

BONNYRIGG TOWN CENTRE ACTIVATION PROGRAM

July 2025 - June 2026

Bonnyrigg Town Centre is a unique place of cultural unity and diversity; it is the embodiment of a modern multicultural community. It is a place that is waiting to be discovered by locals and visitors alike. Its community provides an experience where people are engaged and empowered, who share their knowledge freely and are supportive in building a culture of understanding that extends far beyond the Town Centre of Bonnyrigg.

The Bonnyrigg Town Centre Activation Program provides financial assistance to not-for-profit organisations that support the unique diversity of Bonnyrigg. The grant program provides opportunities for activities and events to be held, that are open to all to attend and that support the vision of Bonnyrigg with its rich culture and community spirit.

One-off grants of up to \$3,500 (excluding GST) are available to assist in delivering activities and events within the Bonnyrigg Town Centre. Each year, Council receives more applications than it can fund, therefore this is a competitive grants program.

Applications open 9am on Monday 17 March 2025 and close on Tuesday 15 April 2025 at 11pm. To apply, visit <https://fairfieldcity.smartygrants.com.au/btcap20252026>.

Eligibility Criteria

To be eligible, the applicant and event must meet the following criteria:

Applicant:

- Is a not-for-profit organisation.
- Is incorporated or is auspiced by an incorporated organisation for the purposes of the application.
- Is located in the Fairfield City Local Government Area (LGA) or will provide services to residents within Fairfield LGA.
- Does not owe any reports or money to Fairfield City Council as a result of previous funding or grants.
- Has the appropriate type and level of insurance for the events that are the subject of this grant.

Event:

- Must be held between 1 July 2025 and 30 June 2026.
- Must be held in a public place in the Bonnyrigg Town Centre Area (see attached map).
- Be open to the general public (not restricted to a specific section of the public).
- Be actively advertised to the general public.
- Funds are to be used as a contribution to event costs and are not to be used for consultancy fees or administrative charges.

A maximum of two grants for the Bonnyrigg Town Centre Activation Program can be applied for per financial year.

Application Process

- One-off funding of up to \$3,500 will be available to assist your organisation and partners deliver your proposed event.
- Applications for funding will open 9am Monday 17 March 2025 and close at 11pm on Tuesday 15 April 2025.
- Incomplete applications and/or applications received after the closing date will not be considered.
- Applications must meet the above eligibility criteria.
- Events delivered in partnership with other organisations are encouraged.
- One organisation must take the lead and auspice the event/activity, enter into a Memorandum of Understanding Agreement with Fairfield City Council and report on the outcomes of the event: and
- Applications will be assessed by a panel of independent professionals and once a decision has been made, successful organisations will be advised via email.

Successful Applications

- If you are successful, your organisation will enter a Memorandum of Understanding (MOU) agreement with Fairfield City Council that will define the role/s and responsibilities of both parties.
- Your application serves as the basis for the development of the MOU which will be written by Fairfield City Council and signed off by the successful organisation.
- An acquittal must be submitted within one month of the event, as outlined in the MOU. Failure to meet this deadline may impact your organisation's eligibility for future opportunities.
- Your organisation will need to submit a Tax Invoice for the agreed amount plus GST.; and
- In consideration of the minimal amount of funds available, if you are successful, your organisation agrees not to charge an Administration fee for the delivery of the event.

Questions regarding the eligibility criteria or the application process should be referred to the Parks Place Coordinator on 9725 0875 or pvanderwert@fairfieldcity.nsw.gov.au.

Bonnyrigg Town Centre Area

