Partner	-	\$3,500	
Cabra-Vale Diggers	Major Sponsor	\$16,500	\$3,830	
Central Equity	Festival Partner	\$3,850	-	
Commonwealth Bank Cabramatta	Festival Partner	\$6,050	-	
Dan Viet Newspaper	Media Partner	-	\$6,600	
Ettason Pty Ltd	Supporting Partner	\$11,000	-	
Loving Hut Cabramatta	Festival Partner	\$480	\$3,500	
Matchworks	Festival Partner	\$3,300	-	
Medibank	Festival Partner	\$3,300	-	
Mekong Club Mouties Group	Principal Sponsor	\$28,000	\$2,000	
Optus Prepaid	Festival Partner	\$6,050	-	
Remedy Kombucha	Festival Partner	\$6,050	-	
SBS Radio	Media Partner	\$400	\$6,000	
Seven Network	Major Media Partner	\$6,050	\$20,000	
Teabags T-shop	Festival Partner	\$3,000	\$1,700	
Telstra   High Connect T-partners Store	Festival Partner	\$6,050	-	
TVB Anywhere	Media Partner	-	\$6,300	
Vision China Times	Media Partner	-	\$7,085	
Western Sydney Airport	Festival Partner	\$6,050	-	
Western Union Financial Services Company	Festival Partner	\$6,050	-	

Culinary Carnivale December 2019				
Company Details	Type	Cash	In-kind	
Fairfield Forum Shopping Centre	Platinum Sponsor	\$6,050	\$5,000	
St Johns Park Bowling Club	Major Sponsor	\$3,300	-	
Cabra-Vale Diggers	Major Sponsor	\$3,300	-	
Austral News Publishing (Radio Austral)	Media Partner	-	\$7,800	

Seniors Concert 2019				
Company Details	Type	Cash	In-kind	
Marconi Club	Supporting Partner	-	\$2,500	

Introduction

Theme 1  
Community  
Wellbeing

Theme 2  
Places and  
Infrastructure

Theme 3  
Environmental  
Sustainability

Theme 4  
Local Economy and  
Employment

Theme 5  
Good Governance  
and Leadership

Statutory  
Information

Financial  
Summary

## Illuminate 2019

Company Details	Type	Cash	In-kind
Mounties Group	Event Sponsor	\$10,500	-
Fairfield RSL	Event Sponsor	\$10,500	-
Smithfield RSL	Event Sponsor	\$10,500	-

## Christmas in Fairfield City Centre 2019

Company Details	Type	Cash	In-kind
Fairfield Forum Shopping Centre	Contribution towards Christmas Event 05/12/2019	\$1,100	-

## Bring it On! Festival April 2020

Company Details	Type	Cash	In-kind
Due to the COVID-19 pandemic the Festival was not held in 2020.			

## Cabramatta Lunar New Year 2020

Company Details	Type	Cash	In-kind
Due to the COVID-19 pandemic the Festival was not held in 2020.			





Christmas Trolley Drive, Fairfield

- Introduction
- Theme 1  
Community Wellbeing
- Theme 2  
Places and Infrastructure
- Theme 3  
Environmental Sustainability
- Theme 4  
Local Economy and Employment
- Theme 5  
Good Governance and Leadership
- Statutory Information
- Financial Summary



## Environmental and Planning Activities

### Companion Animals Act and Regulation Activities

Council is required to report a detailed statement of activities relating to enforcing and ensuring compliance with Companion Animal Act and Regulations.

#### Lodgement of pound data collection returns with the Office of Local Government (OLG)

A total of 563 animals were seized during 2019-2020 financial year, which is made up of 72 cats and 491 dogs.

#### Seeking alternatives to euthanasia for unclaimed animals

After impoundment, Council’s animal shelter reviews each seized animal and explores alternative options, such as sending to a rescue home, animal adoption, foster care or sells the animal before any decisions are made in regard to the euthanasia of an animal.

A total number of 402 animals consisting of 41 cats and 361 dogs were returned to owner/rehoused.

#### Lodgement of data relating to dog attacks with the OLG

Council reports dog attacks to the Office of Local Government via the Companion Animal Register within 72 hours of being notified of the attack. Last financial year 47 dog attack incidents were reported.

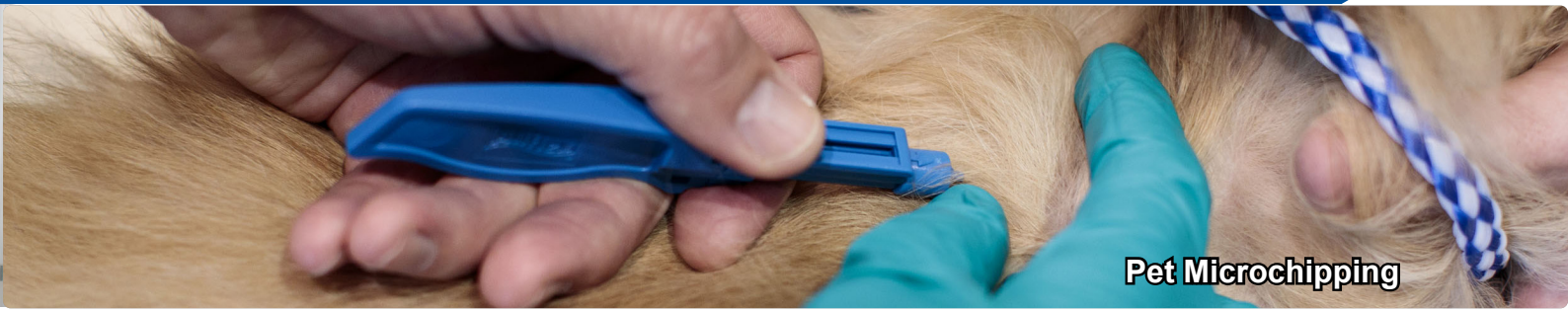
#### Amount of funding spent relating to companion animal management and activities

In 2019-2020, more than \$211,000 was spent on the management of companion animals and related activities.

#### Companion animal education programs and desexing initiatives

Council has implemented a range of community education programs and desexing initiatives which included:

- Held Operation Cat in September 2019 offering Fairfield City residents discounted desexing and microchipping
- Held free microchipping days for dogs and cats on 21 July 2019.
- Provided free microchipping service to residents experiencing financial hardship.
- Other services and programs have been placed on hold and rescheduled for 2020-2021 due to the COVID-19 pandemic.



**Pet Microchipping**

## Council's Off-leash Facilities

Council provides the community with four dog off-leash areas:

- Canley Vale Off Leash Area, Railway Parade, Canley Vale
- King Park, corner of Kembla Street and Townville Road, Wakeley
- Prout Park, Oliphant Street, Mount Pritchard
- Wilson Park, Wilson Road, Bonnyrigg Heights

These off-leash areas are fenced off, have public seating and are provided with degradable dog dropping bags, bins and a self-filling drinking bowl for dogs.



Canley Vale Off-Leash Area, Canley Vale  
(formerly Freeman Avenue Reserve)



Prout Park, Mount Pritchard



King Park, Wakeley



Wilson Park, Bonnyrigg Heights

- Introduction
- Theme 1 Community Wellbeing
- Theme 2 Places and Infrastructure
- Theme 3 Environmental Sustainability
- Theme 4 Local Economy and Employment
- Theme 5 Good Governance and Leadership
- Statutory Information
- Financial Summary

## Swimming Pools Act and Regulation Activities

Council is required to report a detailed statement of inspections relating to enforcing and ensuring compliance with the Swimming Pools Act and Regulations.

A total of 448 swimming pool inspections have been conducted during the 2019-2020 financial period.

### Compliance certificates issued

Council issued a total of 61 Compliance Certificates under section 22D of the Swimming Pools Act 1992.

### Non-compliance certificates issued

Council issued a total of 32 Non-Compliance Certificates under clause 18BA of the Swimming Pools Regulation 2008.

### Inspections of properties with more than two dwellings

Council undertook 22 swimming pool inspections of properties with more than two dwellings in 2019-2020.

### Inspections of tourist and visitor accommodation

Council undertook no swimming pool inspections of tourist and visitor accommodation properties in 2019-2020.

## Bushfire Hazard Reduction Activities

There were no bushfire hazard reduction activities conducted during the year by Council.

## Environmental Upgrade Agreements

Fairfield City Council did not enter any environmental upgrade agreements under section 54D of the Local Government Act 1993 in 2019-2020.



NSW Rural Fire Service Thank You Banners

Introduction

Theme 1  
Community  
Wellbeing

Theme 2  
Places and  
Infrastructure

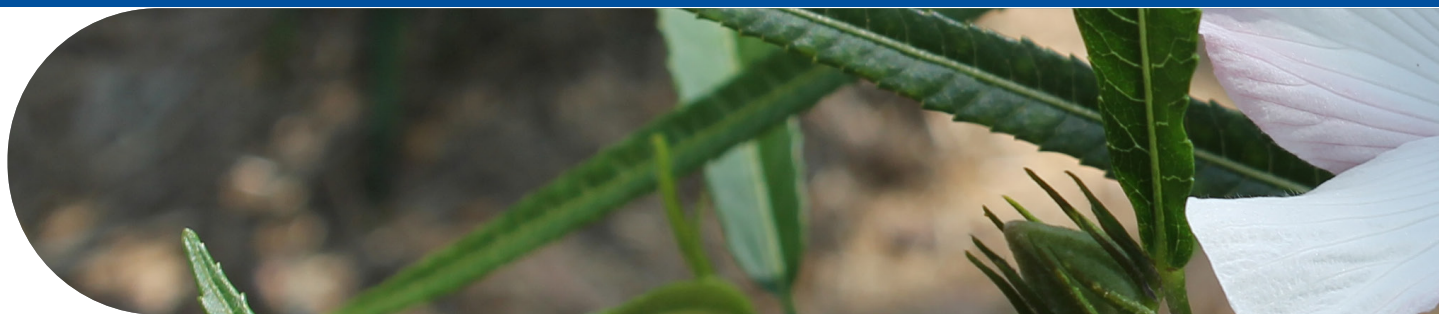
Theme 3  
Environmental  
Sustainability

Theme 4  
Local Economy and  
Employment

Theme 5  
Good Governance  
and Leadership

Statutory  
Information

Financial  
Summary



## Stormwater Levy

Council's Stormwater Levy program is funded from a charge levied on all rateable properties in Fairfield City. The program provides an additional source of funding for stormwater management projects.

In 2019-2020, \$1.52 million was raised by the Stormwater Levy, of which approximately \$0.95 million was spent on a mix of planning, design, construction, maintenance, and research projects as outlined in the table below.

Ref No.	Project	Status	Comments	Actual Expenditure
MPSLP1808	Green Valley Creek Reaches 1 and 2 Restoration Design	Carried Forward	Project delayed due to lengthy approval process, which is pending by Sydney Water.	\$29,678
MPSLP1809	Cabramatta Creek Bank Stabilisation Construction	Carried Forward	Project delayed due to the site conditions and finalised detailed design options.	\$38,575
MPSLP1908	Prospect Creek Bank Stabilisation Design	Complete	The topographic survey for Prospect Creek has been completed.	\$43,408
MPSLP2002	Stormwater gully pit maintenance	Complete	Works completed with stormwater pits in hot spot locations receiving additional maintenance.	\$8,456
MPSLP2003	Water Quality Monitoring	Complete	Works completed with water quality monitoring undertaken at 20 sites across the City.	\$45,371
MPSLP2004	Maintenance of Major Stormwater Systems	Complete	Works completed with the maintenance of major stormwater systems conducted, including litter removal and bush regeneration in hot spot locations.	\$322,562
MPSLP2005	Contractors	Complete	Works completed with contractors engaged to assist with the implementation of the Stormwater Levy Major Program.	\$170,658
MPSLP2006	Cooperative Research Centre for Water Sensitive Cities research program	Complete	Works completed with the Cooperative Research Centre for Water Sensitive Cities finishing its 8th year of research on stormwater management practices and opportunities, including infill development designs and continued work of the Sydney Regional Advisory Panel to build capacity of its members.	\$13,500
MPSLP2007	Minor Stormwater Works	Complete	Works completed including minor works to reduce stormwater flooding at Charles Street, Smithfield.	\$126,942
MPSLP2009	Green Valley Creek Rehabilitation Reach 3 Design	Carried Forward	Project delayed pending the designs from the consultant.	\$25,549
MPSLP2016	Gross Pollutant Trap Burdett Street Maintenance Pad	Complete	Works completed including the construction of the driveway at Burdett Street Gross Pollutant Trap.	\$72,146
MPSLP2017	Wilson Creek Weed Management	Carried Forward	Project delayed as its pending on the completion of the existing restoration works at Wilson Creek.	\$29,798
SSCP03-05	Stormwater Levy Major Program Maintenance	Complete	Additional maintenance was completed at various sites as required throughout the year.	\$23,899



## Planning Agreements

A Voluntary Planning Agreement (VPA) is an agreement entered into by a planning authority (such as Council or NSW Department of Planning and Infrastructure) and a developer. Under the agreement a developer agrees to provide or fund:

- Public amenities and public services
- Affordable housing
- Transport or other infrastructure
- Dedication of land
- Monetary contributions
- Construction of infrastructure
- Materials for public benefit and/or use

Council is required to list all VPAs that it is a party to, in its Annual Report and in a publicly available VPA Register. VPAs cannot be entered into unless public notice has been given and an explanatory note is made available for inspection for at least 28 days. Current VPAs are:

- Bonnyrigg Living Communities, Bonnyrigg
- 47-53 Pedestrian Mall, Villawood
- 13 Booralla Road, Edensor Park

## Summary of Voluntary Planning Agreements

### Bonnyrigg Living Communities, Bonnyrigg VPA

The Bonnyrigg Living Communities Project involves the redevelopment of the Housing NSW estate in Bonnyrigg over 18 years. The VPA with the Bonnyrigg Partnership covers the developer contribution for this project.

**Status:** Activated

**Outcome:** As part of the VPA, Hilltop Park has been completed and is open to the public, with the remaining works subject to the final occupation certificate and the dedication of land to be finalised. Furthermore the design works for the community centre has commenced for the Bonnyrigg Living Communities project. A modification to the VPA with additional community benefits is being proposed to the Bonnyrigg Living Communities Masterplan.

### 47-53 Pedestrian Mall, Villawood VPA

This requires the applicant to provide a monetary contribution towards the acquisition of land from the NSW Land and Housing Corporation to construct the Kamira Court missing road link. The applicant is also required to construct associated footpaths, playgrounds and amenity buildings at Hilwa Park.

**Status:** Executed

**Outcome:** Council agreed to enter into the VPA in November 2016, which was executed on 20 March 2017. This VPA has not commenced as construction of the associated development has not yet begun.

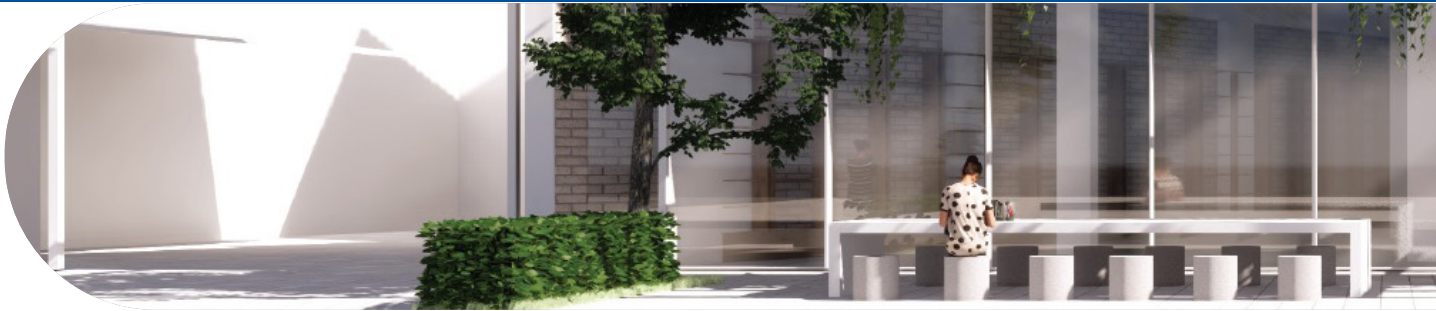
### 13 Booralla Road, Edensor Park VPA

This requires the applicant to construct the Sweethaven Road missing road link to Booralla Road, which includes the upgrade and construction of any associated road services.

**Status:** Activated

**Outcome:** Council agreed to enter into the VPA in June 2017, which was executed on 10 September 2017. Construction of the associated development at 13 Booralla Road and the works required in the VPA (extension of Sweethaven Road) has commenced and will be completed by the end of 2020.

- Introduction
- Theme 1 Community Wellbeing
- Theme 2 Places and Infrastructure
- Theme 3 Environmental Sustainability
- Theme 4 Local Economy and Employment
- Theme 5 Good Governance and Leadership
- Statutory Information
- Financial Summary



# Workforce Management Plan Activities

## Workforce Management Plan

Council’s Workforce Management Plan (WMP) is an important component of the Resourcing Strategy, which outlines the workforce management requirements that ensures Council can deliver on its commitments outlined in the Delivery Program. It ensures that Council has the right workforce, attributes, capabilities and strategies in place to meet community expectations now and in the future.

The vision for the WMP is that Council achieves a well-earned reputation among staff, the labour market and the sector as ‘A great place to work – a great community to serve’.

The WMP builds on existing workforce programs, actions and successes. It includes key strategies, translated into interrelated programs, to meet specific community and organisational priorities.

Each program is underpinned by priority objectives and actions. These objectives and actions are the result of consultation with Council staff, evaluation of the local government sector and analysis of future industry trends and challenges that will impact on the organisation.

## Workforce Management and Operations

Council has focused on improving human resource’s strategies, while continuing to meet operational requirements through service delivery and optimising organisational performance.

Some achievements include:

- Reviewed and developed key human resource policies and procedures, including recruitment and selection, complaints management, consultative committee terms of reference, working from home arrangements and purchasing of gift card procedure.
- Developed a Pandemic Plan in response to COVID-19.
- Reviewed the Motor Vehicle Policy and associated documentation.
- Assisted Senior Managers to develop Business Continuity Plans for critical service areas, including staged contingency plans.
- Assessed technology based solutions to improve efficiency, including electronic recruitment and enhancement of the payroll system to include time and attendance, and electronic timesheets.
- Ongoing monitoring and management of Annual Leave liability in accordance with the Local Government (State) Award, including annual leave plans for employees with an entitlement of more than eight weeks’ leave.
- Ongoing monitoring and management of Long Service Leave liability in accordance with the Local Government (State) Award, including leave management plans.
- Management of complex industrial relations matters including review of employment arrangements.
- Continued to provide work experience opportunities to diverse communities, for the Fairfield City community in skill development and employment preparation, as part of Council’s Local Employment Policy.
- Completed several workplace reform proposals to improve business efficiency across Council.
- Completed customer experience workshops to identify service gaps and develop action plans for improvement.
- Developed and implemented credit card reconciliation training and purchase order process training.





Fairfield Library, Concept

## Organisational Culture and Leadership Program

Council's Culture and Leadership Program is an ongoing initiative, which focuses on maintaining a constructive culture, which is underpinned by Council's corporate values, and leadership competencies, which aims to achieve Council's mission.

A number of key actions for Council included:

- Continued delivery of tailored training programs, which meet the needs of individuals, teams and groups in accordance with the training needs analysis.
- Enabled 2,069 staff to access professional development critical to their roles.
- Building Council's Learning Management System to address compliance training with minimal disruptions to operations.
- Delivered a Divisional Managers Development program to increase management and critical process capabilities, through the completion of 24 profiles and succession plans.
- Conducted customer experience workshops across Council, which required collation of feedback from all Group Managers and Divisional Managers, as well as developed a training program for follow up workshops based on feedback as part of the development for the Customer Experience Strategy.
- Contributed to the Industry Reference Committee for the development of a competency framework for leadership in Local Government and updated the Local Government Training package.
- Partnered with Black Dog Institute to deliver Mental Health Awareness and Management training.
- Conducted corporate training needs analysis to identify Core Competency and Chain of Responsibility requirements.
- Development and implementation of the revised Skills and Competency system for Indoor and Outdoor staff.

## COVID-19

Council is required to manage the risk of COVID-19 to ensure the health and wellbeing of our staff and the community we serve. In response, a Coronavirus Coordination Team (CVCT) was established by the Executive Leadership Team to monitor the development and implementation of key strategies as well as be the central contact.

In addition, a Pandemic Plan was developed that outlined key actions to be undertaken depending on decisions made based on expert advice from NSW Health and relevant authorities.

To ensure the safety of staff and limit the spread of COVID-19, Council has implemented the following in the workplace:

- Developed site specific COVID Safe Plans.
- Developed site specific Safe Work Method Statements.
- Developed Business Continuity Plans for critical service areas.
- Established CVCT email and contact number for staff to report or ask questions relating to COVID-19.
- Maintained regular contact with NSW Health and relevant authorities.
- Distributed regular staff communication.
- Installed signage for social distancing of at least 1.5 metres within lunchrooms, kitchen common areas, desks and between work colleagues.
- Provided hygiene products such as gloves, antibacterial wipes, and disinfectant spray for daily cleaning and sanitisation of workstations and equipment.
- Advised staff to use phones, skype, and email to contact staff or customers, and limit face-to-face interactions to no more than 10 minutes.
- Implemented working from home arrangements.
- Implemented protocols for reporting COVID-19 tests.
- Advised staff to stay home if feeling unwell.

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

Statutory Information

Financial Summary

## Diversity and Equal Employment Opportunity

Council has a Diversity and Equal Employment Plan which outlines actions to support diversity, equal employment, disability inclusion, and carers recognition in the workplace.

The plan encourages that these factors be considered in the development of all workforce management policies and programs at Council.

Training modules are made available to all staff to ensure continuing education in this area.

## Payroll Operations

Council completed various upgrades to payroll systems and processes to ensure continuous improvement.

A number of key actions for Council included:

- Implementation of the Federal Government Single Touch Payroll or PAYG to provide staff with real time payments and direct integration to the Australian Tax Office.
- Increased governance controls to Council's payroll system and compliance with the Federal Government system.
- Production of customised reports for business analysis including leave liability, establishment overtime and allowances.
- Introduced single sign on to Council's employee self-service kiosk (ESSKI).

## Work Health and Safety Management System - Continuous Improvement

A gap analysis and risk assessment of the Work Health Safety Management System (WHSMS) was undertaken to ensure compliance with the National Heavy Vehicle legislation. As a result, an action plan has been developed in consultation with the Executive Leadership Team and training conducted on the Chain of Responsibility has been undertaken.

## Work Health and Safety Management System (WHSMS) Simplification

Council's Work Health and Safety Management System simplification program is an ongoing initiative, which focuses on the principles of continuous improvement.

A number of key actions for Council included:

- A review of Council's ten (10) core procedures was completed with the introduction of fact sheets.
- The Responsibilities, Accountabilities and Authority matrix was updated to include Chain of Responsibility requirements.
- Council has reviewed and implemented a new risk matrix and procedure.
- A review was undertaken of the Continuous Improvement Audit tool to reflect system changes.
- Continuous improvement audits completed in accordance with the audit schedule.
- Development of in-house training for hazardous manual tasks (manual handling), significantly reducing cost of external providers.



## WHS Branch - Core

### WHS-00 Work Health and Safety (WHS) Policy



## WHS VISION STATEMENT

“An organisation where we effectively work together to ensure the safety, health and well being of all people who work for, and visit Council.”

## WHS POLICY

As a result, at Fairfield City Council, we are committed to develop, implement, review and continually improve the Work Health and Safety Management System (WHSMS) in compliance with the Work Health and Safety (WHS) Act and Regulations, National Heavy Vehicle Regulations, relevant Codes of Practice, Australian Standards and statutory requirements.

At Fairfield City Council, safety is not negotiable. We are all responsible for our own health and safety and those around us in the workplace.


## POLICY OBJECTIVES and COMMITMENTS

This policy is applicable to Council and all its operations and functions. Fairfield City Council is committed in:


- Complying with relevant health and safety legislation and other requirements placed upon the Council or to which the Council subscribes;
- Establishing measurable objectives and targets for health and safety to ensure continuous improvement aimed at elimination of work related illness and injury;
- Reducing the impact of occupational injury, illness and disease through the reduction of Lost Time Injury Frequency Rate (LTIFR) and average Loss Time Rate (LTR) per annum;
- Ensuring all workers are included in the decision making processes impacting on workplace health and safety;
- Providing the right of a worker to cease unsafe work;
- Developing and implementing a Risk Management Program consistent with the nature of our workplace activities and scale of health and safety risks;

- Authorising all workers to take the actions required to maintain a safe workplace and to fulfill the WHS responsibilities allocated to their position/level;
- Providing adequate facilities for the welfare of workers;
- Maintaining safe plant and structures (including buildings, masts, towers, framework, pipelines, infrastructure, underground works, shafts and/or tunnels);
- Providing information, instruction, appropriate WHS training and supervision to workers to ensure safety in workplace operations;
- Providing information, instruction, appropriate training and resources to workers to ensure Chain of Responsibility requirements are complied with under the National Heavy Vehicle Regulations
- Disseminating health and safety information to relevant suppliers, regulatory authorities, and visitors to the workplace as appropriate; and
- Effectively implementing this policy through the development and implementation of a WHS Management System (WHSMS).

## POLICY ENDORSEMENT

  
**Alan Young**  
City Manager / General Manager

26/2/2020  
Date

  
**David Niven**  
Chairperson,  
Safety Leadership Team

25/02/2020  
Date

  
**Daniel McDonald**  
Chairperson,  
WHS Committee

25/02/2020  
Date

*A signed copy of this Policy is to be displayed within the workplace on WHS notice boards and to be accessed via FirstCall (Council's intranet) and Council's website.*

**UNCONTROLLED DOCUMENT WHEN PRINTED**  
Check FirstCall for Current Version

Page 1 of 1

**Date Effective:** February 2020  
**Review Date:** February 2023  
**Version:** 08

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

Statutory Information

Financial Summary

## Chain of Responsibility (CoR)

Council continues to implement the requirements from the National Heavy Vehicle Law 2018, also known as Chain of Responsibility.

A number of key actions for Council included:

- The development of draft procedures including speed, fatigue, mass, dimension management, load restraint and roadworthiness.
- Developed key performance indicators for CoR.

## SafeWork Mentor Program

The SafeWork Mentor Program assists small businesses to improve workplace safety, competitiveness and productivity. Council continued to participate in the SafeWork Mentor Program and provided assistance and guidance to local businesses so they could implement their Work Health and Safety obligations.

## Workers Compensation

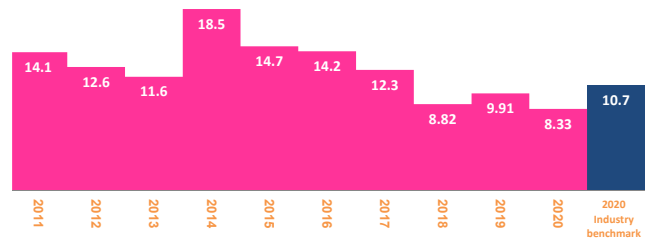
The Workers' Compensation Branch has ensured compliance with the Workers Compensation Regulation 2016 and the amendments of 2018. Injured workers are returning to work as per our Injury Management and Return to Work Program. The Injury Management and Return to Work Program has been reviewed in line with legislative and State Insurance Regulatory Authority (SIRA) guidelines.

SIRA has developed the Standards of Practice: Expectations for insurer claims administration and conduct (Standards) after undertaking a comprehensive review of the workers compensation claims handling framework in NSW.

SIRA has granted Council a Self-Insurance License under section 211 of the Workers Compensation Act 1987. Council continues to be an exemplar and Top Tier performer.

The Workers' Compensation Branch achieved 100% in all areas of Claims Management, for two (2) consecutive years. The 8.33% reduction in Lost Time Injury Frequency Rate has resulted in a significant reduction in the cost of claims and a decrease in the bank guarantee.

## Lost Time Injury Frequency Rate



The above graph reflects Council's Lost Time Injury Frequency Rate (LTIFR). There has been a decrease of 10.89% in Lost Time Injury Frequency Rate (LTIFR) compared to the previous reporting period, which is a great result for Council. The industry benchmark for Local Government Administration is 10.7.



100%  
Compliance



100%  
Case Management  
Practice



100%  
Data Performance

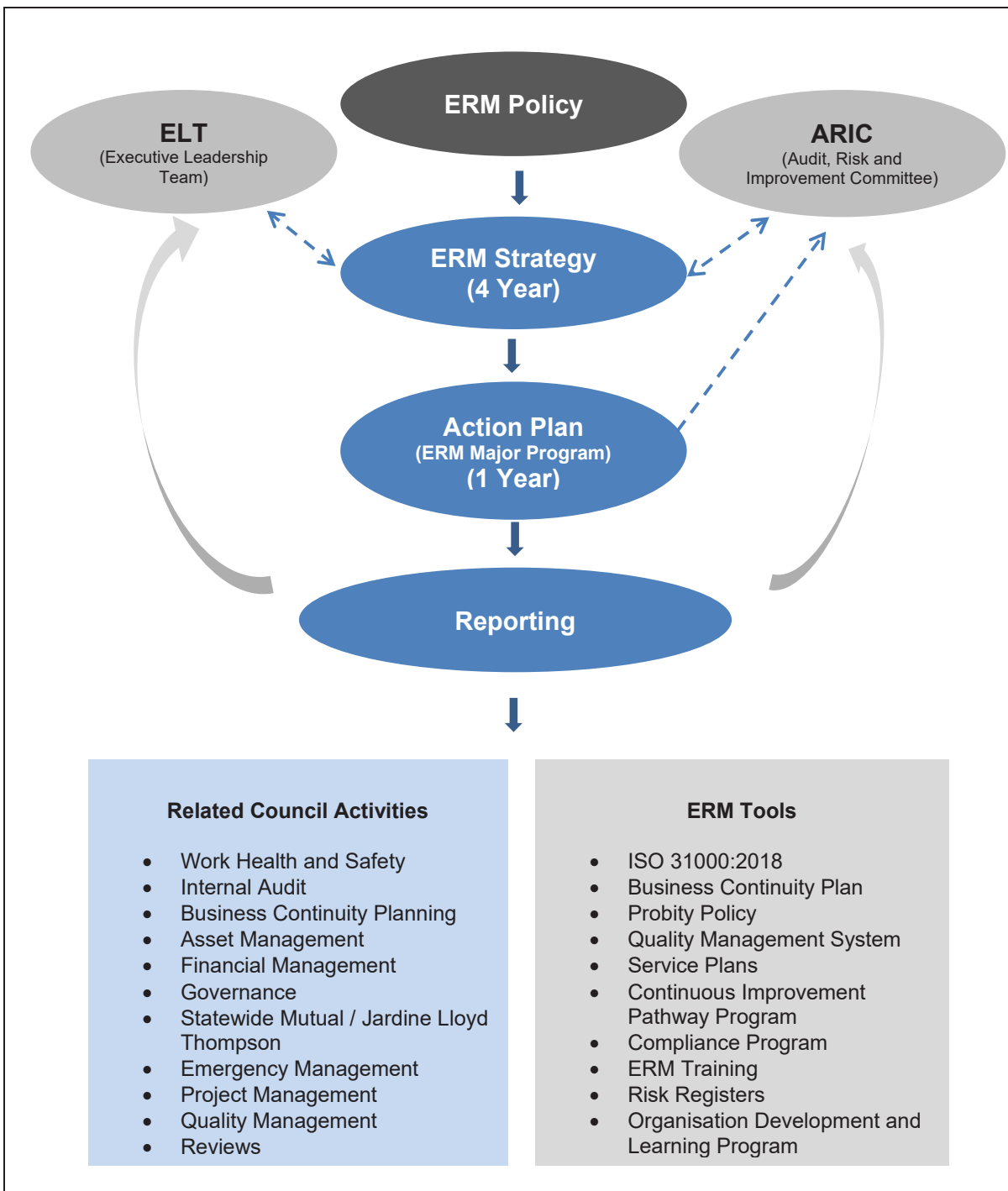
# Enterprise Risk Management (ERM)

A risk is an uncertain event or condition that if it does occur can present a positive or even a negative effect or threat (such as injury, liability, loss or damage) which is best managed through an effective Enterprise Risk Management (ERM) framework and system.

Council’s ERM system provides a formal, systematic and proactive approach to managing negative threats through the overarching ERM Policy, Strategy and Action Plan. It also provides the necessary methodology and tools in assessing risks and making informed decisions when considering assumptions, managing risks and sustaining business continuity, while still obtaining best value for money in delivering essential services to the community.

The ERM Strategy and Action Plan has been utilised and incorporated into Council's Integrated Planning and Reporting Framework through the Resourcing Strategy when considering the Council's Long Term Financial Plan (Money), Asset Management Plan (Assets) and Workforce Management Plan (People).

## APPENDIX A – THE ENTERPRISE RISK MANAGEMENT (ERM) FRAMEWORK



- Introduction
- Theme 1 Community Wellbeing
- Theme 2 Places and Infrastructure
- Theme 3 Environmental Sustainability
- Theme 4 Local Economy and Employment
- Theme 5 Good Governance and Leadership
- Statutory Information
- Financial Summary

	<b>FAIRFIELD CITY COUNCIL – CORPORATE SUPPORT</b>	
	Doc Number 0-022	<b>ENTERPRISE RISK MANAGEMENT POLICY</b>

## ENTERPRISE RISK MANAGEMENT VISION STATEMENT

“Fairfield City Council is a RiskSmart organisation where Enterprise Risk Management (ERM) is mature and embedded into the organisational culture. This is demonstrated by a strong senior management commitment to ERM and alignment with strategic management cycles, Internal Audit and other associated functions.”

## ERM POLICY

Fairfield City Council (Council) strives to deliver quality services to the community and is aware that some risks are inherent in innovative service delivery.

Council recognises that its ability to achieve its objectives will be enhanced by ensuring that Enterprise Risk Management (ERM) is an integral part of its business philosophy, service planning and delivery arrangements.

Council is committed to the formal, systematic and proactive management of risks. This strengthens capacity and capability to effectively deliver services to the community by minimising the impact of adversity and loss whilst supporting the pursuit of opportunity.

## POLICY OBJECTIVES AND COMMITMENTS

This policy is applicable to Council and all of its services, operations, systems and people. Council is committed to:

- Developing, implementing and maintaining a comprehensive and mature ERM Framework in accordance with best practice standards. See **Appendix A**.
- Ensuring the ERM Framework is appropriate with respect to Council’s operations and environment.
- Establishing Council’s appetite for risk with respect to strategic objectives.
- Ensuring the process of identification and managing risk is in accordance with ISO 31000:2009 Risk Management.
- Establishing and implementing an ERM strategy to facilitate and support Council’s vision for ERM.
- Ensuring the Executive Leadership Team (ELT) and Audit and Risk Committee (ARC) have ongoing risk oversight.
- Ensuring ERM is aligned with management cycles, the Integrated Planning and Reporting Framework (IPRF) and Internal Audit.
- Ensuring a major part of Council’s Internal Audit Program is based on areas identified as being most risky.
- Providing ongoing communication and training to staff on their accountabilities and responsibilities with respect to risk management.
- Ensuring managers and staff are committed to managing risks and conducting risk assessments across all levels of risk (strategic, corporate, Operational: Group and Service) in accordance with the ERM Framework.
- Ensuring Business Continuity Planning supports Council’s ability to deliver its services in the event of a disruption or disaster.
- Evaluating the maturity of the ERM Framework by way of internal audit as well as external certification through the Continuous Risk Improvement Program (CRIP).

### POLICY ENDORSEMENT

  
 Alan Young  
 City Manager

23.1.17  
 Date

## Fraud and Corruption Control Strategy

The Fraud and Corruption Control Strategy documents the strategic and operational approach to controlling fraud and corruption within the Council. The Strategy focuses on the categories of prevention, detection and response, providing an overview of how fraud and corruption risks will be managed.

Council is committed to reducing fraud and corruption risk by complying with the requirement of the Fraud Control Framework and have implemented the following actions:

- Adopted a Fraud and Corruption Control Plan, which is designed to minimise the likelihood of fraud and corruption across the council.
- Trained employees in ethics, privacy, and fraud and corruption awareness.
- Worked to prevent, detect, disrupt and investigate fraud and corruption, and to achieve deterrence to fraud against Council.
- Reported all fraud to Council.
- Adopted Council's Fraud and Corruption Control Policy.
- Adopted policies and procedures to enable the prevention, detection and resolution of suspected fraud and corruption, such as code of conduct, Code of Conduct, Enterprise Risk Management Policy, Gifts and Benefits, Secondary Employment, Probity Policy and Public Interest Disclosure Policy.
- Ensured mandatory training is required on Council's Code of Conduct to all staff.
- Implemented internal audit processes that include fraud and risk testing procedures against the Risk and Control matrix to assess medium and high risk decision processes across Council.
- Monitored all risks identified by internal audits, which are followed up and updated to the Audit, Risk and Improvement Committee.

Introduction

Theme 1  
Community  
Wellbeing

Theme 2  
Places and  
Infrastructure

Theme 3  
Environmental  
Sustainability

Theme 4  
Local Economy and  
Employment

Theme 5  
Good Governance  
and Leadership

Statutory  
Information

Financial  
Summary



Administration Centre, Wakeley

## Corporate Activities

### Government Information (Public Access) Act 2009

Council facilitates access to information in accordance with the Government Information (Public Access) Act (GIPA) 2009 and establishes four ways for information to be made available to the public.

These include:

- Mandatory disclosure of open access information - Council must publish certain information on its website.
- Proactive release - Council is encouraged to proactively release as much government information as possible, in an appropriate manner.
- Informal release - Council is encouraged to release information in response to a request without the need for a formal application, unless there are good reasons to require one.
- Formal release - In limited circumstances, access to information will require a formal access application. People have a right to access information in this way unless the GIPA Act provides a reason to withhold the information.

The statistics below report on the Council’s activities relating to GIPA Act during 2019-2020.

Table A: Number of applications by type of applicant and outcome\*

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/ deny whether information is held	Application withdrawn
Media	0	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0
Private sector business	3	21	0	0	0	0	0	5
Non-for-profit organisations or community groups	0	0	0	0	0	0	0	0
Members of the public (application by legal representative)	4	19	0	2	0	3	0	0
Members of the public (other)	5	10	0	1	0	0	0	0

\*More than one decision can be made in respect of a particular access application. If so, recording must be made in relation to each such decision. This also applies to Table B.



## COVID-19 Drive Through Testing

Introduction

Theme 1  
Community  
Wellbeing

Theme 2  
Places and  
Infrastructure

Theme 3  
Environmental  
Sustainability

Theme 4  
Local Economy and  
Employment

Theme 5  
Good Governance  
and Leadership

Statutory  
Information

Financial  
Summary

Table B: Number of applications by type of application and outcome

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/ deny whether information is held	Application withdrawn
Personal information application*	5	0	0	0	0	0	0	0
Access applications (other than personal information applications)	6	50	0	3	0	3	0	4
Access applications that are partly personal information applications and partly other	1	0	0	0	0	0	0	1

\*A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 of the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications

Reason for invalidity	No of applications
Application does not comply with formal requirements (section 41 of the Act)	3
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	3
Invalid applications that subsequently became valid applications	0

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act.

	Number of times considered used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	0
Documents affecting law enforcement and public safety	0
Excluded information	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

\*More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

Table E: Other public interest considerations against disclosure: matters listed in table in section 14 of Act

	Number of occasions when application not successful
Responsible and effective government	1
Law enforcement and security	0
Individual rights, judicial processes and natural justice	47
Business interests of agencies and other persons	2
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0

Table F: Timeliness

	Number of applications
Decided within the statutory timeframe (20 days plus any extensions)	73
Decided after 35 days (by agreement with applicant)	0
Not decided within time (deemed refusal)	0
Total	73

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

	Decision varied	Decision upheld	Total
Internal review	0	0	0
Review by Information Commissioner*	0	0	0
Internal review following recommendation under section 93 of Act	0	0	0
Review by Administrative Decisions Tribunal (NSW)	0	0	0
Total	0	0	0

\*The Information Commissioner does not have the authority to vary decision, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

	Number of applications for review
Applications by access applicants	0
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

# Public Interest Disclosure Act 1994 Regulation

Council has developed a Public Interest Disclosures Policy for an organisation-wide approach for protecting public officials (including Councillors and Council Staff) who disclose wrong doing. The Policy is modelled on the NSW Ombudsman’s Guidelines and applies to all public officials of Fairfield City Council. The Policy ensures that as a public authority, the Council meets its responsibilities in receiving, assessing and dealing with public interest disclosures as noted in the Public Interest Disclosure Act 1994.

The statistics below report on the Public Interest Disclosure Act for 2019-2020.

Statistical Information on PIDs	Number of Applications
No. of public officials who made public interest disclosures to your public authority	0
No. of public interest disclosure received by your public authority	0
Of public interest disclosures received, how many were primarily about:	0
<ul style="list-style-type: none"> <li>• Corrupt conduct</li> <li>• Maladministration</li> <li>• Serious and substantial waste</li> <li>• Government information contravention</li> <li>• Local government pecuniary interest contravention</li> </ul>	
No. of public interest disclosures (received since 1 Jul 2013) that have been finalised in this reporting period	0
Have you established an internal reporting policy?	Yes
Has the head of your public authority taken action to meet their staff awareness obligations?	Yes
If so , please select how staff have been made aware	Email notification of Policy via intranet, new staff induction presented by Manager Governance and Legal, educational posters and Team Meeting presentations.



Illuminate, New Year's Eve

- Introduction
- Theme 1  
Community Wellbeing
- Theme 2  
Places and Infrastructure
- Theme 3  
Environmental Sustainability
- Theme 4  
Local Economy and Employment
- Theme 5  
Good Governance and Leadership
- Statutory Information
- Financial Summary

## Mayoral and Councillor Fees and Expenses

The Councillor Expenses and Facilities Policy identifies expenses that are paid and facilities that are provided to the Mayor and Councillors in relation to their duties of civic office. The Policy recognises that Councillors, in discharging their civic, statutory and policy-making functions, are entitled to be provided with a range of necessary facilities and to be reimbursed for expenses specified in that Policy.

The total cost of facilities provided and expenses incurred by all Councillors in accordance with the Councillor Expenses and Facilities Policy for the 2019-2020 period is demonstrated in the table below:

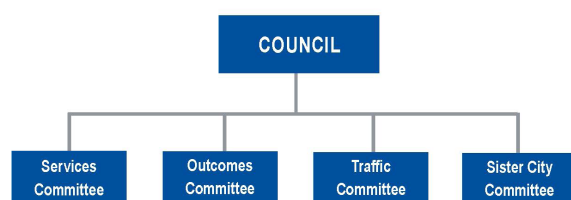
Expenses	Amounts (\$)
Overseas travel	Nil
Interstate travel	Nil
Office equipment	2,428
Telephone calls	6,971
Attendance at conferences and seminars	9,636
Training and provision of skill development	3,381
Spouse / partner expenses	Nil
Child care / carer's expenses	Nil
<b>TOTAL</b>	<b>22,416</b>

## Overseas Visits by Councillors and Council Staff

There were no overseas visits by Councillors or Council Staff.

## Council Committees

Fairfield City Council is made up of 13 Councillors including a popularly elected Mayor. The Mayor and Councillors constitute the governing body of Council. In September 2016, Council conducted its Local Government elections to elect representatives to Council.



As well as sitting as a full Council, there are a number of sub-committees that deal with different aspects of Council activities which include Services Committee, Outcomes Committee, Traffic Committee and Sister City Committee. Each September, Councillors are appointed to Council's standing committees, in addition to the Mayor.

## Ordinary Council Meetings

### July 2019 – June 2020

Mayor Carbone (Chairperson)

Cr Azzo

Cr Bennett

Cr Grippaudo

Cr Kazi

Cr Khoshaba

Cr Le

Cr Ly

Cr Molluso

Cr Rohan

Cr Saliba

Cr Wong

Cr Yilmaz

## Extraordinary Council Meetings

There were 6 Extraordinary Council meetings held during 2019-2020.

### July 2019 – June 2020

Mayor Carbone (Chairperson)

Cr Azzo

Cr Bennett

Cr Grippaudo

Cr Kazi

Cr Khoshaba

Cr Le

Cr Ly

Cr Molluso

Cr Rohan

Cr Saliba

Cr Wong

Cr Yilmaz

## Outcomes Committee

The role of the Outcomes Committee is to develop the policies, priorities, plans and strategic direction in achieving the community's vision as expressed in the Fairfield City Plan through implementation of the Delivery Program. The following Councillors attended in 2019-2020 and the quorum for the Outcomes Committee is 2 Councillors:

July 2019 – June 2020
Mayor Carbone
Cr Bennett
Cr Le
Cr Ly
Cr Molluso
Cr Rohan
Cr Wong (Chairperson)

## Services Committee

The role of the Services Committee is to implement and review the operational activities within Council's strategic direction as expressed in the Operational Plan. The following Councillors attended in 2019-2020 and the quorum for the Services Committee 2 Councillors:

July 2019 – June 2020
Mayor Carbone
Cr Azzo
Cr Grippaudo
Cr Kazi
Cr Khoshaba (Chairperson)
Cr Saliba
Cr Yilmaz

## Traffic Committee

The role of the Traffic Committee is to consider matters under the Roads Act and Council's functions in respect to public roads under the Local Government Act. The following Councillors attended in 2019-2020 and the quorum for the Traffic Committee is 2 Councillors:

July 2019 – June 2020
Mayor Carbone
Cr Kazi
Cr Rohan
Cr Saliba (Chairperson)

## Sister City Committee

The role of the Sister City Committee is to:

- Encourage friendships between the people of Fairfield and its Sister Cities.
- Promote international understanding and provide opportunities for residents to experience the culture of the Sister Cities so they develop greater awareness, tolerance and understanding of other cultures.
- Give young people the opportunity to develop leadership skills and experience different cultures.
- Develop business and economic relationships between the Sister Cities and Fairfield so the City and community benefit financially.

The following Councillors were appointed in 2019-2020 and the quorum for the Sister City Committee is 5 Councillors:

July 2019 – June 2020
Mayor Carbone
Cr Azzo
Cr Bennett
Cr Grippaudo
Cr Kazi
Cr Khoshaba
Cr Ly
Cr Saliba
Cr Wong (Chairperson)
Cr Yilmaz

There were no Sister City Committee meetings held during 2019-2020.

## Senior Staff Remuneration

During this year, Council had three senior staff as defined by the Local Government Act comprising of a General Manager (City Manager) and two other senior staff.

Their total remuneration packages, which incorporate salary, employer superannuation, fringe benefits tax, performance and higher duties payments, during 2019-2020, are noted below.

Total Remuneration Package	
City Manager	\$484,588
Other Senior Staff	\$593,096



## Councillors Induction and Professional Development

In accordance with Clause 428(4)(b) of the Local Government (General) Regulation 2005, Council is required to publish the following information:

- The name of the mayor and each councillor that completed council's induction program (where an induction program has been delivered during the relevant year)
- The name of the mayor and each councillor who participated in any ongoing professional development program during the year
- The number of seminars, circulars and other activities delivered as part of the ongoing professional development program to the mayor and councillors during the year.

In addition, Clause 217(1)(a1)(iia) and (iv) requires Council to publish:

- The total cost of all training and professional development programs for the mayor and councillors during the year.

Listed below are the names of the mayor and each councillor who participated in Council's professional development program including the activities delivered as part of the ongoing professional development program and costs:

Name	Type	Name of Course/Training Program	Event Date/s	Acceptance	Attendance	Cost
All Councillors	Conference	LGNSW Annual	14-16 October 2019	Yes	Mayor Carbone Clr Bennett Clr Kazi Clr Khoshaba Clr Ly Clr Wong Clr Yilmaz	\$5,645
All Councillors	eModule	Code of Conduct for Councillors	Online Module	Offered	No*	Free
All Councillors	eModule	Equal Employment Opportunity	Online Module	Offered	No	Free
All Councillors	eModule	Aboriginal Cultural Awareness	Online Module	Offered	No	Free
All Councillors	eModule	Property 101	Online Module	Offered	No	Free
All Councillors	eModule	Write for Impact	Online Module	Offered	No	Free
All Councillors	Professional Development	Mayors' Weekend	29-30 June 2019	Offered	No	Free
All Councillors	Professional Development	Audit, Risk and Improvement Committee training	17 October 2019	Offered	No	Free
All Councillors	Professional Development	Chairing & Effective Meeting Procedures	5 September 2019	Offered	Clr Le Clr Kazi Clr Yilmaz	\$2,310
All Councillors	Professional Development	Developing Capabilities for Elected Members	28 November 2019	Offered	No	Free
All Councillors	Professional Development	Executive Certificate for Elected Members	6-7 September and 11-12 October 2019	Offered	Clr Le Clr Wong Clr Yilmaz	\$10,500
All Councillors	Professional Development	Financial Issues in Local Government	22 August or 30 October 2019	Offered	No	Free
All Councillors	Professional Development	Social Media for Councillors	4 July or 18 October 2019	Offered	Clr Le Clr Kazi	\$1,540
All Councillors	eModule	PD (Professional Development) in a Box	Online Module	Offered	No	Free
All Councillors	Professional Development	Communicating Council Priorities	29 October 2019	Offered	No	Free

Name	Type	Name of Course/Training Program	Event Date/s	Acceptance	Attendance	Cost
Clr Yilmaz	Professional Development	Australian Local Government Women's Association Executive Meeting	22-24 February 2020	Offered	Yes	\$366
Clr Yilmaz	Conference	Australian Local Government Women's Association	26-28 March 2020	Offered	Cancelled due to COVID-19 pandemic	Free
All Councillors	Conference	National General Assembly	14-17 June 2020	Offered	Cancelled due to COVID-19 pandemic	Free
Clr Kazi	Training	Speed Reading for Councillors	19 June 2020	Offered	Cancelled due to COVID-19 pandemic	Free
					TOTAL	\$20,361

Note: No induction program has been delivered during the 2019-2020 period.

\*Note: A comprehensive Code of Conduct for Councillors training was delivered during the 2018-2019 Annual Report.



Capture Fairfield Exhibition

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

Statutory Information

Financial Summary

## Legal Proceedings

A summary of the amounts incurred by Council in relation to legal proceedings taken by or against Council during the 2019-2020 period follows:

Proceedings	Cases	Cost
Proceedings against Council	20	\$457,375
Proceeding by Council	20	\$798,793
Expenses paid in out-of-court settlements	1	\$4,400
Expenses received by Council in-out-of-court settlements	7	(\$29,156)
Total		\$1,231,412

Council recovered no costs against Orders in its favour and fines through prosecutions.

A summary of the legal proceedings Council has undertaken (including Local and Land and Environment Courts) are as follows:

Proceeding status	Cases
Proceedings favourably finalised	17
Proceedings unfavourably finalised	2
Cases discontinued	2
Cases settled	1
Proceedings not finalised	17

The summary does not include cases relating to workers' compensation and insurance matters. Currently we have 9 litigated cases out of which 3 are from previous years. During the year 6 claims progressed to litigation out of which 1 settled.

## Public Liability and Professional Indemnity

There was a total of 217 new public liability and 12 new professional indemnity claims received for the 2019-2020 period, with a total of 253 public liability and professional indemnity claims being finalised and 45 public liability and 1 professional indemnity continuing into 2020-2021. These claims are mainly dealt with by Council staff with 9 claims having progressed to litigation.

## National Competition Policy

Council has adopted the Principle of Competitive Neutrality to its business activities as part of the National Competition Policy, which is applied at all levels of government. The purpose of competitive neutrality principles is aimed at eliminating any net competitive advantages accruing to government businesses as a result of public sector ownership. Such action removes potential market distortions and promotes an efficient allocation of resources between public and private businesses.

The Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality issued by the Office of Local Government has also been adopted. This guide outlines the process for identifying and allocating costs to activities and provides a standard disclosure of requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, return on investments (rate of return) and dividends paid.

## Declared Business Activities

In accordance with The Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality, Council has undertaken a review of its business activities and determined that it has no category one or two businesses.



## Contracts Awarded over \$250,000 in value

Vendor Contractor	Description of Service	Type	\$ Total Contract Price incl GST
SUEZ RECYCLING & RECOVERY (NSW) PTY LTD	20 Year Contract (WSN)	Contract	\$13,973,877
ERTECH PTY LTD	Smithfield Road Upgrade CP2 & CP3 (NO 7-2018)	Contract	\$12,520,921
KANE CONSTRUCTIONS PTY LTD	Fairfield Showground Amenities Building (NO 10 -2019) and Design and Construction of Hughes Street Multi Storey Car Park (RFT 04-20)	Contract	\$7,744,662
BUCHER MUNICIPAL PTY LTD	Local Government Procurement (LGP) Specialised Trucks and Bodies (NPN 1.15)	Contract	\$6,366,224
MACK CIVIL PTY LTD	Pre-Qualified Contractors Concreting and Major Complex Civil Works (RFT 18-18)	Contract	\$6,012,575
VEOLIA ENVIRONMENTAL SERVICES	NSW Government Waste Management Services 9698	Contract	\$4,711,835
STATE ASPHALT SERVICES PTY LTD	Supply Deliver and Lay Asphalt & Road Work Services (RFT 05-20)	Contract	\$4,702,770
ERM BUSINESS ENERGY	Retail Energy Agreement - Large Sites and Street Lighting (SSROC)	Contract	\$2,754,499
CONCRETE RECYCLERS (GROUP) PTY LTD	Concrete Crushing Services (RFT 13-19)	Contract	\$2,633,061
RITCHIE & CASTELLAN TRUST ACCOUNT	Provision of Legal Services (RFT 13-17)	Contract	\$255,194
DC & WC CONSORTIUM PTY LTD	Fairfield Showground Construction Stage 1 Sports field (NO 8-2018)	Contract	\$2,458,415
KOMPAN PLAYScape PTY LTD	LGP 1208-3 Playgrounds Open Spaces, Modular Structures, Exterior Lighting Recreational & Associated Infrastructure	Contract	\$2,178,769
NOPPEN AIR PTY LTD	Provision of Air-conditioning Maintenance Services and New Installations (RFT 37-19)	Contract	\$2,093,665
R LINE CIVIL & CONCRETING PTY LTD	Pre-Qualified Contractors Concreting and Major Complex Civil Works (RFT 18-18)	Contract	\$1,745,215
BERMAGUI CONSTRUCTIONS PTY LTD	Parklands Function Centre Prairiewood HVAC and Roof Refurbishment (NO 11-2019)	Contract	\$1,683,739
FULTON HOGAN INDUSTRIES PTY LTD	Supply Deliver and Lay Asphalt & Road Work Services (RFT 05-20)	Contract	\$1,675,310
SITE GROUP PTY LTD	Provision of Traffic Control Management Services (RFT 37-18)	Contract	\$1,661,040
ENDEAVOUR ENERGY	Lighting Design and Upgrade Network Asset Fees	Contract	\$1,605,370
CO-ORDINATED LANDSCAPES PTY LTD	Construction of Karella Park Villawood (Koonoona) (RFT 28-20)	Contract	\$1,600,195
INDEPENDENT CEMENT AND LIME PTY LTD	Supply of Tri-Blend Cement - (Council Report)	Contract	\$1,312,078
VDG SERVICES AUSTRALIA	Provision of Cleaning Services - Leisure Centres, Childcare Centres, Libraries, Showground (RFT 06-17)	Contract	\$1,214,916
SYDNEY TRUCKS & MACHINERY CENTRE PL	LGP - Trucks for Local Government (Aust.) (NPN04-13)	Contract	\$1,111,870
CK RECRUITMENT PTY LTD	LGP - Human Resources (HR) – Permanent and Temporary Placements and Associated Services (LGP808-3)	Contract	\$1,097,801
TREESERVE PTY LTD	Provision of Tress Services (RFT 23-17)	Contract	\$1,063,315
CIVIC RISK MUTUAL	Various Insurance claims though out financial year	Contract	\$1,012,761

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

Statutory Information

Financial Summary

# STATUTORY INFORMATION

Vendor Contractor	Description of Service	Type	\$ Total Contract Price incl GST
MACQUARIE BANK LIMITED	LGP - Operating Lease Services to cover ICT, Photocopiers, Multi Function Devices, Printers and Other Office Equipment (LGP1107-3)	Contract	\$985,589
POLYTRADE PTY LTD	Receival & Processing of Kerbside Collect Recyclables (RFT 18-15)	Contract	\$984,779
CITY HINO/IVECO SYDNEY	LGP - Trucks for Local Government (Aust.) (NPN04-13)	Contract	\$943,983
MCARTHUR MANAGEMENT SERVICES	LGP - Human Resources (HR) – Permanent and Temporary Placements and Associated Services (LGP808-3)	Contract	\$911,593
COMPLETE URBAN PTY LTD	LGP - Professional Consulting Services (Contract Name/Number: 1208-3) - Project & Contract Management for Smithfield Rd Upgrade & Hughes St Car Park Project & Contract Management Services for Aquatopia Stages 4 & 5 (RFT 07-19)	Contract	\$863,672
TST PROPERTY SERVICES PTY LTD	Provision of Cleaning Services - Art Gallery - RFT 12-20 Provision of Cleaning Services Community Centres and Sustainability Centre- NO 5-2018 Dutton Lane Plaza Cleaning Services.(RFT 06-17)	Contract	\$825,476
HAYS SPECIALIST RECRUITMENT (AUSTRALIA)	LGP - Human Resources (HR) – Permanent and Temporary Placements and Associated Services (LGP808-3)	Contract	\$817,016
KERFOOT PTY LTD	Provision of Trades and Services Pre-Qualified Panel - Electrical (RFT 04-19)	Contract	\$810,662
NORWEST RECRUITMENT PTY LTD	LGP - Human Resources (HR) – Permanent and Temporary Placements and Associated Services (LGP808-3)	Contract	\$810,223
THE BIODIESEL STATION PTY LTD	LGP - Bulk Fuel, Fuel Card Services & Oils Lubricants & Vehicle Care Products (NPN 117)	Contract	\$800,597
SYDNEY WATER CORPORATION	Legislative Water Services for Council Properties	Contract	\$784,923
ORIGIN ENERGY	LGP - Retail Energy Agreement - Large Sites	Contract	\$726,572
SUDIRO CONSTRUCTIONS PTY LTD	Construction of Amenities Building - Tarlington Park (RFT 36-19)	Contract	\$726,346
SKYLINE LANDSCAPE SERVICES PTY LTD	Provision of Mowing Services	Purchase Order	\$721,763
ALLY PROPERTY SERVICES PTY LTD	Pre-Qualified Contractors Concreting and Major Complex Civil Works (RFT 18-18)	Contract	\$718,929
CIVICRISK WEST	2019/20 Member contribution for Public Liability / Professional Indemnity	Contract	\$708,400
DEPARTMENT OF CUSTOMER SERVICE	Department of Customer Service Revenue Processing Fee	Contract	\$683,008
WESTBURY CONSTRUCTIONS PTY LTD	Provision of Trades and Services Pre-Qualified Panel RFT24-20 Fairfield Showground Old Grandstand Refurbishment (RFT04-19)	Contract	\$674,365
EXELOO PTY LTD	LGP - Playgrounds, Open Spaces, Modular Structures, Exterior Lighting, Recreational and Associated Infrastructure (LGP308-3)	Contract	\$635,403
GARWOOD INTERNATIONAL PTY LTD	LGP - Specialised Trucks and Bodies (NPN 1.15)	Contract	\$601,541
AUSTRALIA POST	Postal Delivery Services	Contract	\$559,341

Vendor Contractor	Description of Service	Type	\$ Total Contract Price incl GST
ENVIRONMENTAL PARTNERSHIP (NSW) PTY LTD	LGP - Professional Consulting Services (Contract Name/Number: 1208-3) - Public Domain Development Plans	Contract	\$557,316
ACUTE BUILDING & MAINTENANCE PTY LTD	Provision of Trades and Services Pre-Qualified Panel-Carpentry (RFT04-19)	Contract	\$549,532
AMA BUILDING DEVELOPMENTS PTY LTD	Provision of Plant & Equipment Hire - Pre-Qualified Panel (RFT 06-19)	Contract	\$542,879
TPG NETWORK PTY LTD	LGP- 115 IT&C Products Services and Consulting - WAN Modernisation (RFT11-18)	Contract	\$529,504
RANDSTAD PTY LIMITED	LGP - Human Resources (HR) – Permanent and Temporary Placements and Associated Services (LGP808-3)	Contract	\$513,063
SYDNEY ROAD PROFILING PTY LTD	Provision of Plant & Equipment Hire - Pre-Qualified Panel (RFT 06-19)	Contract	\$495,712
TOTAL DRAIN CLEANING SERVICES PTY LTD	Liter Removal from Storm Water Devices (RFT01-19)	Contract	\$482,825
LIFTRONIC PTY LIMITED	Dutton Lane Plaza and Nelson Street Car Park Lift Refurbishment and maintenance services for three(3) years (RFT38-19)	Contract	\$472,394
RYALEX SECURITY	Security Maintenance and Upgrade Services (RFT 25-18) Security CCTV Maintenance & Installation / Renewal Program (RFT 27-19)	Contract	\$462,670
HIX GROUP PTY LTD	Provision of Trades and Services Pre-Qualified Panel - Electrical and Plumbing (RFT 04-19)	Contract	\$445,653.
COMPLETE LINEMARKING SERVICES PTY LTD	Provision of Line Marking Services (RFT11-19)	Contract	\$441,397
TELSTRA CORPORATION LIMITED	LGP - IT & C Products Services & Consulting - Telecommunications (RFT11-18)	Contract	\$436,751
DATACOM SYSTEMS (AU) PTY LTD	LGP 108-3 Microsoft Licensing for NSW Government - Microsoft Enterprise Agreement Renewal (RFT 09-19)	Contract	\$427,724
JAMES BENNETT PTY LTD	LGP 507-3 Library Books and Resources Materials	Contract	\$426,512
BLACKWOODS	Supply of Hardware and Janitorial Products	Purchase Order	\$426,107
CIVICA PTY LIMITED	NSW State Government Contract ITC Services SCM0020	Contract	\$425,182
AGL SALES PTY LIMITED	LGP - Energy Agreement for Small Sites	Contract	\$420,418
OBJECTIVE CORPORATION LIMITED	Objective Upgrade and Support Program	Contract	\$418,335
SULO MGB AUSTRALIA PTY LTD	LGP - Mobile Garbage Bins Industrial Containers & Bins Static Compactors Associated Products and Services (NPN111-3)	Contract	\$407,138
BEASY PTY LTD	Provision of Trades & Services Pre-Qualified Panel - Asbestos and Demolition (RFT04-19)	Contract	\$393,933
CROSSGROVE PTY LTD	Pre-Qualified Contractors Concreting and Major Complex Civil Works (RFT18-18)	Contract	\$390,280
NATIONAL TRUST OF AUSTRALIA (NSW)	Bushland Regeneration Management Services (RFT08-15)	Contract	\$384,974

Introduction

Theme 1  
Community  
WellbeingTheme 2  
Places and  
InfrastructureTheme 3  
Environmental  
SustainabilityTheme 4  
Local Economy and  
EmploymentTheme 5  
Good Governance  
and LeadershipStatutory  
InformationFinancial  
Summary

# STATUTORY INFORMATION

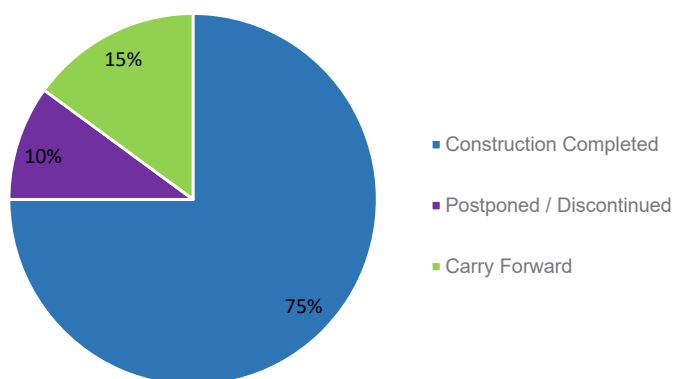
Vendor Contractor	Description of Service	Type	\$ Total Contract Price incl GST
TERRY SHIELDS PTY LTD	NSW State Government SCM0653 Supply of Motor Vehicles and the aggregated buy process for passenger, SUV, light commercial vehicles and heavy commercial vehicles.	Contract	\$384,609
ORACLE CORPORATION AUSTRALIA PTY LIMITED	NSW State Contract ITC Software Agreement 607	Contract	\$380,829
FLOATING STONES	Design Supply Kurgell Ball (Negotiation NO12-2019)	Contract	\$362,092
MCGRATH LIVERPOOL	NSW State Government Supply of Motor Vehicles and the aggregated buy process for passenger, SUV, light commercial vehicles and heavy commercial vehicles. (SCM0653)	Contract	\$354,880
MAIA FINANCIAL PTY LTD	Supply Installation Maintenance of Gym Equipment - Via Operating Lease - Fairfield, Cabramatta and Fairfield Leisure Centres (RFT 01-20)	Contract	\$328,641
GROWTH CIVIL LANDSCAPES PTY LTD	Construction of Deerbush Park Playground (RFT31-20)	Contract	\$325,119
TOTAL EARTH CARE	Bushland Regeneration Management Services (RFT08-15)	Contract	\$322,979
NSW GOVERNMENT VALUATION SERVICES	2019-2020 valuation fees at 53,145 properties	Contract	\$319,421
RMA CONTRACTING PTY LTD	Provision of Trades & Services Pre-Qualified Panel - Asbestos and Demolition (RFT04-19)	Contract	\$316,840
SQM UNIT TRUST	Sustainable Resource Centre - Supply Natural Sand - Agreement	Contract	\$311,007
ACRON BUILDING SERVICES PTY LTD	Provision of Trades & Services Pre-Qualified Panel -Carpentry (RFT04-19)	Contract	\$300,057
GILBERT & ROACH PTY LIMITED	LGP - Trucks for Local Government (Aust.) (NPN04-13)	Contract	\$300,042
VELJOHN PTY LTD	Sustainable Resource Centre - Supply Natural Sand - Agreement	Contract	\$298,468
THE GREEN HORTICULTURAL GROUP PTY LTD	AFL Field Fairfield Showground - Maintenance Supply top dressing various ovals through out LGA	Contract Purchase Order	\$295,509
AGL RETAIL ENERGY LIMITED	NSW State Contract 4000 Retail Supply of Natural Gas	Contract	\$292,002
ECOVOLT ELECTRICAL PTY LTD	Provision of Trades and Services Pre-Qualified Panel - Electrical (RFT 04-19)	Contract	\$284,105
THE PLAYGROUND DOCTOR	Playground Inspections and Maintenance	Purchase Order	\$277,000
TRISLEY'S HYDRAULIC SERVICES PTY LTD	Maintenance to Leisure Centre and Administration Fountain pumps	Purchase Order	\$270,785
GHD PTY LTD	Fairfield Showground Re-Development - Design Stage 1 - Variations (RFT 14-18)	Contract	\$265,813
JONES NICHOLSON PTY LTD	LGP - Professional Consulting Services (Contract Name/Number: 1208-3) - DA Services for Stages of the Aquatopia Water Park	Contract	\$261,749
MARSDENS LAW GROUP	Provision of Legal Services (RFT 13-17)	Contract	\$258,395
BENEDICT SAND & GRAVEL	Sustainable Resource Centre - Supply and Deliver Bedding Sand - Agreement	Contract	\$257,057
HITECH SUPPORT PTY LTD	NSW State Government Contract ITC Services (SCM0020)	Contract	\$256,239
COMPLETE STAFF SOLUTIONS PTY LTD	LGP - Human Resources (HR) – Permanent and Temporary Placements and Associated Services (LGP808-3)	Contract	\$251,257

## 2019-2020 Capital Works Projects and Programs

Capital projects are generally large scale, large cost projects that are a long term investment, which build on, add to or improve Council's assets. Capital works projects would typically include constructing either buildings, roads and bridges, structures or mechanical installations, upgrading or extending existing buildings, and major road works that upgrade existing roads.

Over the 2019-2020 financial year, Council identified a total of \$98 million worth of capital works projects to be delivered across the Fairfield City, of which 75% construction completed, 10% postponed / discontinued and 15% carry forward into the 2020-2021 Operational Plan for completion.

The pie graph below demonstrates the final status of capital projects and major programs as at the end of 2019-2020 financial year.



### Major Capital Projects over \$10 Million

**PROJECT 1:** IN490 – Western Sydney Infrastructure Plan - Smithfield Road Upgrade

**Budget:** \$16.4m

**Status:** Progressing

**Expected Completion:** February 2021

Fairfield City Council has obtained grant funding under the Australian Government's Local Roads Package Program associated with the Western Sydney Infrastructure Plan (WSIP) for the upgrade of Smithfield Road between Elizabeth Drive and Polding Street.

The Smithfield Road Upgrade Project proposes to upgrade 11 intersections of the Smithfield Road corridor over the approximately 5.4km length between Elizabeth Drive and Polding Street. Its aim is to achieve a continuous 4 lane wide carriageway (2 lanes in each direction) to improve the flow of traffic through this heavily congested area.

The main construction contract is complete with minor works and post construction studies yet to be completed. Project is expected to be completed in February 2021.

**PROJECT 2:** IN477 – Hughes Street Car Park - Cabramatta

**Budget:** \$16.2m

**Status:** Construction

**Expected Completion:** April 2021

Fairfield City Council is developing a multi-storey car park on the front of the Dutton Lane site (Hughes Street frontage) in Cabramatta.

The Hughes Street Car Park will provide an additional 220 car spaces, bicycle and motorcycle parking, rainwater harvesting, solar energy collection, and electric car charging bays. This is to encourage steady turnover of parking spaces and will make it easier for people to park and shop in Cabramatta town centre.

The concept design has been completed, and is currently under construction. Project is scheduled for completion in April 2021.

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

Statutory Information

Financial Summary

**PROJECT 3:** SP558-1 Aquatopia Wave Pool -  
Prairiewood  
**Budget:** \$12.8m  
**Status:** Detailed Design  
**Expected Completion:** May 2021

Fairfield City Council is developing a new addition, which is the wave pool for Prairiewood Leisure Centre. Funding through the Western Sydney City Deal's Liveability Fund supports the delivery of this project.

The wave pool will provide an additional feature to Aquatopia to attract the community and visitors, and will include surfable breaking waves, shaded areas, and cabanas, along with a covered stage area for outdoor events.

The concept design is completed. Project is scheduled to be completed in May 2021.

**PROJECT 4:** SP560-2 New Grandstand at Fairfield Showground - Prairiewood  
**Budget:** \$10.0m  
**Status:** Design  
**Expected Completion:** December 2021

Fairfield City Council is providing a new grandstand and amenities at Fairfield Showground. A grant from the NSW Government supports the delivery of this project.

The 1,000 seat grandstand will be built next to the existing Parklands grandstand, overlooking the newly created elite turf sports field. It will include tiered seating, athlete change rooms and amenities, kitchen, bar and canteen facilities, ticket booth, and social and VIP viewing areas. It aims to increase utilisation of the Fairfield Showground for events.

The concept design has been completed. Project is scheduled for completion in December 2021.



**Synthetic Football Pitch, Fairfield Showground**

## Condition of Public Works

Fairfield City Council is responsible for effectively managing an extensive range of assets valued at \$2.04 billion\*, which comprises roads, drains bridges, footpaths, public buildings, recreational facilities, parks and gardens (excluding plant and fleet).

Council's Asset Management Policy, Strategy and Plans form part of our Resourcing Strategy and is a long term plan that outlines the asset activities for Council and details how we will maintain and manage our assets in a cost-effective way.

Council has reported on the condition of its major assets in the table below, which includes asset condition, estimated replacement value, yearly depreciation, and estimated cost to bring each asset class up to a satisfactory standard, and annual maintenance requirements as at 30 June 2020.

Asset Class	Asset Category	Asset condition	Estimated replacement value \$'000	Estimated yearly depreciation \$'000	Estimated cost to bring to a satisfactory standard ** \$'000	Estimated annual maintenance expense \$'000	Current annual maintenance \$'000
Building	Council offices, Libraries, Community facilities and Halls, Leisure Centres and Amenity Buildings	2.3	360,216	7,667	6,793	12,130	13,060
Roads and Transport	Roads (Road Pavements, at ground Car parks, Traffic Facilities and Road furniture)	1.9	558,978	10,156	8,151	15,651	16,923
	Kerbs and Gutters	2.2	210,766	2,482	4,405	3,728	4,554
	Footpath and Cycleways	2.0	132,069	2,150	2,823	3,169	2,595
	Bridges	1.6	49,553	534	172	300	530
Drainage	Stormwater Drainage Assets	2.0	357,914	1,929	430	1,358	2,636
Open Space	Park and Recreation	1.6	73,050	2,789	919	4,331	4,234
<b>TOTAL – ALL ASSETS</b>		<b>2.0</b>	<b>1,742,546</b>	<b>27,707</b>	<b>23,694</b>	<b>40,666</b>	<b>44,532</b>

### ASSET CONDITION KEY

Level	Condition	Description
1	Excellent	No work required (normal maintenance)
2	Good	Minor work required
3	Average	Some work required
4	Poor	Some renovation needed within one year
5	Very Poor	Urgent renovation / upgrading required

#### Notes:

\* Assets value is calculated and audited as part of Council's General Purpose Financial Statements.

\*\* Satisfactory Standard - Satisfactory refers to the estimated cost to bring the asset to a satisfactory condition as deemed by Council. It does not include any planned enhancements to existing assets.

## Current Achievements and Status of Council's Assets

- Public Roads - Council maintains 681 kilometres of roads throughout Fairfield City. The average road condition is considered to be of good standard. 2.0% of the road network is considered to be in poor condition
- Kerb and Gutter - Council maintains 1,225 kilometres of kerb and gutters throughout our City. The average condition is considered to be of good standard. 5.0% of the kerb and gutter network considered to be in poor condition.
- Buildings - Council owns and controls 300 buildings and facilities including various substructures. The following is a cross section of Council's holdings: Council administration offices, community halls, libraries, childcare centres, sportsfield amenity buildings, public toilets, picnic shelters and leisure centres. The average condition is considered as good with 4.0% of the building assets/components in poor condition.
- Bridges and culverts - Council maintains 61 bridges (road and foot bridges, jetties/boat ramps) and 26 culverts throughout our City. These assets are inspected regularly for maintenance and renewal work programs with 1% of the assets in poor condition.
- Footpaths and Cycleways - Council maintains 964 kilometres of footpath (including footpath, walkway and pathway) and 106 kilometres of cycle ways throughout our City. The average footpath condition is considered to be of good condition. 3.0% of the footpath network is considered to be in poor condition. Footpath networks are inspected and maintained routinely to ensure the safe movement of pedestrians.
- Stormwater drains - Council maintains 478 kilometres of stormwater pipe and 14,320 stormwater pits throughout the City. The average condition of these assets is considered to be of good standard with no assets in poor condition.



**Flicker Fridays, The Crescent Plaza**



## Work carried out on Private Land

Fairfield City Council did not have any resolutions made to carry out any works on private land under Section 67 in 2019-2020.

## Controlling Interests in Companies

Council held no controlling interest in any company for the 2019-2020 reporting period.

## Rates and Charges Written Off

Rates and Charges totalling \$3,286,122 were waived or written off during the 2019-2020 period in accordance with the Local Government Act 1993. This compares to Rates and Charges of \$3,181,625 waived or written off in the 2018-2019 period.

Allowance is made for such waivers and write offs in Council's budget.

Item	Amount
Postponed Rates and Charges written off	\$11,710
Non-rateable claims (abandonment written off)*	\$85,319
Rebate public authorities	\$0
Rebates on pensioner rates waived	\$3,148,755
Heritage rates voluntary concession	\$40,338
<b>Total</b>	<b>\$3,286,122</b>

\*Non-rateable claims are due to St George Housing applying for Exemption of Rates under section 556 (1H) of the Local Government Act and NSW Land and Housing Non-lease land.

## Productivity Improvement, Cost Containment and Revenue Opportunities

Council has an active program of developing and implementing initiatives focussed on productivity, cost containment and revenue opportunities. Council continually searches for opportunities that would result in a stronger positive operating position. The key initiatives undertaken during financial year 2019-2020 are:

- Occupancy rate >90% achieved for tenancies at Dutton Plaza. A profitable enterprise that provides retail space in Cabramatta.
- Solid investment income achieved through prudent management of a higher base value of investments held during the year in challenging market conditions
- Operating income from the sale of recycled building materials to the Sustainable Resource Centres external customers.
- Contained Council's road program costs by diverting road waste through the Sustainable Resource Centre. This has also assisted turnover and the operating surplus at this facility.
- Focus on reducing employee leave balances has contained increases in employee entitlements during the year.
- Immediately implemented cost containment initiatives when the COVID-19 Pandemic commenced.

For the fourth year running, Council achieved all Fit for the Future benchmarks, which refer to the NSW State Governments benchmark for financial sustainability.

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

Statutory Information

Financial Summary

## Special Rate Variation (SRV)

The 2014 SRV extends Council's asset renewal funding, with initiatives targeted at roads, sportsgrounds, parks and drainage assets. Specific one-off initiatives include ongoing preparations for the upgrade for Fairfield Branch Library and improvements at Aquatopia.

This was the sixth year of a 10 year program of works. The following asset renewal work was completed in 2019/20:

- Sportsgrounds – Pump house renewal (Stockdale Reserve, Emerson Reserve, King Park, Rosford Reserve, Hartley Oval, Fairfield Park and Avery Park), Carrawood Park Amenity Building (painting), Brenan Park Tennis Amenity Building (renewal of roof and internals), Fairfield Park (roof and internal renewal)
- Open Space – Joe Broad Reserve (renewal of cricket net)
- Community Buildings – Fairfield Leisure Centre (renewal of steam room and accessible toilet, and 25m pool hall roof works), Prairiewood Leisure Centre (HVAC renewal), Administration Centre (renew flooring) and Horsley Park Reserve Community Hall (roof renewal)
- Roads, Kerb and Gutter and Drainage – 58 projects completed with 2 carried forward for completion in 2020

With the advent of the COVID-19 pandemic, the timing of some projects was modified due to the ability to resource projects. The following projects were delayed as a consequence and will be completed in 2020:

- Community Building – Nelson Street Car Park (lighting and painting renewal) and Fairfield Leisure Centre (aerobics room renewal works)
- Open Space – Play equipment renewal at Hartley Oval, Clarrie Atkins Park, Thorley Park and Minto/Narromine Park
- Kerb and Gutter renewal – Waterside Crescent and Railway Parade (near Frederick Street)

The Fairfield Branch Library upgrade design was completed and a contractor appointed for the fit out of the new library.

Aquatopia improvements included

- the new wave pool design (largely completed with the wave pool contractor finalising the pool design and the landscape works being completed); and
- revised the scope of the proposed dry recreation facility given the uncertainty COVID-19 created with future patronage.

The Moorefield Grandstand renewal at Fairfield Showground has commenced and is due for completion in late 2020.

The Footpath Connections and Landscaping Park Frontages SRV funded programs have been completed.

The construction of the Fairfield City Plaza, Fairfield Heights Streetscape and Cabramatta Town Centre Upgrade projects are also complete.

The following table outlines the approved program of works, outcomes for 2019/20 and the 10 year program forecast.

	2019/2020 Budget	2019/2020 Results	10 Year Program Forecast
<b>INCOME</b>			
Rate Peg	2.7%	2.7%	
SRV Income – Forecast	\$5,862,272	\$5,935,246	\$60,455,765
(Surplus) / Deficit from Forecast/ Actual Rate Peg			
<b>EXPENDITURE</b>			
<b>Operational Expense</b>			
Fairfield Library Expansion	\$156,585	\$41,480	\$3,604,356
Water Park	\$370,077	\$103,653	\$315,000
<b>Capital Expense</b>			
Sportsgrounds	\$269,500	\$257,044	\$9,000,000
Community Buildings	\$3,646,864	\$3,418,155	\$15,300,000
Fairfield Library Expansion	\$0	\$0	\$2,500,000
Landscaping Park Frontages	\$0	\$0	\$195,000
Footpath Connections	\$0	\$0	\$256,000
Water Park	\$0	\$0	\$4,769,000
Open Space	\$478,125	\$381,682	\$4,712,000
Fairfield Heights	\$0	\$0	\$770,000
Cabramatta Town Centre	\$0	\$0	\$665,000
Roads, Kerb & Gutter	\$1,253,729	\$929,439	\$10,600,000
Drainage	\$30,000	\$29,954	\$1,350,000
Fairfield City Plaza	\$0	\$0	\$1,775,000
Fairfield Showground Redevelopment	\$87,840	\$87,840	\$0
<b>TOTAL FORECAST EXPENDITURE</b>	<b>\$6,292,720</b>	<b>\$5,429,247</b>	<b>\$55,811,356</b>

Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

Statutory Information

Financial Summary

# Financial Summary

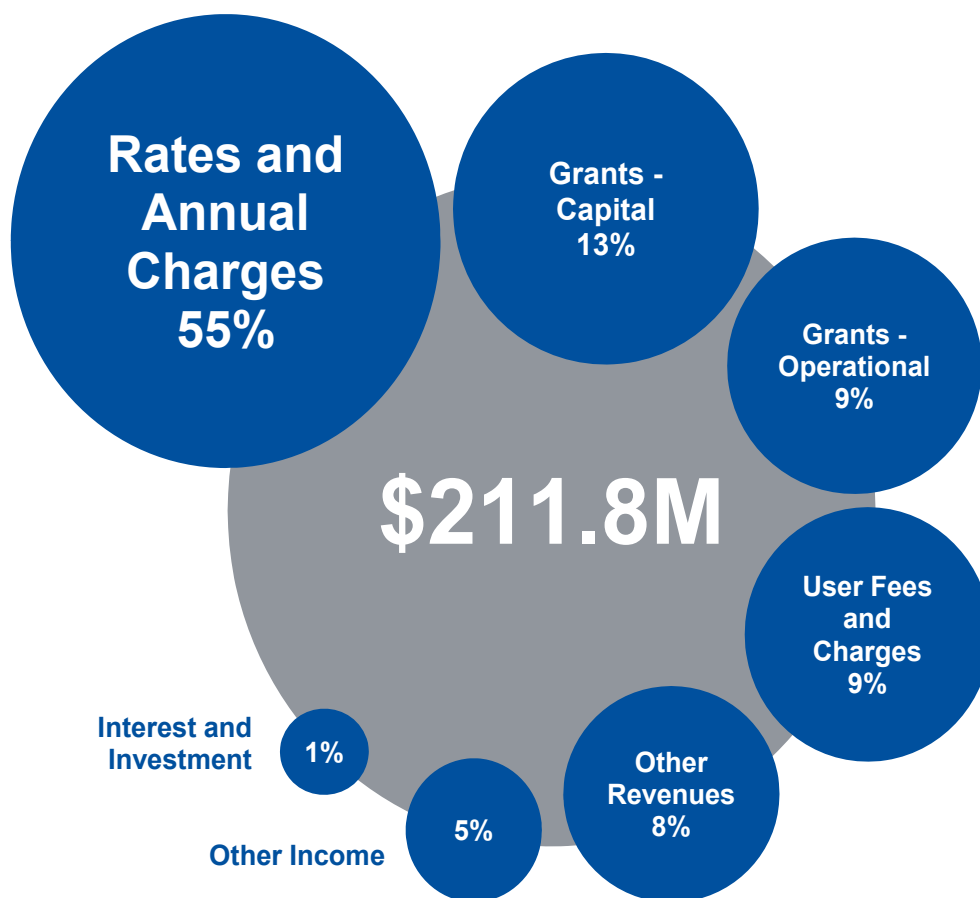
## Financial Overview

Council's financial performance is aligned with its continued focus on long-term financial sustainability. Quarterly reviews of the Operational Plan and its financial performance is monitored and adjusted to the changing conditions and requirements identified throughout that year. Council reviews its Long-Term Financial Plan annually to ensure short-term needs are considered against long-term sustainability. As a result, Council remains in a strong financial position by focusing on asset renewal and service levels to ensure that we continue to meet the community's needs and aspirations.

Council's financial position remains strong with an operating result from continuing operations of \$39.8 million (2019: \$33.8 million), which included a depreciation expense of \$35.4 million (2019: \$29.7 million). The increased operating result is mainly due to an increase in capital grants for roads and increased revenue from rates and annual charges. The COVID-19 Pandemic impacted a number of Council's operations, albeit that the impact on Council's operating revenues was offset by a \$5.0 million fair value gain from the revaluation of its investment properties. Proactive cost containment initiatives implemented at the start of the Pandemic ensured that expenses, excluding depreciation, were in line with the past year.

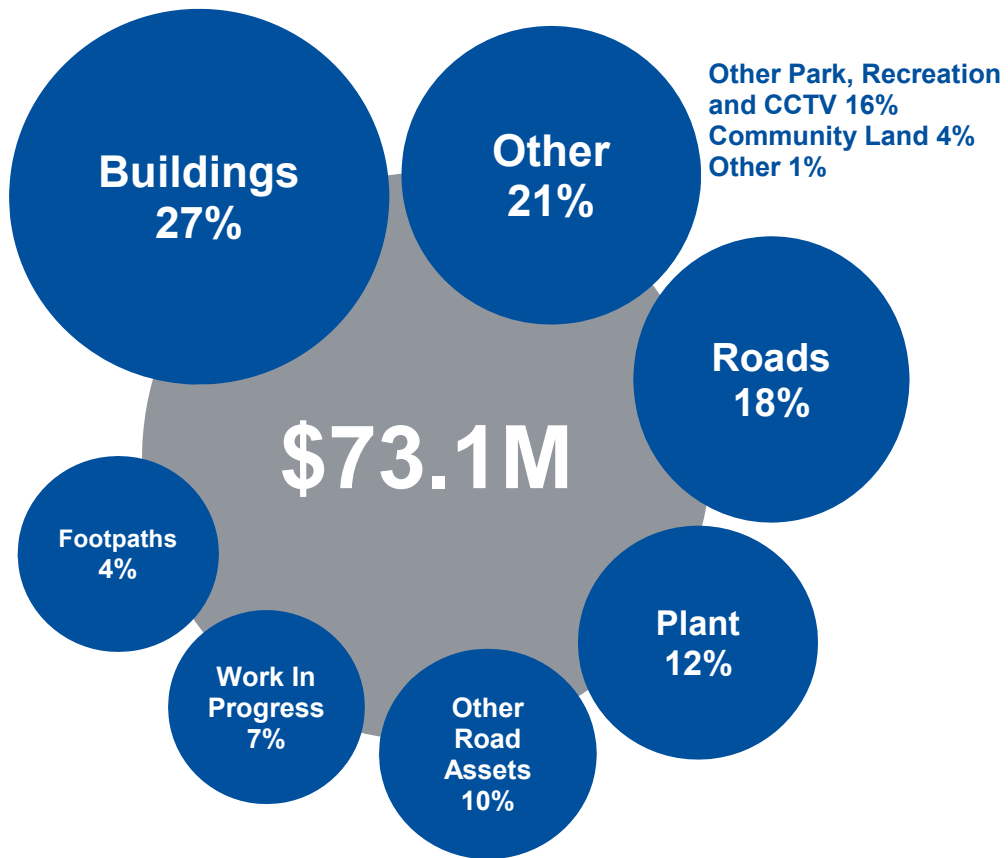
Overall income is up by 6.0% compared to the previous year to \$211.8 million. Rates and annual charges represent 55.2% of Council's total revenue and increased by 2.7% (rate peg - determination from the Independent Pricing and Regulatory Tribunal) against the previous year.

## Where our Money Comes From

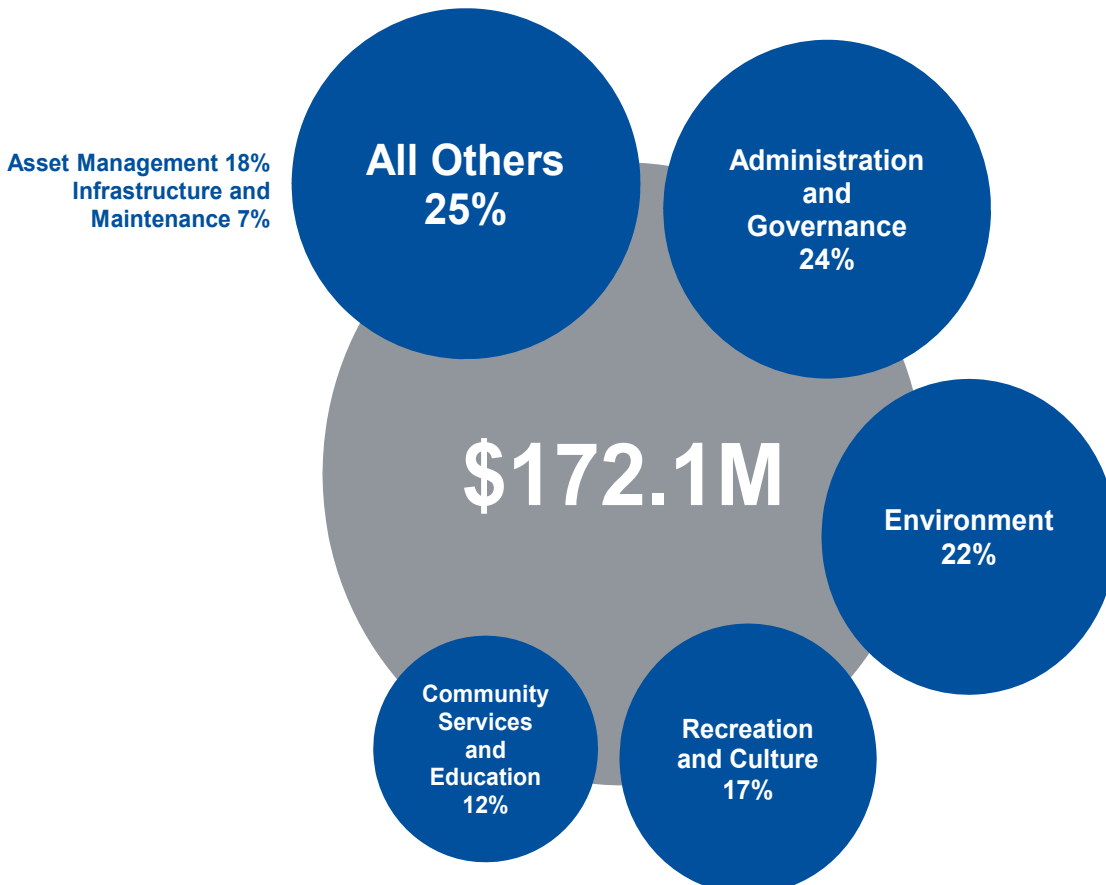


In addition to operating activities which contributed net cash inflow of \$68.9 million (2019: \$63.2 million), there were also proceeds from the sale of assets (\$6.0 million). Cash outflows other than operating activities were used to purchase and construct assets (\$73.1 million). The increase in cash from operations compared to 2019 was offset by higher levels of purchases for infrastructure, property, plant and equipment.

## Where It Was Spent - Capital



## Where It Was Spent - Operational



- Introduction
- Theme 1  
Community Wellbeing
- Theme 2  
Places and Infrastructure
- Theme 3  
Environmental Sustainability
- Theme 4  
Local Economy and Employment
- Theme 5  
Good Governance and Leadership
- Statutory Information
- Financial Summary

## Performance Ratios

Council continues to be prudently managed and financially sustainable. An analysis of industry benchmarks on its financial performance ratios as identified by the Audit Office of New South Wales is as follows:

- Operating performance indicator of 3.2 per cent (9.0 per cent in 2019) exceeded the benchmark.
- Own source operating revenue ratio was 77.3 per cent (80.7 per cent in 2019), exceeding the benchmark of 60 per cent.
- Unrestricted current ratio of 1.9 times (2.0 times in 2019), which exceeded the benchmark of 1.5 times.
- Debt service cover ratio for the Council is 50.8 times (175.2 times in 2019) and exceeded the benchmark of 2.0 times.
- The rates and annual charges outstanding ratio was 3.9 per cent (4.1 per cent in 2019) and continues to be lower than the industry benchmark of 5 per cent.
- Cash expense cover ratio was 5.1 months (2.7 months in 2019), which exceeded the benchmark of 3.0 months.
- Building and infrastructure renewals for 2020 represented 119.8 per cent (147.1 per cent in 2019) of the depreciation charges for those assets, exceeding the benchmark of 100 per cent

### Operating performance ratio

The 'operating performance ratio' measures how well the council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.

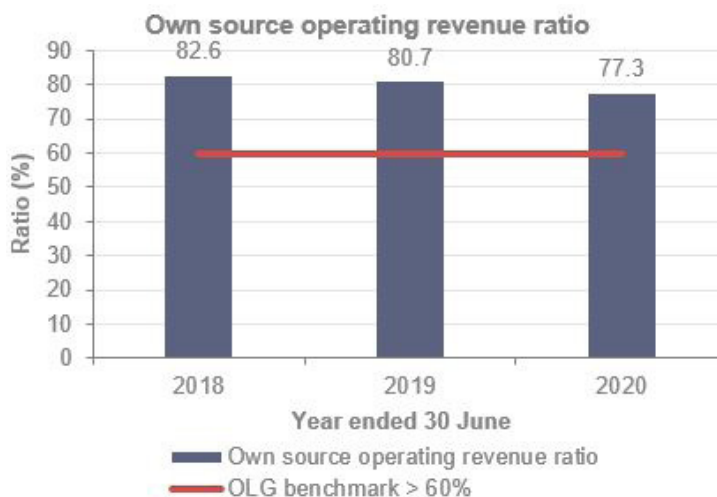
Whilst operating performance decreased from the previous year due to the impact of COVID-19 on operations, the Council met the OLG benchmark for the current reporting period.



### Own source operating revenue ratio

The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.

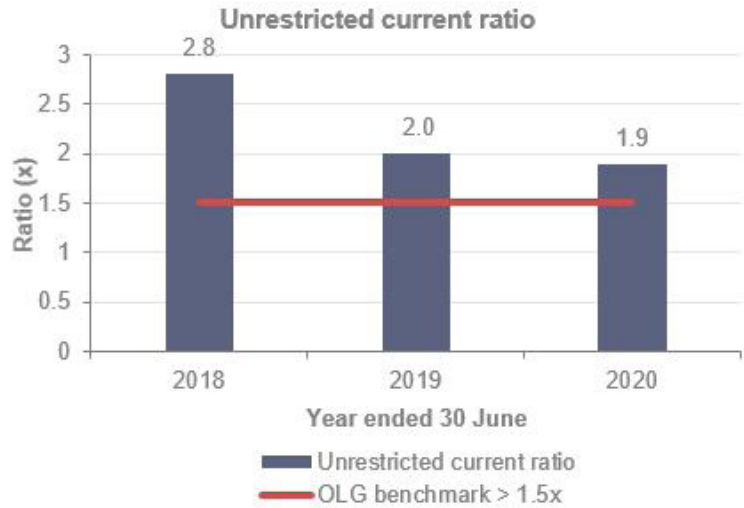
The Council's own source operating revenue ratio has remained steady over the past three years, and continues to exceed the OLG benchmark.



### Unrestricted current ratio

The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.

The Council met the OLG benchmark for the current reporting period.

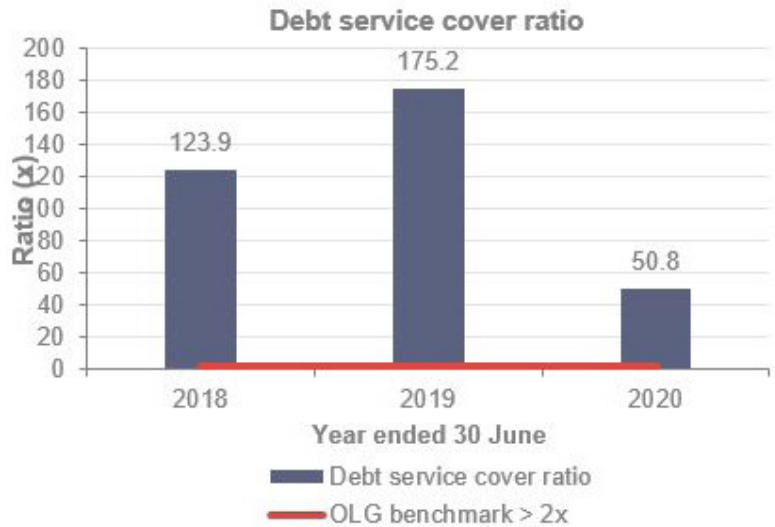


### Debt service cover ratio

The Council met the OLG benchmark for the current reporting period.

The decrease in the 2020 ratio was due to first-time recognition of interest expense and lease liabilities under the new accounting standard AASB 16 'Leases'.

The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.



### Rates and annual charges outstanding ratio

The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 5 per cent for metro councils.

The Council's rates and annual charges outstanding ratio has remained below the benchmark level of 'less than 5 per cent' over the last three years.



Introduction

Theme 1  
Community Wellbeing

Theme 2  
Places and Infrastructure

Theme 3  
Environmental Sustainability

Theme 4  
Local Economy and Employment

Theme 5  
Good Governance and Leadership

Statutory Information

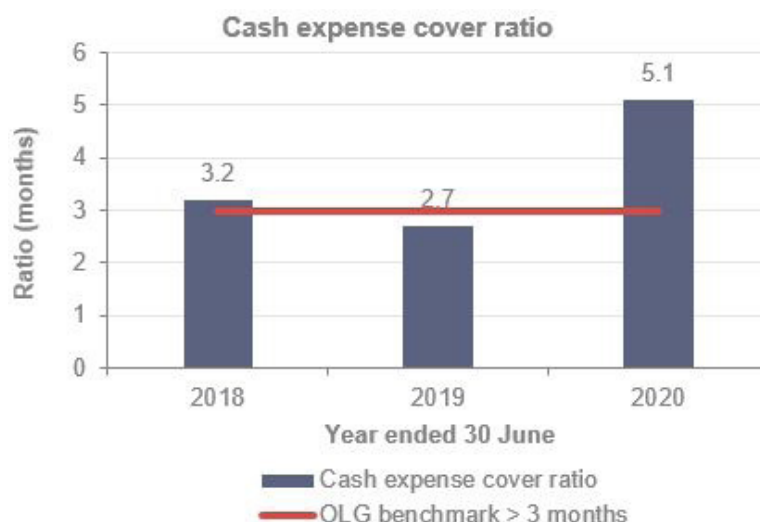
Financial Summary

## Cash expense ratio

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.

The Council met the OLG benchmark for the current reporting period.

Whilst the prior year ratio was below the benchmark, Council did not have a liquidity issue because it held \$52.1m in floating rate notes that could be converted to cash at short notice.



## Financial Statement and Audit

Fairfield City Council's Financial Statements are produced in accordance with the Australian Accounting Standards and the NSW Local Government Code of Accounting Practice. These statements are independently audited by Audit Office of New South Wales and reported to Council and lodged with the Office of Local Government (OLG) by 31 October each year. These provided a detailed analysis of financial performance during the 2019/2020 financial year.

Under the 1993 NSW Local Government Act, Council is required to produce an audited set of Financial Statements. Key statements produced, and included in this document are:

- Income Statement and Statement of Comprehensive Income
- Statement of Financial Position
- Statement of Changes in Equity
- Statement of Cash Flows, and
- Notes to the Financial Statements

These Financial Statements are publicly available for viewing on Council's website:

[www.fairfieldcity.nsw.gov.au/annualreport/](http://www.fairfieldcity.nsw.gov.au/annualreport/)





Fairfield City Council's 2019-2020 Annual Report is available for viewing at Council's website :

[www.fairfieldcity.nsw.gov.au/ipr](http://www.fairfieldcity.nsw.gov.au/ipr)

For more information:

Call us on 9725 0222

Write to us at PO Box 21, Fairfield NSW 1860

Email us at [mail@fairfieldcity.nsw.gov.au](mailto:mail@fairfieldcity.nsw.gov.au)

**Design and Production**

Designed and produced by the Integrated Planning and Reporting (IPR) Unit, Fairfield City Council.

Adopted by Fairfield City Council on 17 November 2020.